



User Guide

Alrite web application



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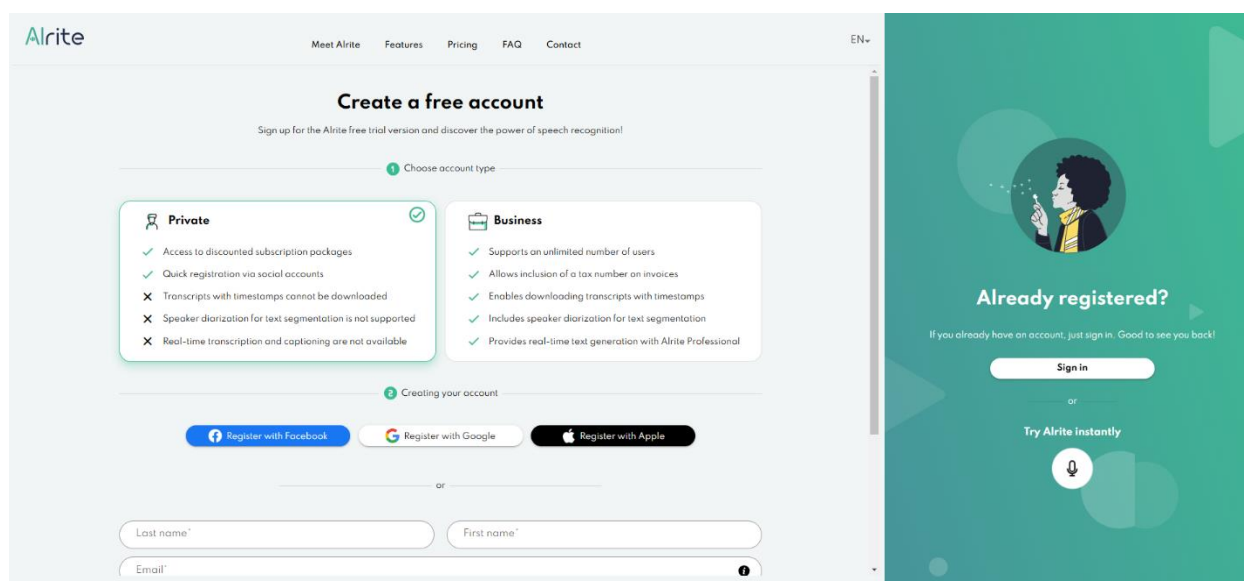
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Registration and login

1. How can I register for the Alrite speech recognition application?

You can sign up for the Alrite speech recognition application for free [on the application's website](#), without needing to provide credit card information. Upon registration, new users receive 30 minutes of **free usage as part of the Starter package**, allowing you to explore the application's basic features. In addition, Starter accounts are not only free but also renewable on a monthly basis. If you have used any portion of your allocated time in the previous month, your balance will be automatically replenished with **another 30 minutes on the first day of each new month**.

When registering, the first step is to select the **intended purpose of use** (Private or Business), which will **determine the subscription type, available packages, and the services included later**. The distinctions between account types and subscription packages will be explained in greater detail in the upcoming Q&A sections.



The screenshot displays the Alrite website's registration interface. The main content area is titled "Create a free account" and includes a sub-header "Sign up for the Alrite free trial version and discover the power of speech recognition!". Below this, there are two main sections: "Choose account type" and "Creating your account".

The "Choose account type" section offers two options:

- Private** (marked with a checkmark):
 - ✓ Access to discounted subscription packages
 - ✓ Quick registration via social accounts
 - ✗ Transcripts with timestamps cannot be downloaded
 - ✗ Speaker diarization for text segmentation is not supported
 - ✗ Real-time transcription and captioning are not available
- Business** (marked with a checkmark):
 - ✓ Supports an unlimited number of users
 - ✓ Allows inclusion of a tax number on invoices
 - ✓ Enables downloading transcripts with timestamps
 - ✓ Includes speaker diarization for text segmentation
 - ✓ Provides real-time text generation with Alrite Professional

The "Creating your account" section features three social login buttons: "Register with Facebook", "Register with Google", and "Register with Apple". Below these are input fields for "Last name*", "First name*", and "Email*", along with a small information icon.

On the right side of the page, there is a green sidebar with a circular profile picture of a person. Below the image, it says "Already registered?" and "If you already have an account, just sign in. Good to see you back!". There is a "Sign in" button, an "or" separator, and a "Try Alrite instantly" button with a microphone icon.

- **Individual use:** allows non-commercial uses for private individuals
- **Business use:** enables all business-related uses

Once the purpose of use is selected, your Alrite account must be created based on the chosen account type. For private use, you may choose from two available methods for account creation, depending on your preference:

- Traditional registration using an email address
- Registration through various social accounts (see the following Q&A)

However, if you select the business option, only the latter method is available for creating your Alrite account, namely, registration via your email address.

This registration process, outlined below, consists of just two simple steps:

1. To create an Alrite account, you must **first complete a registration form**, providing the following required information:
 - a. *name of the account holder*
 - b. *a valid email address to identify your account*
 - c. *the password you wish to use for future sign-ins*

The screenshot displays the Alrite registration interface. On the left, the 'Choose account type' step is active, showing two options: 'Private' and 'Business'. The 'Business' option is selected, indicated by a checkmark. Below this, the 'Providing account details' step is shown with input fields for name (Doe), email (john.doe@alrite.io), and password. There are also checkboxes for signing up to the newsletter and accepting the Privacy Policy and Terms of Use. On the right, a separate panel shows the 'Already registered?' screen with a 'Sign in' button and a 'Try Alrite instantly' button.

The password must contain at least one uppercase letter, one lowercase letter, and one number, and should be between 8 and 16 characters in length.

To submit the form, you must also agree to our [Privacy Policy](#) and [Terms of Use](#).

Upon successful registration, an **automatic email will be sent to confirm your registration**, so it is essential to provide a valid email address.

- The account will be activated by clicking on the **Confirm registration** button in the confirmation email sent by the application. After activation, you can log in to the Alrite interface using the email address and password you entered during registration.

Please note that registration must be confirmed **within 72 hours**; otherwise, the registration will be canceled, and the account will be deleted. In this case, you will need to initiate the creation of your Alrite account again, starting from the beginning of the process.

If necessary, you can use the *Forgotten password* function to reset your account password.

2. Which social accounts can I use to create an Alrite account instead of registering via email?

If you prefer to avoid confirming your registration or entering additional details to complete the process, you can quickly and easily register using your **Apple, Facebook, or Google social account**.

The screenshot displays the Alrite registration interface. At the top, there are navigation links: Meet Alrite, Features, Pricing, FAQ, and Contact. A features list is visible, including:

- ✓ Access to discounted subscription packages
- ✓ Quick registration via social accounts
- ✗ Transcripts with timestamps cannot be downloaded
- ✗ Speaker diarization for text segmentation is not supported
- ✗ Real-time transcription and captioning are not available
- ✓ Supports an unlimited number of users
- ✓ Allows inclusion of a tax number on invoices
- ✓ Enables downloading transcripts with timestamps
- ✓ Includes speaker diarization for text segmentation
- ✓ Provides real-time text generation with Alrite Professional

 Below the features list, the registration process is titled "Creating your account". It offers three social login options: "Register with Facebook", "Register with Google", and "Register with Apple". Below these, there is an "or" separator and a form with fields for "Last name", "First name", "Email", "Password", and "Confirm password". There are also checkboxes for "Sign me up to the Alrite newsletter", "I have read, acknowledged, understood and accept the Privacy Policy of Alrite.", and "I have read, acknowledged, understood and accept the Terms of Use of Alrite.". A "Sign up" button is at the bottom of the form. On the right side, there is a sidebar with a green background. It features an illustration of a person thinking, the text "Already registered?", a "Sign in" button, and a "Try Alrite instantly" button with a microphone icon.

To register with one of these accounts, please follow these steps below:

- Click on the **Register with Facebook / Register with Google / Register with Apple** button, depending on the social media account you wish to use for registration.

2. If you are not currently logged in, enter the login credentials for your selected social account.
3. Finally, please **grant permission** for us to access the email address and name associated with your social media account.

Once access is granted, your Alrite account will be created immediately, and no additional confirmation is required. You can then begin exploring the functionality of our software solution right away.

If you registered through this form and created your Alrite account using a social account, you can access your account in the future by clicking the *Sign in with Facebook / Sign in with Google / Sign in with Apple* buttons on the login page, depending on the social account you used for registration.

Please note that **registration via social accounts is only available for creating private accounts**. To register a business account, you must use the traditional email-based registration form.

3. What is the difference between a private and a business Alrite account?

During the registration process, you will need to decide whether to create a business Alrite account or a personal user account, as there are key differences between the two. Therefore, it is important to understand these distinctions, which are outlined below:

- **Invoicing:** One of the most significant differences is that subscriptions initiated through business accounts can include a tax number on the invoice, facilitating accounting within a corporate environment. For individual accounts, however, only basic billing information (such as the name and address of the individual) can be provided, and company or institutional names, as well as tax numbers, cannot be included.
- **Number of users:** Business accounts allow an unlimited number of users to access the shared company Alrite account and its associated time credit balance, each with their own login credentials. In contrast, personal user accounts are limited to a single individual.
- **Downloading transcripts with timestamps:** Business subscription packages (*Prime, Premium, Professional*) enable the download of transcripts with

timestamps, making it easier to link text to specific times and convert recordings into minutes.

- **Speaker diarization:** For files processed under business subscription packages (*Prime*, *Premium*, *Professional*), speaker identification and automatic, numbered naming are included during transcript generation. These system-generated names can be modified afterward, allowing you to assign custom names to each speaker.
- **Real-time transcription and captioning:** In addition to traditional transcription and captioning, users of the highest-level *Professional* business package have access to real-time transcription and captioning, where spoken words appear almost instantly on your screen. The generated real-time text variants can be viewed, exported, and shared with others as a live broadcast.

You may wonder about the benefits of an Alrite account for individuals, given that many of the features mentioned above are exclusive to business accounts. Here are the advantages for individual users:

- **Lower-priced subscription packages:** The *Lite* and *Plus* subscription packages available for individuals are offered at a significantly lower price than the business subscription options.
- **Social account sign-up:** Individuals can take advantage of the faster and more convenient social sign-up options (via Facebook, Google, or Apple), making account creation quicker and easier.

If you later wish to switch the type of Alrite account you have created (from business to private or vice versa), here are the available options, considering the differences outlined above:

- To change your private account to a business account, go to *My info* in the *Profile* menu and click the *Switch to business account* button.
- If you wish to convert your business account back to a private account, please contact our customer support team at support@alrite.io, as this change can only be processed by our staff.

Please note that we can only change the type of user account (either at the system level or through our support team) if the account does not currently have an active subscription (i.e., it currently has the free *Starter* package) and is associated with a single user.

4. What should I do if I do not receive the email to confirm my registration?

If you cannot find the confirmation email for your registration in your inbox, please check your **Updates, Promotions, Spam or Junk folders**, as it may have been automatically sorted there by your email client.

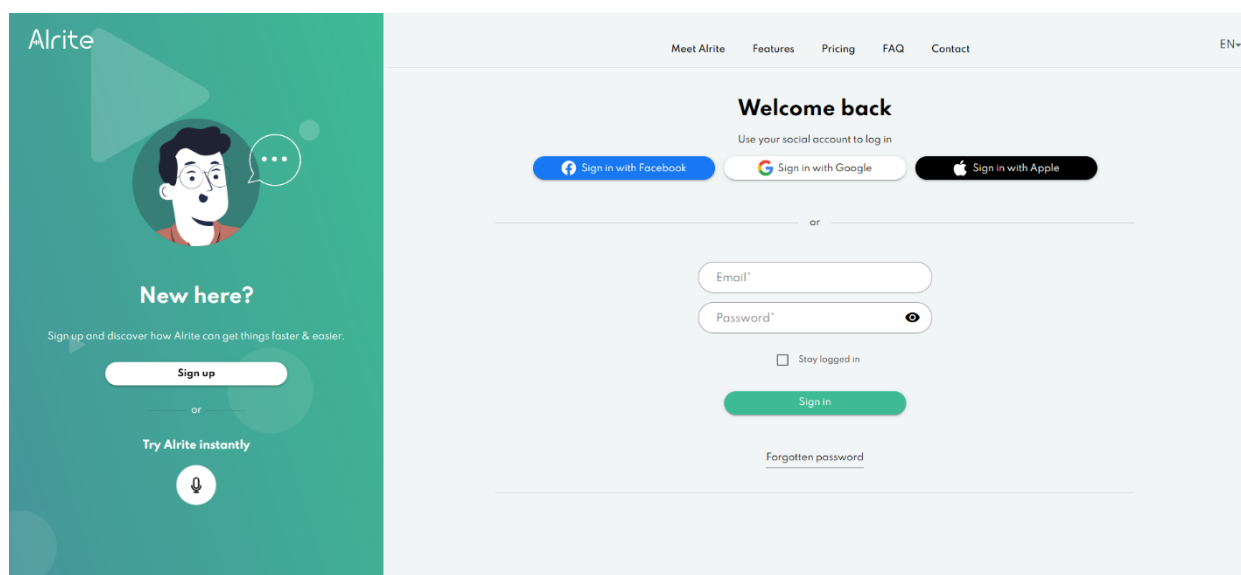
If the email is not found in any of these folders, we are happy to assist you with manually confirming your registration. Simply send an email to support@alrite.io, and we will verify your newly registered account.

Please note that if you created your Alrite account using a social account (*Apple, Facebook, or Google*), no confirmation email will be sent, as confirmation is not required for these registrations.

5. How can I log in to the Alrite application?

The login method you should use to enter your Alrite account depends on the registration form you selected when creating it. However, regardless of the registration method, you can always log in through [the login page of our web application](#) (or via the login page of the mobile app, which must be downloaded separately).

- If you **registered traditionally** by entering your email address and confirming your registration, you can log in **using the email address you provided during registration and the associated password** for your Alrite account.
- If you created your Alrite account **using a social profile**, simply **click on the appropriate button** based on the option you selected during registration – *Apple, Facebook, or Google*.



If you do not remember the password you set during registration, please use the *Forgotten password* function on the login page. For a detailed explanation of this process, please refer to the following Q&A.

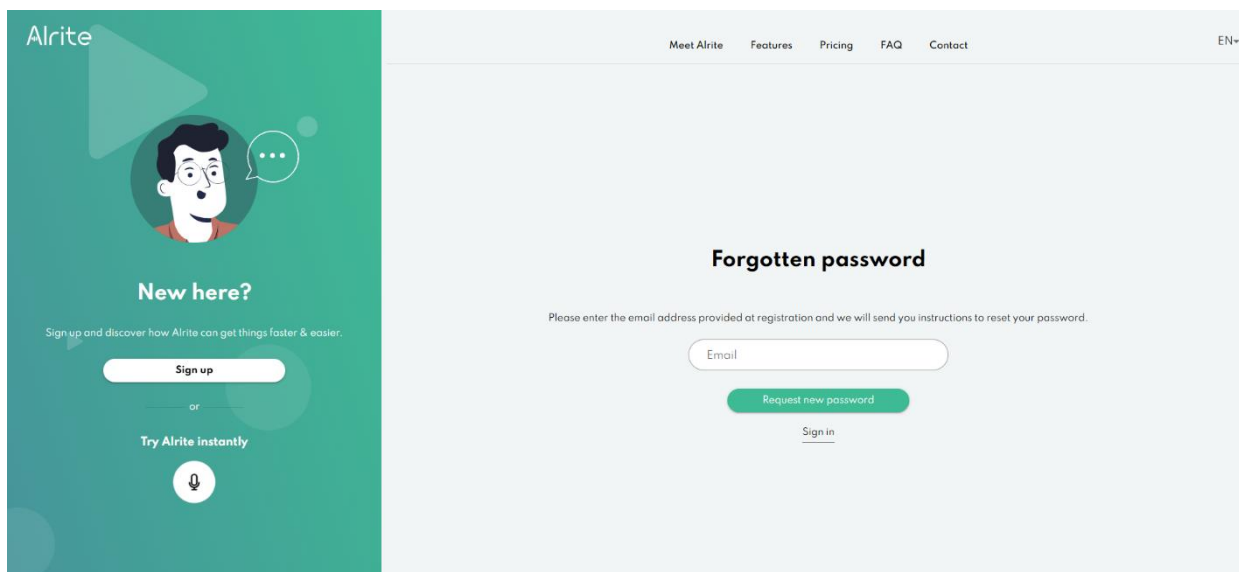
In addition to the web application, the features provided by your registered Alrite account can also be accessed through the free mobile app, which can be downloaded from the appropriate app store for your device ([Play Store](#) or [App Store](#)).

Once the app is successfully downloaded, you will need to sign in (or create a new account) as outlined before.

6. What can I do if I have forgotten my password to log in to the Alrite app?

If you have forgotten the password you set during registration via your email address, which is required to log into Alrite and access your account, please follow the steps below to set a new password:

1. On the login page of the web application (or the sign-in page of the mobile app), click on the ***Forgotten password*** button below the *Sign in* button.
2. After being redirected to a new page, enter your **registered email address** and click on the ***Request new password*** button.

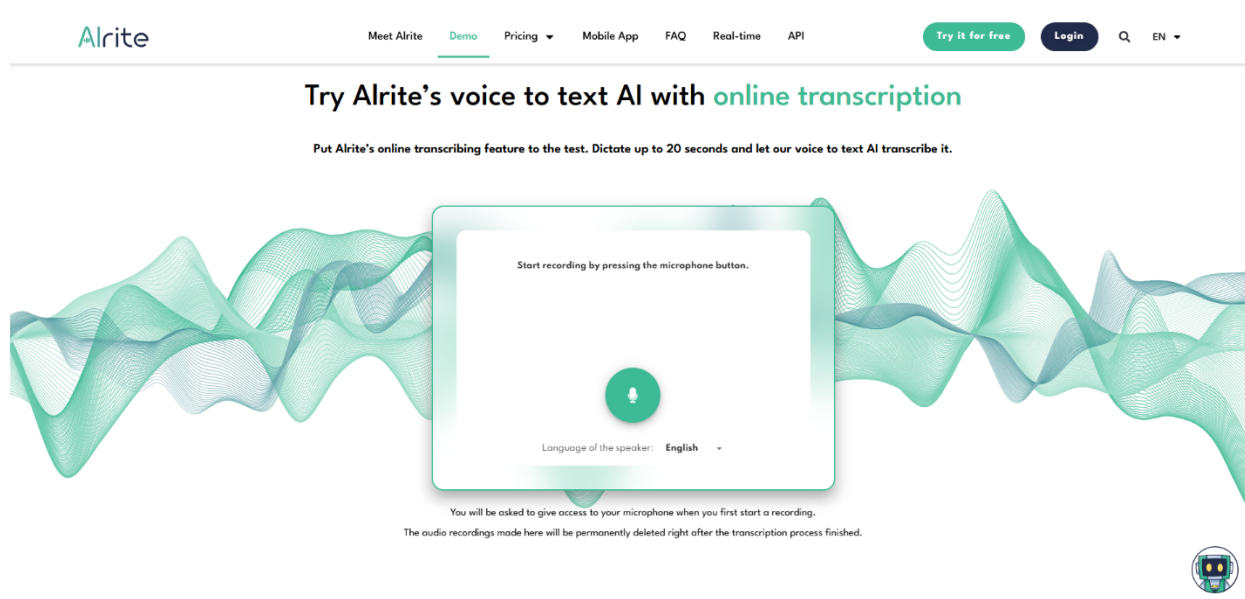


3. Check your email inbox and click on the **Request new password button** in the automatic email you receive. This will redirect you to a page where you can enter your new password. The password must contain at least one uppercase letter, one lowercase letter, and one number, and should be between 8 and 16 characters in length.

Please note that you can only reset your password if you created your Alrite account using your email address. If you registered through a social account, you were not required to set a password, as you can log in directly via your social account. In this case, simply use the appropriate button to log in with your chosen social profile.

7. Can I test the accuracy of the Alrite speech recognition application before creating my own account?

Alrite can be tested for free, even without registration (i.e., without creating an Alrite account), in **English, German, and Hungarian** on the application's website. You can access this feature by [clicking this link](#) or visiting the login page of the application.



The screenshot shows the Alrite website's navigation bar with links for 'Meet Alrite', 'Demo', 'Pricing', 'Mobile App', 'FAQ', 'Real-time', and 'API'. There are also buttons for 'Try it for free' and 'Login', along with search and language selection options. The main heading reads 'Try Alrite's voice to text AI with online transcription'. Below this, a sub-heading says 'Put Alrite's online transcribing feature to the test. Dictate up to 20 seconds and let our voice to text AI transcribe it.' The central part of the image is a large, stylized green waveform graphic. In the center of this graphic is a white rectangular box representing the recording interface. Inside this box, the text says 'Start recording by pressing the microphone button.' Below this text is a large green microphone icon. At the bottom of the box, it says 'Language of the speaker: English' with a dropdown arrow. Below the recording interface box, there are two lines of small text: 'You will be asked to give access to your microphone when you first start a recording.' and 'The audio recordings made here will be permanently deleted right after the transcription process finished.' In the bottom right corner of the screenshot, there is a small circular icon of a robot head.

You can test the accuracy of the speech recognition by recording up to 20 seconds of speech. The results will hopefully impress even the most skeptical users and demonstrate the value and benefits of signing up for our speech recognition application.

To make a recording, simply enable microphone access in your browser. Following this, please select the language of your speech and click the microphone button to begin.

Mobile application

8. Is there a mobile app available for the Alrite speech recognition solution?

The Alrite mobile app is available for free download on iOS devices from the [App Store](#) for iOS devices and on Android devices from the [Play Store](#).

Both the Alrite web application and mobile app can be used with a single Alrite account. This means that files uploaded to the mobile app will also be accessible via the web app, and vice versa. There is no need to create and manage two separate accounts to enjoy the benefits of Alrite across both platforms.

9. Is there a difference between the Alrite speech recognition web and the mobile application?

There are no significant differences between the web and mobile applications, as **the core features are available on both platforms**.

However, **the web application offers a few additional features**, primarily due to the difference in screen sizes. Some advanced functions, such as caption editing or the advanced view for burning captions onto videos, are more suited for use on larger screens and may not be as convenient on mobile devices.

On the other hand, the Alrite mobile application supports **video recording**, a feature not available in the web app. To use this function, you will need to grant access to your mobile device's microphone and camera.

Additionally, recordings made with the [Alrite mobile application](#) can be played back, downloaded to the device or shared via text message or email before being uploaded to the system. Files that you choose not to process immediately after recording are temporarily stored on your mobile device (as long as you remain logged in to your account). These files are saved in a separate folder within the app, where you can either upload, download, send or delete them.

Subscription

10. How does the monthly auto-renewable Starter credit system work?

We offer all new users a free and fully functional *Starter* package after the [creation of a new Alrite account](#) (and confirmation, if required by the registration form) to explore the core functionality.

- The free *Starter* package allows you to **transcribe up to 30 minutes of audio or video per month** and **caption up to 2 minutes of media** per file, enabling you to familiarize yourself with and test the text generation functionality.
- Accounts with the free *Starter* package will be **automatically topped up with 30 minutes on the first day of each month**, free of charge, if the balance falls below 30 minutes or is completely exhausted.
- Files uploaded and processed under the *Starter* package, along with the generated text variants (transcripts and captions), will remain available and accessible **for up to 7 days** from the upload date.
- If an Alrite subscription runs out of time credits or expires, the account will **automatically revert** to the monthly-renewing and free *Starter* package.
- *Starter* accounts can be used for up to 1 year from the date of creation or from the date of the aforementioned revert to the *Starter* package. After 1 year of uninterrupted *Starter* package usage, the account will be automatically deleted, and you will receive a separate email notification prior to deletion.

If the Starter account no longer meets your needs, such as when you wish to process longer files or access additional services exclusive to our subscription packages, you can easily upgrade to one of our subscription packages.

11. How can I subscribe to the Alrite speech recognition application?

All newly registered users will receive the free Starter package upon account activation. However, this package offers limited functionality and usage time, allowing only a basic experience of the application's capabilities.

If your needs or expectations exceed what the Starter package provides – such as processing longer files or accessing additional features – consider upgrading to a subscription.

Subscriptions can be initiated by logging into the Alrite web application as follow:

1. Clicking the **Order now button in the header** (or the *New order* button in the *Orders* submenu under the *Profile* menu) will take you to the first step of the subscription process.
2. The first step in the process is to **choose the subscription package** that best suits your needs. A list of features for each package will guide your decision.

The screenshot shows the Alrite web application's subscription selection interface. At the top, there is a navigation bar with the Alrite logo and links for Home, Record, Upload, Social media, Live Stream, Files, Contact us, and an Order now button. The user's profile is identified as Professional A. The main content area displays three subscription packages: Prime (\$0.13/minute), Premium (\$0.2/minute), and Professional (\$0.32/minute). Each package includes a list of features and options to select a predefined time credit (10, 50, or 100 hours) or a custom amount. The Prime package is currently selected, showing a total price of \$78 for 1 year. The interface also includes a 'Show prices in: USD' dropdown and a 'Next' button.

3. Next, you will need to specify the **time credit to be purchased**, either by selecting one of the predefined options or by manually entering an amount in the corresponding field. The payable amount will vary proportionally based on the number of hours selected.

4. After clicking the *Next* button, you will be directed to the **billing information** page. The details entered here will **appear on the invoice** for the order. Only users with a business Alrite account can include a tax number on the invoice.

Subscription
Follow the steps below to finalize your subscription.

Package — Information — Checkout — Payment

Billing information
Organization

Company name*
Alrite Professional

Country*
United Kingdom

ZIP code*
SW1A 2AA

City*
London

Street and house number*
Downing Street 10

Tax number*
GB123456789

I am not a taxable entity, neither a private individual ⓘ

Phone number*
+44201455487

Email address
alrite-professional@regens.com

← Back Next →

Selected package

Prime

Benefits of the package

- ✓ Translation
- ✓ Speaker diarization
- ✓ Downloading transcripts containing timestamps
- ✓ Summary and keyword generation
- ✓ Storage of files and text versions for 6 months
- ✓ Helpdesk: responses within 12 working hours

Full-length captioning of files
Automatically generate timed captions for the entirety of your files, not just the beginning.

Upgrade

5. In the final step, you can review the entered details, the selected package, and the time credit included in your subscription. You will also choose your preferred payment method, if there is more than one available to you. To complete the order, you must also accept the [General Terms and Conditions](#), the [Privacy Policy](#) and the [Terms of Use](#).

Business subscriptions require a **minimum of 10 hours**, while **individual** packages require a **minimum of 5 hours** of time credit included in the subscription.

For business subscriptions exceeding 100 hours, additional services can be requested, but users can only request a quote in such cases. However, you can still receive a discount for orders over 50 hours.

All subscriptions are valid for 1 year, during which the purchased time credit will remain available for use.

12. What subscription packages can I choose from?

Our users can select from subscription packages based on whether they have registered for a personal or business account.

- **Business users** can choose from the following subscription packages: *Prime*, which includes basic features such as transcription, *Premium*, which offers expanded functionality, such as video captioning, customizable caption formatting, and video export with embedded captions, and *Professional*, which includes all features from the other packages, with the addition of real-time transcription and captioning.
All three packages can be ordered directly through the Alrite web application. For more detailed information about business subscription packages, [click here](#).
- **Individual users** can choose between the *Lite* package, which offers basic functionality, and the *Plus* package, which provides more advanced features, including video captioning and video export with customizable captions burned onto the it. Both packages can also be purchased directly from the application. For more information about personal subscription packages, [click here](#).
- If you require **additional services** beyond what is included in the available packages, we recommend the *Professional* package, which can be customized with a quote request through the web application. For a completely tailored solution, please contact us directly at business@alrite.io.

13. What is the difference between the various packages?

As outlined earlier in this guide, if a user's needs or expectations exceed the capabilities and limitations of the free *Starter* package – such as when they need to process longer files or access additional features – the time may have come to consider purchasing one of the subscription packages.

Since each user may have different requirements, we offer a variety of subscription packages, each with a unique set of features, depending on the type of text versions they wish to generate for their files.

It's also important to note that users can select from various subscription packages, not only based on their primary needs but also according to their account type (private or business).

For a detailed comparison of the subscription packages available for individual and business users, please refer [to this link](#), as well as the descriptions below.

Subscription packages offered to individuals

The screenshot displays the Alrite website's pricing page for individuals. At the top, there are navigation links for 'Meet Alrite', 'Demo', 'Pricing', 'Mobile App', 'FAQ', 'Real-time', and 'API'. A 'Try it for free' button and a 'Login' button are also visible. Below the navigation, there are tabs for 'Business' and 'Individuals', with 'Individuals' selected. The main content area features three subscription packages:

- Free Starter:** Get 30-minutes timeframe after registration + 30-minute renewed monthly. Includes transcription using audio and video file upload, transcription using dictation, transcribing YouTube, Facebook, TikTok and Dailymotion videos, all-round workspace for editing transcripts and captions, and storage of files and text versions for 7 days. A 'Register' button is at the bottom.
- \$0.07 /minute Lite:** Make typing effortless with Alrite, your versatile AI-powered transcription solution! Includes transcription and storage of audio and text files for 1 month, plus translation. A 'Get started' button is at the bottom.
- \$0.1 /minute Plus:** Elevate your content with Alrite's effortless captioning capabilities! Includes transcription and captions, video captioning, storage of files and text versions for 6 months, transcribing and captioning YouTube, Facebook, TikTok and Dailymotion videos, burned-in captions, and summary and keyword generation. A 'Get started' button is at the bottom.

At the bottom of the pricing cards, a note states: 'The prices above are gross prices and do include the amount of VAT. The prices shown are valid for private subscribers. For business use, please see our Prime and Premium packages!' A small robot icon is in the bottom right corner.

Lite Package

- **Features:**
 - a. **Transcription:** The *Lite* package enables quick and accurate conversion of audio and video files into text, making it easy to create written materials from various media files, including content from popular online video platforms.
 - b. **Automatic translation:** The *Lite* package offers translation of text between Hungarian, English, German, Spanish, and French for processed files, ensuring your content reaches an international audience.
- **Storage time:** Uploaded and processed files, as well as generated text variations, are available for management within the application for up to 1 month.
- **Recommended for:** Ideal for individuals with basic speech recognition and transcription needs, for smaller projects or occasional use.

Plus Package

- **Features:**
 - a. **All features included in the *Lite* subscription package.**
 - b. **Captioning:** The *Plus* package automatically generates captions for the entire length of any uploaded file, with customization options such as adjusting the number of lines and characters per line.
 - c. **Caption editing:** A caption editor is available for files processed under the *Plus* package, allowing for adjustments to automatic captions, including timing, line breaks, and the ability to merge, split, delete, or add new blocks.
 - d. **Burning captions onto videos:** Captions created under the *Plus* package can be burned onto videos, offering customization options like font type, size, background color, position, and other features such as custom templates, karaoke-style display modes, and selectable progress indicators.
 - e. **Summary and keyword generation:** The *Plus* package enhances its value with features that automatically generate summaries (or also known as abstracts), and relevant keywords based on the transcribed text, making it easier to review and search the content.
 - f. **Automatic translation:** In addition to the 5 languages provided in the *Lite* package, the *Plus* package offers translations in additional languages, further expanding accessibility.
- **Storage time:** Uploaded and processed files, along with generated text variations, are available for management within the application for up to 6 months.
- **Recommended for:** Ideal for individuals who require video captioning in addition to transcription, as well as advanced features like burning captions onto video.

In summary, the key differences between the *Lite* and *Plus* subscription packages offered to individuals lie in the captioning features and related services. The *Plus* package generates time-coded captions alongside the transcript for the entire length of processed files, while the *Lite* package only provides the transcript for the full length

Additionally, the *Lite* package offers translation in 5 languages and stores files for up to 1 month, whereas the *Plus* package supports translation into more languages and allows file and text storage for up to 6 months.

Subscription packages offered to companies and organizations

The screenshot displays the Alrite website's pricing page for Business users. The navigation bar includes links for Meet Alrite, Demo, Pricing, Mobile App, FAQ, Real-time, and API. There are buttons for 'Try it for free' and 'Login'. Below the navigation, there are tabs for 'Business' and 'Individuals'. A note states: 'Educational, governmental, and non-profit organizations may apply for discounts.' The main content area features four subscription packages:

- Free Starter:** Get 30-minutes timeframe after registration + 30-minute renewed monthly. Includes a 'Transcript' button. Features: Transcription using audio and video file upload, Transcription using dictation, Transcribing YouTube, Facebook, TikTok and Dailymotion videos, All-round workspace for editing transcripts and captions, Storage of files and text versions for 7 days. Button: Register.
- \$0.1 +VAT /minute Prime:** Start to utilize the advantages of Alrite's transcription features. Includes a 'Transcript' button. Features: Storage of files and text versions for 6 months, Administration interface for managing an unlimited number of users, Translation, Summary and Keyword generation, Generating transcripts containing timestamps, Helpdesk within 12 hours. Button: Get started.
- \$0.17 +VAT /minute Premium:** Streamline your video production and caption your video content effortlessly. Includes 'Transcript' and 'Captions' buttons. Features: Video captioning, Storage of files and text versions for 1 year, Transcribing and captioning YouTube, Facebook, TikTok and Dailymotion videos, Burned-in captions, Priority helpdesk, within 6 hours. Button: Get started.
- \$0.32 +VAT /minute Professional:** Stay ahead of the curve by unlocking instant access to the real-time transcription and captioning. Includes 'Transcript', 'Captions', and 'Live' buttons. Features: Real time transcription and captioning features, Priority helpdesk, within 2 hours. Button: Get started.

At the bottom, a disclaimer states: 'The prices above are net prices and do not include the amount of VAT. The above table is for information purposes only, the information is not exhaustive and does not constitute an offer, Régens Zrt. reserves the right to make changes.'

Prime Package

- **Features:**
 - Transcription:** The *Prime* package enables quick and accurate conversion of audio and video files into text, making it easy to create written materials from any media file, including content from popular online video platforms.
 - Automatic translation:** The *Prime* package offers translation of text between Hungarian, English, German, Spanish, and French for processed files, ensuring your content is accessible to an international audience.
 - Speaker diarization:** In files processed with the *Prime* package, the system not only transcribes the spoken words but also distinguishes and labels the text associated with different speakers by assigning speaker numbers in the transcript.
- **Storage Time:** Uploaded and processed files, along with generated text variations, are available for management within the application for up to 6 months.

- **Collaboration:** Unlimited users can be invited to business accounts, allowing team members to share the same time credit balance to support their work and collaborate seamlessly – at no extra cost. Within business accounts, an administrative interface and a multi-level permissions system assist in managing users.
- **Helpdesk:** Cases reported via customer service email or the central phone number are guaranteed to be handled within a maximum of 12 business hours.
- **Recommended for:** Ideal for business organizations with basic speech recognition and transcription needs for smaller projects or occasional use.

Premium Package

- **Features:**
 - a. **All features included in the *Prime* package.**
 - b. **Captioning:** The system automatically generates subtitles for the entire length of any uploaded file under the *Premium* package, with advanced customization options, such as adjusting the number of lines and characters per line.
 - c. **Caption editing:** A caption editor is available for files processed under the *Premium* package, allowing for adjustments to automatic captions, including timing, line breaks, and the ability to merge, split, delete, or add new blocks.
 - d. **Burning captions onto videos:** Captions created under the *Premium* package can be burned onto videos, offering customization options like font type, size, background color, position, and other features such as custom templates, karaoke-style display modes, and selectable progress indicators.
 - e. **Summary and keyword generation:** The *Premium* package enhances its value with features that automatically generate summaries (or also known as abstracts), and relevant keywords based on the transcribed text, making it easier to review and search the content.

- f. **Automatic translation:** In addition to the 5 languages provided in the *Prime* package, the *Premium* package offers translations in additional languages, further expanding accessibility.
- **Storage time:** Uploaded and processed files, along with generated text variations, are available for management within the application for up to 1 year.
 - **Collaboration:** Unlimited users can be invited to business accounts, allowing team members to share a common time frame to support their work and collaborate seamlessly – at no extra cost. Within business accounts, an administrative interface and a multi-level permissions system assist in managing users.
 - **Helpdesk:** Cases reported via customer service email or the central phone number are guaranteed to be handled within a maximum of 6 business hours.
 - **Recommended for:** Ideal for business organizations with captioning needs in addition to the transcription provided by every package, along with closely related additional features like burning captions onto video.

Professional Package

- **Features:**
 - a. **All features included in the *Premium* package.**
 - b. **Real-time transcription and captioning:** Live broadcasts, webinars, and lectures are transcribed and captioned in real time, with the captions provided in a format that can be easily shared with and forwarded to viewers.
- **Storage time:** Uploaded and processed files, along with generated text variations, are available for management within the application for up to 1 year. Additionally, documents transcribed in real time can be downloaded from the system within 7 days.
- **Collaboration:** Unlimited users can be invited to business accounts, allowing team members to share a common time frame to support their work and collaborate seamlessly – at no extra cost. Within business accounts, an administrative interface and a multi-level permissions system assist in managing users.

- **Helpdesk:** Cases reported via customer service email or the central phone number are guaranteed to be handled within a maximum of 2 business hours.
- **Recommended for:** Ideal for business organizations that require transcription and captioning services offered by lower-level packages, as well as the ability to transcribe and caption live events, such as TV broadcasts, press conferences, and webinars.

In summary, the key differences between the *Prime* and *Premium* subscription packages offered to organizations lie in the captioning features and related services. The *Premium* package generates time-coded captions alongside the transcript for the entire length of processed files, while the *Prime* package only provides the transcript for the full length.

Additionally, the *Prime* package offers translation between 5 languages and stores uploaded files for up to 6 months, whereas the *Premium* package supports translation into more languages and allows file and text storage for up to 1 year.

The *Professional* package differs from the *Premium* package mainly by offering real-time transcription and captioning capabilities.

14. How can I extend my subscription?

All subscriptions are valid for 1 year by default, which is the period during which the user can utilize the purchased time credit. If no new subscription is made within this period, any remaining time credit will be lost, and the user's subscription package will revert to the free, monthly renewable *Starter* package.

To avoid losing any time credit, **a new subscription should be finalized before the end of the current subscription period.**

Once a new order is finalized, the remaining time credits from the previous subscription will be automatically added to the new one, extending its validity period. As a result, all available time credits will be valid for 1 year from the date of the most recent purchase.

15. How can I change my subscription package?

If your needs have changed since your previous order and a different subscription package would now be more suitable, you can **switch your subscription by placing a new order**.

When you finalize the order for your new package, any remaining time credit from your previous subscription will be automatically added to the new time credit, adjusted based on the price difference between the old and new package. This adjustment can be reviewed on the checkout page before payment.

To complete the order, you will also need to accept the [General Terms and Conditions](#), [Privacy Policy](#), and [Terms of Use](#).

Please note that **files uploaded and processed before the package change will retain the features of the original package**. For example, if you switch from the *Lite* package to *Plus* or from *Prime* to *Premium*, captions for files uploaded under the lower-level packages will not be automatically extended to the full length of the file. Only files processed after the package change will be subject to the features of the new package.

16. What currencies and payment methods can I choose from?

The available payment methods will vary on the checkout page depending on your account type (private or business), the selected currency, and the country specified in your billing information.

In the first step of the subscription process, you can choose the currency in which you'd like to complete the payment.

If you opt to settle the subscription fee in **Euros (EUR)**, **US Dollars (USD)**, or **British Pounds (GBP)**, the only available payment method at the end of the ordering process will be via credit card. The payment options presented will be tailored based on the country entered in your billing information and your account type.

- **Individual users within the EU** can choose from popular payment methods like **Stripe** and **PayPal**. Payments are processed through their respective platforms, after a quick redirect from the Alrite application. With PayPal, in addition to credit card payments, users can also pay using their PayPal account. Please note that PayPal may not always allow purchases without a PayPal account, as this option is only available in certain

cases (e.g., depending on the user's location or the order amount). Stripe also supports additional payment options like Google Pay and Apple Pay, along with the traditional credit card method.

- **Individual users outside the EU** can complete their payment using their credit card details via the internationally recognized global payment provider, Paddle.
- **Business/organizational account holders** can choose from popular payment methods like **Stripe** and **PayPal**. Payments are processed through their respective platforms after a quick redirect from the Alrite application. With PayPal, in addition to credit card payments, users can also pay using their PayPal account. Please note that PayPal may not always allow purchases without a PayPal account, as this option is only available in certain cases (e.g., depending on the user's location or the order amount). Stripe also supports additional payment options like Google Pay and Apple Pay, along with the traditional credit card method.

If you choose **Hungarian Forint (HUF)**, the following payment options are available:

- **Credit Card – SimplePay**: You can settle the order fee through the SimplePay platform using your credit card details or by logging into your SimplePay account.
- **Credit Card – PayPal**: You can pay the subscription fee through the PayPal platform using your credit card details or by logging into your PayPal account. Please note that PayPal may not always allow purchases without a PayPal account, as this option is only available in certain cases (e.g., depending on the user's location or the order amount).
- **Bank Transfer – SimplePay**: In addition to credit card payments, you can also settle the order fee via bank transfer through the SimplePay interface. After selecting this option, SimplePay will send an email with the necessary transfer details, including the reference text for the bank transfer. The payment can then be made through your online banking or OTP Smartbank.

If you place an order through the mobile application (available only for private users), the subscription fee will be settled through your mobile store account (Play Store or App Store).

17. Where can I check the status of my order?

You can view the status and details of both recent and past orders in the **Orders** section of the *Profile* menu (accessible by clicking on your name in the header).

In the **All orders** window, you'll find a table displaying all transactions, including successful, pending, and failed subscriptions of the account. By clicking on a specific row, you can view the detailed information for that order in a pop-up window.

Order date	Package	Time credit ordered	Status
2 days ago	Premium	50:00:00	✗
18.11.2024. 09:18:56	Prime	50:00:00	✓
18.11.2024. 09:16:05	Premium	10:00:00	✓
14.11.2024. 11:53:20	Premium	10:00:00	✓
14.11.2024. 11:50:10	Premium	10:00:00	✗

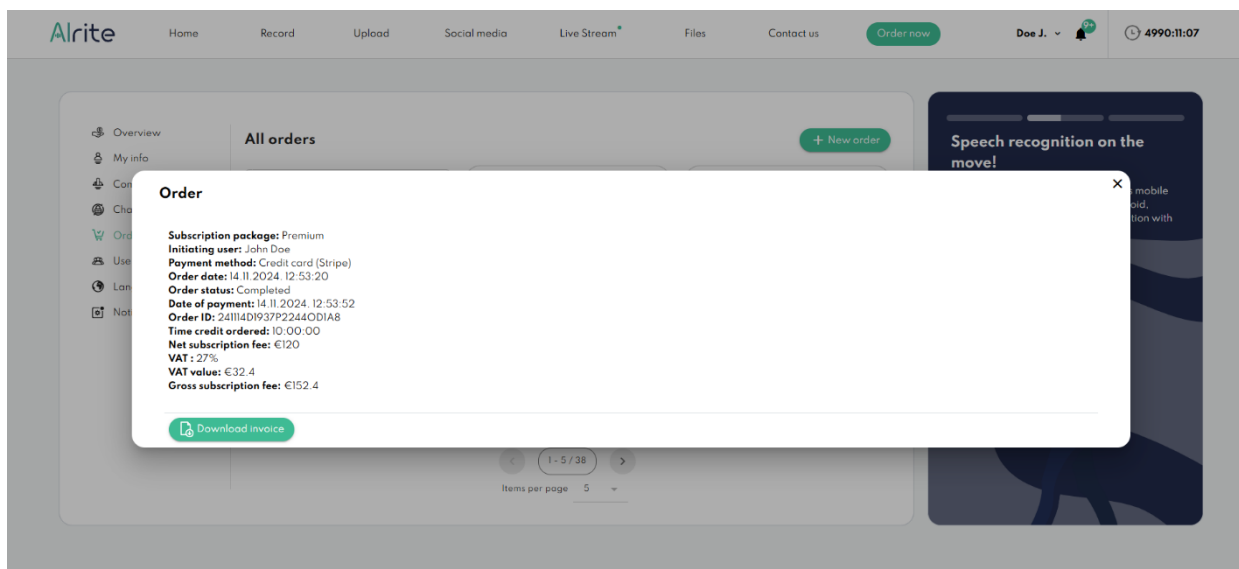
Pending orders usually transactions that are being settled via bank transfer and are not processed immediately) can be canceled by clicking the *Cancel* button at the end of the relevant line before the payment is completed, if you decide to choose a different payment method or currency.

We recommend canceling a transaction only if you have not yet made a payment by credit card or completed the bank transfer. Cancelling after payment could result in your order not being activated, even if the subscription fee has already been paid.

18. Where can I find the invoice for my order?

After each successful subscription made through the web application, an electronic invoice will be sent to the email address associated with your account, containing the billing details provided during the transaction.

Additionally, all your past subscriptions will be listed in the *Orders* menu. Invoices for payments marked with a *Completed* status (indicated by a checkmark) **can be viewed and downloaded at any time**. To download an invoice, simply click on the relevant line, and then click the **Download Invoice** button in the pop-up window to save the invoice as a *.pdf* file.



For orders placed through the mobile application, invoices are issued by the respective app stores (App Store or Play Store). You can access invoices for mobile orders directly in your purchase history within the relevant app store.

19. What is the difference between invoices for business and private subscriptions?

When subscribing to one of our **individual subscription packages** (*Lite* or *Plus*), we can only invoice you in the **name and address** of an individual.

Please note that for users outside the European Union who subscribe as individuals, invoices will be handled by our internationally recognized global payment partner, Paddle, based on the billing information provided during the order process.

For **business subscription packages** (*Prime*, *Premium* and *Professional*), the invoice will be issued in the **name, address, and tax number** of the organization specified during the subscription process.

For subscriptions made through the mobile app (available only to individual account holders), the invoice will be issued by the relevant app store (App Store or Play Store), based on your app store account details. This is handled by the app store and is outside of our control.

20. In which cases do I get extra free time?

Within the web application, a unique referral link can be found by selecting the *Invite friends* option from the *Profile* drop-down menu (accessible by clicking on your username in the header). You can share this link with friends, family, and colleagues who do not yet have an Alrite account.

The screenshot displays the 'Invite friends' interface on the Alrite website. At the top, the navigation bar includes 'Alrite', 'Home', 'Record', 'Upload', 'Social media', 'Live Stream', 'Files', 'Contact us', 'Order now', and user information 'Dee J.' with a profile icon and a clock showing '4990:11:07'. The main content area is titled 'Invite friends' and features a four-step process flow:

- Share referral link:** Recommend Alrite to your friends! Simply invite others by sending them your referral link below - via email, text message or even in social media groups.
- Registration of invited friends:** Your friends sign up via your referral link and get 30 minutes of free Starter time credit. The balance of their Starter account will be topped up by a maximum of 30 minutes at the beginning of each month.
- Subscription by invitee:** Friends who sign up via your referral link purchase one of the subscription packages (Lite, Plus, Prime, Premium or Professional) with any amount of time credit within the application.
- Free time credit granted:** After the first subscription of every user who registers via your referral link is finalized, we will reward both you and your invitee with 1 hour of time credit for free.

Below the steps, a referral link is provided: `https://alrite-demo.regenseurope.com/public/registration?couponCode=71028a3f-203a-4494-aca3-d768937cd2f3`. A 'Copy link' button is located below the link.

At the bottom, there are two sections:

- Previous invitations:** The number of users registered with your referral link: Registered: 0 user(s); Number of invitees subscribed: Subscribed: 0 user(s); Free hours credited to you: You have already received 0 hour(s) of free time credit.
- Frequently asked questions:**
 - When is the reward time credit added to the account?
 - How many users can I invite?
 - How long is the reward credit valid for and how long can I use the hours I received free of charge?

If someone **registers through your referral link and purchases one of our subscription packages** (*Lite, Plus, Prime, Premium, or Professional*), both you and your invitee will receive **1 hour of free time credit** each, based on the subscription package each of you currently has.

Main user functions

Supported languages

21. In which languages can the Alrite speech recognition application convert the heard speech into text?

The Alrite speech recognition application currently supports English, German, Spanish, French, Dutch, Danish, Hungarian, Italian, Polish, Portuguese, Romanian, Swedish and Turkish.

Before recording audio or processing a media file or online video, you must specify the language of the speech. The system will use this information to generate the transcript.

Important: Ensure the correct language is selected before starting any processing. If the language is incorrect, the system may fail to recognize the speech, resulting in an inaccurate or blank transcript.

Transcription and captioning

22. What is the difference between a transcript and the captions?

Although the Alrite speech recognition application will simultaneously produce the transcript and captions generated from the audio or video after uploading the files to be processed, it is worth being aware of the difference between the two.

- The **transcript** is a continuous, punctuated text version of the speech, automatically generated by Alrite's algorithms and segmented into paragraphs by the application.
- The **captions** are a time-coded version of the audio or video content, typically used to improve accessibility or to provide text for foreign-language videos.

The transcription feature is available to all users, regardless of their package, as long as they have sufficient time credit in their account to process the file.

However, **captioning** and related features – such as caption editing and burning captions onto videos – **are only available with higher-level subscriptions**: *Plus* for personal use, and *Premium* and *Professional* for business use. For users on lower-level packages, captions are generated only for the first 2 minutes of uploaded files, allowing them to test the captioning feature.

Additionally, transcripts with timestamps or speaker names can only be accessed for files processed under business subscriptions (*Prime*, *Premium* or *Professional*). Users on personal subscriptions (*Lite*, *Plus*) or with the free *Starter* package can download transcripts only as plain text, divided into paragraphs.

Recording

23. How can I record sound (i.e. make an audio recording) and transcribe it within the application?

You can create audio recordings directly within the application via the **Record** menu. Once the recording is stopped, the file is automatically sent for processing, where it is transcribed and captioned, according to your current user package.

The screenshot shows the Arite application's 'Recording' page. The navigation bar includes 'Home', 'Record', 'Upload', 'Social media', 'Live Stream', 'Files', 'Contact us', and 'Order now'. The user is logged in as 'Prime A.' with a notification bell and a timer showing '04:29:34'.

The main content area is titled 'Recording' and contains the following text:

Click on the **green button** to start an in-app audio recording, which will be converted to text once stopped.

This feature requires a stable internet connection and allows up to 3 hours of recording.

Tip: Use command words during recording.

Below this text are three buttons: 'Test microphone', 'Insert colon', 'Insert new line', and 'Insert new paragraph'.

Below the recording instructions is a section titled 'Previous recordings' with a table:

File name	Type	Date created	Language	Duration	Date of deletion
recording_20241022_133545	📄	22.10.2024	Hungarian	00:00:06	22.04.2025
recording_20241022_133523	📄	22.10.2024	Hungarian	00:00:06	22.04.2025

On the right side of the interface, there is a promotional banner with the text: 'Be the first to know about our latest features and updates! Stay informed on new developments, exclusive offers, and exciting news by signing up for the Arite newsletter or following us on social media. Subscribe to newsletter'.

To begin a recording, simply open the menu and click the pulsating microphone icon or the green text. **The recording must be at least 3 seconds long and can last up to 3 hours.**

Important: For valuable or irreplaceable recordings, or if you expect a long recording, we recommend using a desktop application (such as Windows Sound Recorder or Voice Recorder) that operates independently of the browser and internet connection to avoid potential data loss, as browsers can be less reliable in this regard.

To use this feature, you must grant the application access to the built-in or externally connected microphone. This can be done most easily through the pop-up window asking for permission or in the browser settings before starting the recording.

The process of starting, uploading, and processing recordings involves the following steps:

- 1. After opening the *Record* menu, you can test your microphone without using any valuable time credit.**

Before starting your recording, click on *Test microphone* and then *Start test* to check if your speech is understandable, the recording is clear, and your microphone is properly connected. Overall, testing the microphone allows you to assess the quality of the recording that can be made with your current device, without any risk or drawbacks.

Note: The system will automatically prompt you to test the microphone the first time.

- 2. After clicking the microphone icon, specify the document name, the language of the speech in the audio recording, and the number of speakers participating.**

After clicking the microphone icon, you can rename the file if you prefer a different title than the one automatically generated by the system.

It's important to ensure the selected language matches the language of the speech in the recording, as an incorrect choice will result in an inaccurate transcription.

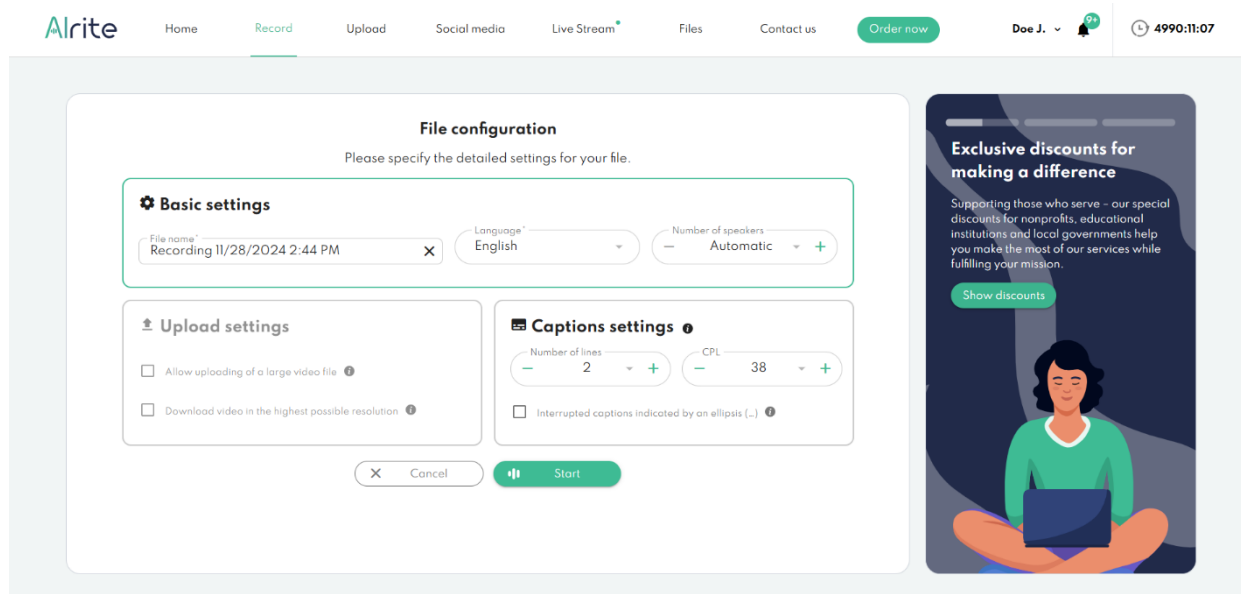
For audio recorded under business subscription packages, the transcript will be segmented by speaker, with each speaker automatically numbered. You can specify the number of speakers before starting the recording. If left undetermined, the system will attempt to detect their number automatically.

Important: Alrite is optimized for transcribing and captioning monolingual audio and video content.

- 3. Define the caption settings for the recording you wish to make.**

Customizing the structure of the captions is available only for audio recorded under higher-level subscription packages (*Plus* for personal use, and *Premium* and

Professional for business use). Regarding caption format, you can predefine settings such as the number of caption lines (1, 2, or 3) and the CPL value, which defines the maximum number of characters per line.



4. Click *Start* when you are ready to begin recording!

Once the settings are defined, click the *Start* button to begin recording. The elapsed time will be displayed in seconds on the stopwatch. The minimum recording time is 3 seconds, and the maximum is 3 hours.

5. You can pause the recording if needed, and stop it when finished to generate the text variants.

You can pause the recording by pressing the *Pause* button. To resume, click the microphone icon, or click the *Stop* button to end the recording. Once the recording is stopped, the audio file will begin uploading to generate the text version.

Important: Avoid navigating away from the site or closing the tab/window until the recording is uploaded, as this may interrupt the whole process. Pop-up warnings within the application will alert you to this. Your recordings can only be transcribed and captioned after they have been successfully uploaded.

6. Once the recording is successfully uploaded, your recording will automatically begin processing and converting to text.

If the upload is successful, you will be redirected to the file's data sheet, where the audio conversion, transcript generation, and captioning will start. The progress of each step is shown by progress bars.

7. **Once the parallel processes are complete, the data sheet for the uploaded recording will display the generated transcript and captions, and the audio will also be available for playback.**

Buttons to initiate user functions will appear on the data sheet once the text versions are ready.

8. **Correct any mistakes by editing the text, and then translate the versions into other languages.**

Any inaccuracies in the generated text can be easily corrected by editing the transcript, which will automatically update the captions once saved. Users with a subscription package can then generate highly accurate translations from these text variants with just a few clicks.

For transcripts of audio recorded under business subscription packages, the automatically numbered speaker names generated by the speaker diarization feature can also be changed.

9. **The audio recording, along with the corresponding transcript and captions, can be downloaded separately from the file's data sheet.**

The transcript can be downloaded as a plain text document or with speaker names and/or timestamps, available with a business subscription. Additionally, full-length automatic captions for recordings under higher-level subscription packages can be downloaded in *.srt* or *.vtt* format.

The transcription feature is available to all users, regardless of their subscription package, as long as they have sufficient time credit to process the file.

However, **captioning** and related features, including caption editing and burning captions onto videos, are **only available in higher-level subscription packages** (*Plus* for personal use, and *Premium* and *Professional* for business use). For files uploaded under other packages, captions are only generated from the first 2 minutes to allow users familiarize yourself with and test the captioning feature.

Transcripts with timestamps and/or speaker name can only be extracted from files processed under business subscriptions (*Prime*, *Premium* or *Professional*). Transcripts downloaded under private use packages (*Lite*, *Plus*) will be available only as plain text, broken into paragraphs.

24. What are the so-called command words and how can I use them in audio recording?

In addition to the existing automatic punctuation and paragraph breaks, you can use so-called command words to **format the dictated text or insert special characters** using **voice commands** while recording.

To make use of this feature, it's important to use the correct phrases while recording. Below is a summary of how to use command words during and after the recording.

1. Start your in-app audio recording via the **Record** menu by first clicking the **green microphone** button, then specifying the settings for the resulting file.
2. While recording (or in other words, dictating), use any of the following commands to format the transcript later, which can then be validated:
 - a. *"Insert colon"*
 - b. *"Insert new line"*
 - c. *"Insert new paragraph"*
3. Once the recording is finished and the file has been successfully uploaded and processed, click the **Replace command words** option in the **More** menu on the file's data sheet to validate the commands.

The screenshot displays the Alrite web application interface. At the top, the navigation bar includes 'Home', 'Record', 'Upload', 'Social media', 'Live Stream', 'Files', 'Contact us', and 'Order now'. The user is logged in as 'Professional A.' with a profile icon and a timer showing '4991:39:32'. The main content area shows a recording titled 'Recording 11/26/2024 1:45 PM'. Below the title is a waveform of the audio recording. A 'More' menu is open, listing options: 'Replace command words' (highlighted with a red box), 'Share', 'Restructuring of captions', 'Reset timing', 'Copy transcript', 'Report an error', and 'Delete'. Below the waveform is a 'Captions' section with an 'Edit' button and a timeline showing five caption segments with their respective start and end times. At the bottom is a 'Transcript' section with an 'Edit' button and a search bar. The transcript text reads: 'Speaker #1 - Hello and greetings from the Alrite team. In this video, I will be showing you how to upload audio and video files from your computer or storage devices. Begin by logging into the Alrite web application and clicking on upload on the top of your screen. Here, you can either drag in the desired file or click on browse and manually look for it from the pop-up window. Once the file has been selected, you will have the option to change the name of the file. In cases where the file is either longer than 3 hours in length or bigger than one gigabyte, users with higher level subscription packages will have the option to check a box that allows for the limit to be exceeded. Next, select the language that is used within the file so that Alrite can provide the highest accuracy possible.'

To summarize, if the commands are spoken correctly in the recording (and successfully transcribed afterwards), they will initially appear as text in the transcript. However, after using the *Replace keywords* feature, these text elements will be validated as commands within the transcript.

Upload

25. How can I upload an audio or video file into the Alrite application?

Use the **Upload** menu to upload any audio or video files stored on your device or an external storage drive. Once the menu is open, you can either drag and drop the file from the relevant folder or click the upload icon or *Browse* button to begin uploading the file for processing.

File upload

Upload audio and video files from your devices to create transcripts and captions from them.

Drag the file you wish to upload here or [Browse](#)

By default, the maximum size of files that can be uploaded is 1GB.

Previous uploads

File name	Type	Date created	Language	Duration	Date of deletion
AI speech recognition with ease		2 days ago	English	00:57:58	26.11.2025
Alrite AI speech-to-text		2 days ago	English	00:06:18	26.11.2025
Alrite Cutting edge AI solution for business and...		2 days ago	English	00:08:18	26.11.2025

Exclusive discounts for making a difference

Supporting those who serve – our special discounts for nonprofits, educational institutions and local government's help you make the most of our services while fulfilling your mission.

[Show discounts](#)

Supported formats: .webm, .wav, .mp3, .ogg, .opus, .m4a, .wma, .mkv, .mov, .mp4, .wmv.

The process of uploading and processing audio and video files in various formats follows these steps after selecting the file:

1. **Specify the document name, the language of the speech in the audio or video, and the number of speakers in the file.**

Once you have selected the file, you can rename it if you prefer a different title than the one it originally has.

It's important to ensure the selected language matches the language of the speech in the file, as an incorrect choice will result in an inaccurate transcription.

For files uploaded under business subscription packages, the transcript will be segmented by speaker, with each speaker automatically numbered. You can specify the number of speakers before starting the upload process. If left undetermined, the system will attempt to detect their number automatically.

Important: Alrite is optimized for transcribing and captioning monolingual audio and video content.

2. If the file you want to upload exceeds the default 1 GB limit, tick the *Allow uploading of a large video file* checkbox.

This feature is available only with higher-level subscription packages (*Plus* for personal use, and *Premium* and *Professional* for business use), allowing users to upload files up to 4 GB. Users can store up to 3 large videos in their account, while business accounts can store up to 10. Once these limits are reached, a new large video can only be uploaded if at least one previous video is deleted.

3. Define the caption settings for the recording you wish to make.

Customizing the structure of the captions is available only for audio and video uploaded under higher-level subscription packages (*Plus* for personal use, and *Premium* and *Professional* for business use). Regarding caption format, you can predefine settings such as the number of caption lines (1, 2, or 3) and the CPL value, which defines the maximum number of characters per line.

The screenshot displays the Alrite web interface. At the top, the navigation bar includes 'Home', 'Record', 'Upload', 'Social media', 'Live Stream', 'Files', 'Contact us', and an 'Order now' button. The user's name 'Doe J.' and a timer '4990:11:07' are visible on the right. The main content area features a 'File configuration' dialog box with the following settings:

- Basic settings:** File name: Alrite - Speech-to-Text Magic; Language: English; Number of speakers: Automatic.
- Upload settings:**
 - Allow uploading of a large video file
 - Download video in the highest possible resolution
- Captions settings:**
 - Number of lines: 2
 - CPL: 38
 - Interrupted captions indicated by an ellipsis (...)

Buttons for 'Cancel' and 'Start' are located at the bottom of the dialog. To the right of the dialog is a promotional banner for 'Speech recognition on the move!' with a 'Download app' button and an illustration of a person using a laptop.

4. Click *Start* when you are ready to begin uploading!

Once the settings are defined, click the *Start* button to begin the upload. If you accidentally start uploading the wrong file, click *Cancel* and repeat the process.

Important: Avoid navigating away from the site or closing the tab/window until the file is uploaded, as this may interrupt the whole process. Pop-up warnings within the application will alert you to this. Your files can only be transcribed and captioned after they have been successfully uploaded.

5. Once the file upload is complete, your file will automatically begin processing and converting to text.

If the upload is successful, you will be redirected to the file's data sheet, where the audio and/or video conversion, transcript generation, and captioning will start. The progress of each step is shown by progress bars.

The screenshot shows the Arite web interface. At the top, there is a navigation bar with links for Home, Record, Upload, Social media, Live Stream, Files, and Contact us. A green 'Order now' button is also present. The user's name 'Doe J.' and a notification icon are visible on the right. Below the navigation bar is a large green banner with the text 'Arite can always be within reach with the mobile app' and 'Record, upload, edit, translate - access all features easily, wherever and whenever you need them, right at your fingertips.' There are buttons for 'GET IT ON Google Play' and 'Download on the App Store'. Below the banner, there are three progress bars: 'Converting video... 4%', 'Converting audio... 90%', and 'Generating text variants... 0%'. The background of the banner features an illustration of a person working at a desk with a laptop and a coffee cup.

6. Once the parallel processes are complete, the data sheet for the uploaded file will display the generated transcript and captions, and the file will also be available for playback.

Buttons to initiate user functions will appear on the data sheet once the text versions are ready.

7. Correct any mistakes by editing the text, and then translate the versions into other languages.

Any inaccuracies in the generated text can be easily corrected by editing the transcript, which will automatically update the captions once saved. Users with a

subscription package can then generate highly accurate translations from these text variants with just a few clicks.

For transcripts of audio or video uploaded under business subscription packages, the automatically numbered speaker names generated by the speaker diarization feature can also be changed.

8. The audio or video file, along with the corresponding transcript and captions, can be downloaded separately from the file's data sheet.

The transcript can be downloaded as a plain text document or with speaker names and/or timestamps, available with a business subscription. Additionally, full-length automatic captions for recordings under higher-level subscription packages can be downloaded in *.srt* or *.vtt* format.

The transcription feature is available to all users, regardless of their subscription package, as long as they have sufficient time credit to process the file.

However, **captioning** and related features, including caption editing and burning captions onto videos, are **only available in higher-level subscription packages** (*Plus* for personal use, and *Premium* and *Professional* for business use). For files uploaded under other packages, captions are only generated from the first 2 minutes to allow users familiarize yourself with and test the captioning feature.

Transcripts with timestamps and/or speaker name can only be extracted from files processed under business subscriptions (*Prime*, *Premium* or *Professional*). Transcripts downloaded under private use packages (*Lite*, *Plus*) will be available only as plain text, broken into paragraphs.

26. What is the maximum length and size of an audio file that I am allowed to upload?

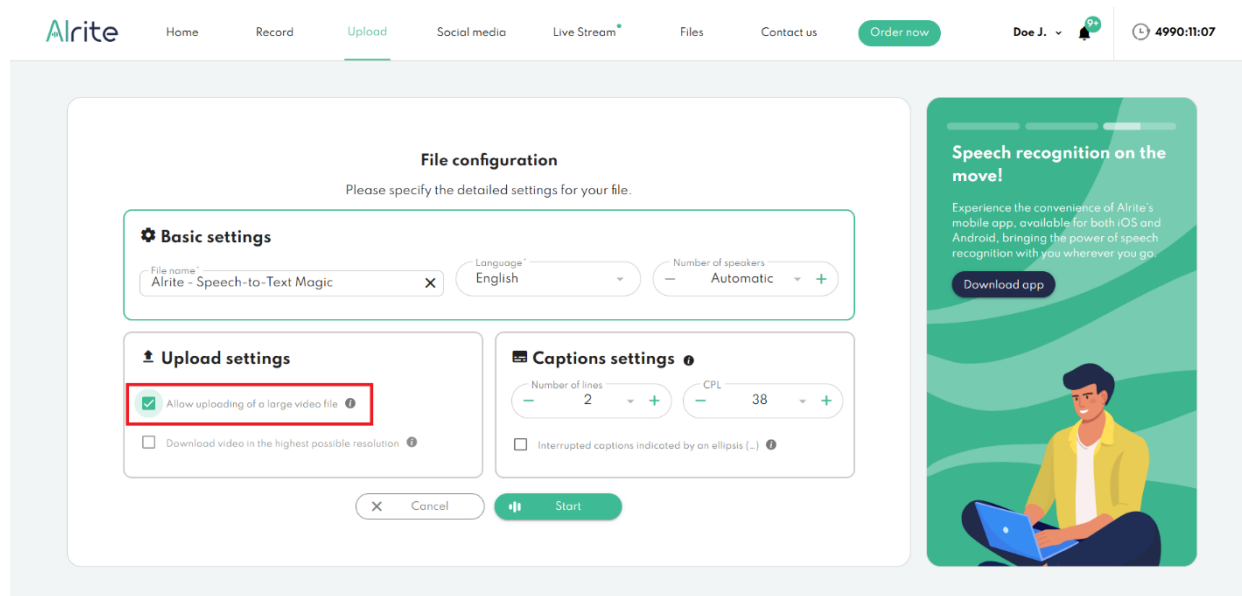
The **maximum size** for uploaded audio files is **1 GB**, regardless of the user package.

There is **no limit on file length**, but available time credit and the size limit determine the maximum length of files that can be uploaded.

27. What is the maximum length and size of a video file that I am allowed to upload?

By default, the **maximum size** for uploaded video files is **1 GB**.

Only accounts **with a higher-level subscription** are permitted to upload video files that exceed this limit, with a maximum size of **4 GB**. For these accounts, the option to upload a large video for generating text variations can be enabled by selecting the *Allow uploading of a large video* checkbox in the settings before initiating the processing.



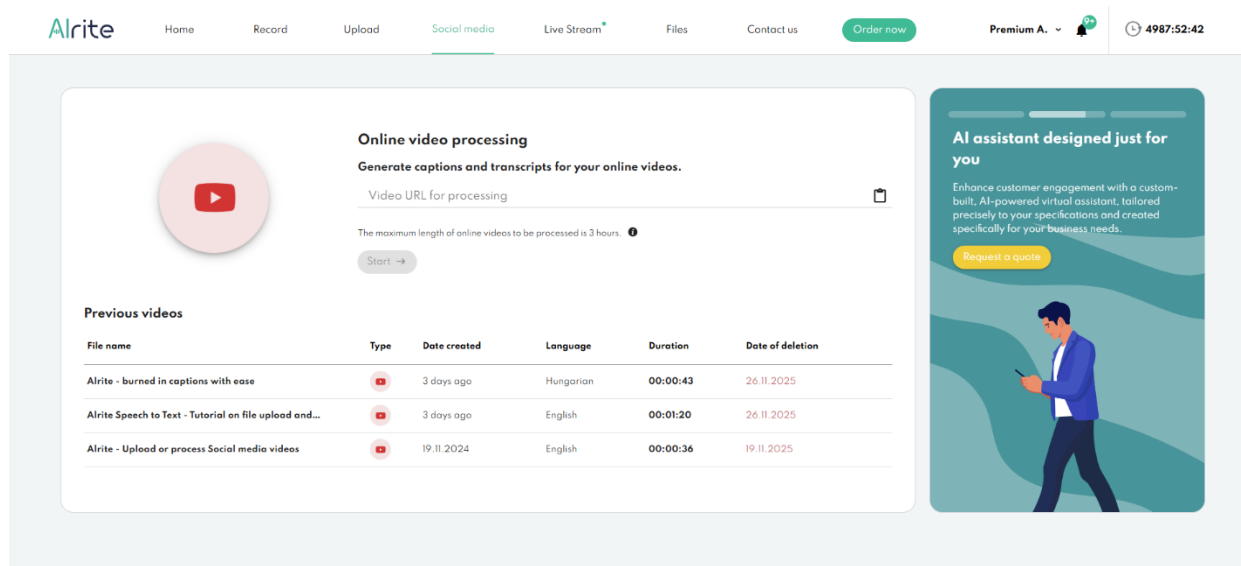
- For users with a business account, only the *Premium* and *Professional* packages support large video uploads. Users within a business account may store a **maximum of 3 large videos per user** at any given time, **with a total limit of 10 large videos across the entire business account**.
- For private users, only the *Plus* package allows large video uploads. A personal user account may store **up to 3 large videos** at any given time.

If these limits are reached, a new large video can only be uploaded if at least one existing large video is deleted from the account.

Online video captioning (YouTube, Facebook, TikTok, Dailymotion)

28. How to transcribe and caption online videos in the application?

In addition to the in-app recording and file upload features, the application also allows you to download and convert online videos (currently supported from YouTube, Facebook, TikTok, and Dailymotion) into various text variants by simply entering the video link in the **Social media** menu.



The screenshot shows the Alrite application interface. The navigation bar at the top includes 'Home', 'Record', 'Upload', 'Social media' (selected), 'Live Stream', 'Files', 'Contact us', 'Order now', 'Premium A.', and a clock showing '4987:52:42'. The main content area is titled 'Online video processing' and contains the following elements:

- A circular icon with a red play button.
- The heading 'Online video processing' and the sub-heading 'Generate captions and transcripts for your online videos.'
- A text input field labeled 'Video URL for processing' with a clipboard icon on the right.
- A note: 'The maximum length of online videos to be processed is 3 hours.'
- A 'Start' button with a right arrow.
- A section titled 'Previous videos' containing a table with the following data:

File name	Type	Date created	Language	Duration	Date of deletion
Alrite - burned in captions with ease		3 days ago	Hungarian	00:00:43	26.11.2025
Alrite Speech to Text - Tutorial on file upload and...		3 days ago	English	00:01:20	26.11.2025
Alrite - Upload or process Social media videos		19.11.2024	English	00:00:36	19.11.2025

On the right side of the interface, there is a promotional card for 'AI assistant designed just for you' with a 'Request a quote' button and an illustration of a man in a blue suit holding a smartphone.

After accessing the menu mentioned above, you can initiate the processing of the desired online video – whether it's a single video or part of a playlist – by entering the URL in the corresponding field.

The process of downloading and processing online videos proceeds as follows after the link is entered:

- 1. Specify the document name, the language of the speech in the online video, and the number of speakers in the video.**

Once you have pasted the link of the video to be processed, you can rename it if you prefer a different title than the one it originally has.

It's important to ensure the selected language matches the language of the speech in the video, as an incorrect choice will result in an inaccurate transcription.

For online videos processed under business subscription packages, the transcript will be segmented by speaker, with each speaker automatically numbered. You can specify the number of speakers before starting the download. If left undetermined, the system will attempt to detect their number automatically.

Important: Alrite is optimized for transcribing and captioning monolingual audio and video content.

- 2. If you are certain that the video you wish to download will be available only in a lower resolution than desired, allowing it to fit under the default 1 GB limit, please check the *Allow uploading a large video file* checkbox, which may enable it to be downloaded in a higher resolution.**

By default, the system will search for the highest resolution (up to Full HD) available for the online video, where the video size is just under 1 GB. Ticking this box increases the limit to 4 GB. This feature is available only with higher-level subscription packages (*Plus* for personal use, and *Premium* and *Professional* for business use). Users can store up to 3 large videos in their account, while business accounts can store up to 10. Once these limits are reached, a new large video can only be uploaded if at least one previous video is deleted.

- 3. If you are sure that you want to burn the generated and corrected captions onto the video you want to upload, fill in the *Download video in the highest possible resolution* checkbox.**

This feature is available only with higher-level subscription packages (*Plus* for personal use, and *Premium* and *Professional* for business use), which allows you to download online videos in up to 4K resolution, provided they are available in this resolution and fit within the applicable size limits (see the 1 GB and 4 GB limits detailed in the previous step).

- 4. Define the caption settings for the video you wish to process.**

Customizing the structure of the captions is available only for audio and video uploaded under higher-level subscription packages (*Plus* for personal use, and *Premium* and *Professional* for business use). Regarding caption format, you can predefine settings such as the number of caption lines (1, 2, or 3) and the CPL value, which defines the maximum number of characters per line.

5. Click *Start* when you are ready to begin processing!

Once the settings are defined, click the *Start* button to begin the download of the online video.

6. Once the download of the online video is complete, your video will automatically begin processing and converting to text.

If the download of the video is successful, you will be redirected to the video's data sheet, where the audio and video conversion, transcript generation, and captioning will start. The progress of each step is shown by progress bars.

7. **Once the parallel processes are complete, the data sheet for the processed video will display the generated transcript and captions, and the video will also be available for playback.**

Buttons to initiate user functions will also appear when the text versions are ready.

8. **Correct any mistakes by editing the text, and then translate the versions into other languages.**

Any inaccuracies in the generated text can be easily corrected by editing the transcript, which will automatically update the captions once saved. Users with a subscription package can then generate highly accurate translations from these text variants with just a few clicks.

For transcripts of video processed under business subscription packages, the automatically numbered speaker names generated by the speaker diarization feature can also be changed.

9. **The video file, along with the corresponding transcript and captions, can be downloaded separately from the file's data sheet.**

The transcript can be downloaded as a plain text document or with speaker names and/or timestamps, available with a business subscription. Additionally, full-length automatic captions for recordings under higher-level subscription packages can be downloaded in *.srt* or *.vtt* format.

29. What are the video length, size, and resolution limits for processing in the application?

The primary limit for transcribing and captioning online videos applies to all users, regardless of their subscription or package, and allows processing of videos with a **maximum length of 3 hours**.

In addition to length, the feature also has a size limit, supporting videos **up to 1 GB by default**. Since users may not always be aware of a video's size, and because videos on different platforms can be available in various resolutions, the application **automatically selects the highest resolution** that remains under the default 1 GB size limit.

For videos larger than 1 GB – up to 4 GB – you can enable the processing of larger videos by ticking the *Allow uploading of a large video* checkbox in the settings view before starting the download of the desired online video. In this case, the application will automatically select the highest resolution that stays below the 4 GB size limit.

File configuration

Please specify the detailed settings for your file.

Basic settings

File name: Alrite - Your next favourite app

Language: English

Number of speakers: Automatic

Upload settings

Allow uploading of a large video file

Download video in the highest possible resolution

Captions settings

Number of lines: 2

CPL: 38

Interrupted captions indicated by an ellipsis (-)

Cancel Start

Be the first to know about our latest features and updates!

Stay informed on new developments, exclusive offers, and exciting news by signing up for the Alrite newsletter or following us on social media.

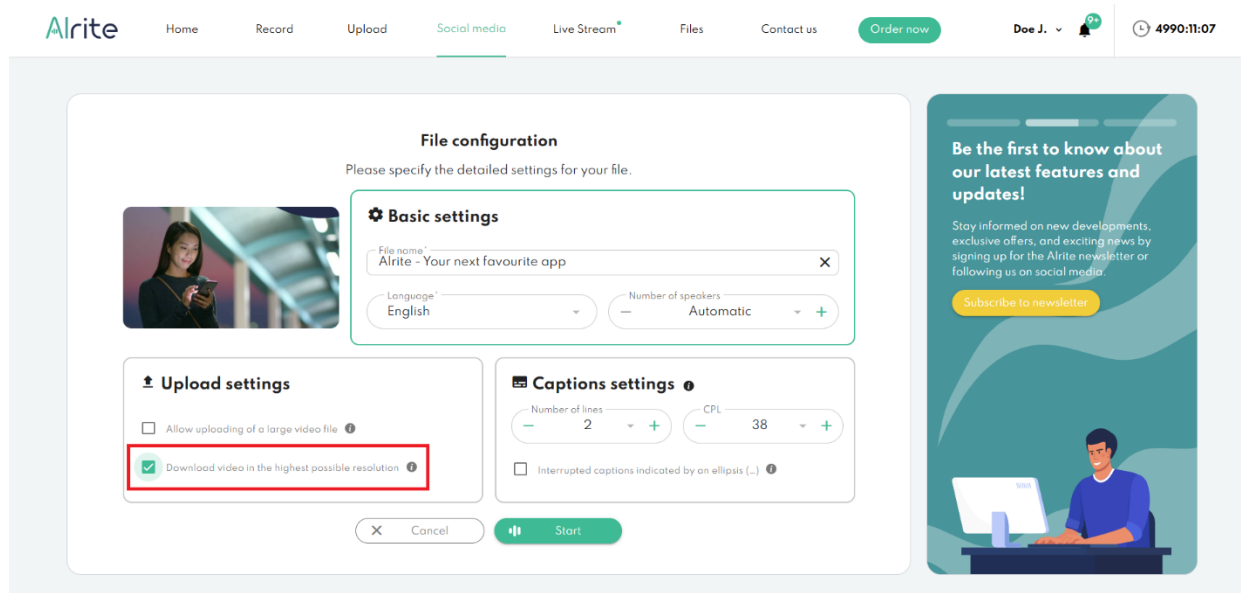
Subscribe to newsletter

- For users with a business account, only the *Premium* and *Professional* packages support large video uploads. Users within a business account may store a **maximum of 3 large videos per user** at any given time, **with a total limit of 10 large videos across the entire business account**.
- For private users, only the *Plus* package allows large video uploads. A personal user account may store **up to 3 large videos** at any given time.

If these limits are reached, a new large video can only be uploaded if at least one existing large video is deleted from the account.

However, there is another limit for processing online videos, which pertains to their **resolution** rather than size. By default, the maximum allowed resolution for videos is **Full HD**, provided that the size limit mentioned earlier permits it.

If you wish to generate text versions of online videos with a resolution higher than Full HD, you can enable this option in the settings view before starting the download by ticking the *Download video in the highest possible resolution* checkbox. This feature is available only to users with higher-level subscription packages, namely *Plus*, *Premium*, or *Professional*.



It is important to note that by ticking this box, you can process online videos in **up to 4K resolution**. Processing videos with a resolution higher than 4K is not permitted.

Speaker diarization and text segmentation

30. How can I differentiate between speakers in processed files within the Alrite application?

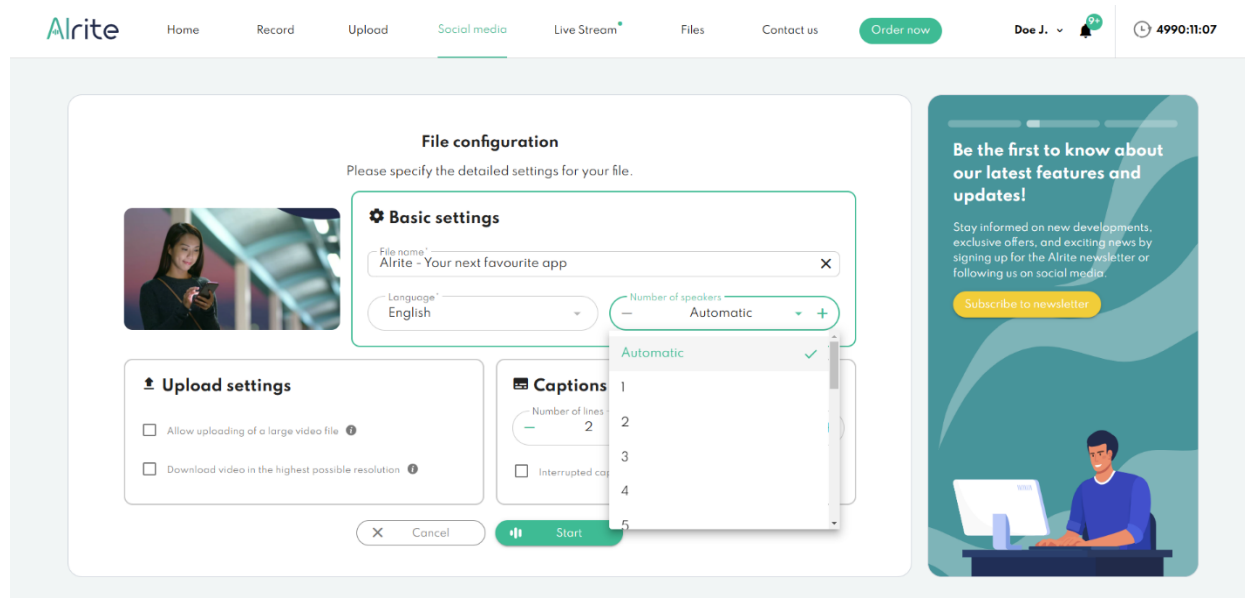
For files processed under the free *Starter* package or subscription packages available to private users (*Lite*, *Plus*), the system segments text for different speakers by breaking it into new lines and marking the speaker changes with a hyphen at the beginning of the line.

In contrast, files processed under business subscription packages (*Prime*, *Premium*, *Professional*) benefit from more advanced speaker identification. The speaker diarization feature identifies the speakers in audio or video materials, separating their spoken texts accordingly. The application assigns paragraphs to individual speakers and labels them with numbered names, rather than simply using a hyphen and a new line to indicate a speaker change. These labels can later be modified as needed on the file's data sheet.

With a business subscription, users can specify the number of speakers in the audio or video file before processing begins. Users have the option to manually enter the number of

speakers or select the *Automatic* option, entrusting the system to handle speaker segmentation. If the number of speakers on the file is known, it is recommended to provide this information in advance to improve the application's performance and enhance the accuracy of speaker identification.

Currently, the system can identify speakers and assign them an automatic number in files up to 3 hours in length.



It is important to note that the application **may occasionally make mistakes** when identifying speakers, whether the user selects the automatic option or provides the number of speakers. This is especially true if speakers have similar voice characteristics or if the same speaker is heard in different acoustic environments within the audio or video material.

In the transcript generated by the system, the assignment of paragraphs or sentences to individual speakers, as well as the default numbered speaker labels, **can be easily modified**, as outlined in a separate chapter. Users can assign unique names to speakers, remove incorrectly identified speakers, or add new ones if certain speaker changes were not recognized by the system. These changes can also be quickly and easily made within the web application on the file's data sheet.

31. Which packages include the speaker diarization feature?

The speaker diarization feature is available **only with business subscription packages** – *Prime*, *Premium*, and *Professional*. This feature, along with the ability to modify the default

automatic numbered speaker labels, is only applicable to files processed under these packages and **up to 3 hours in length**.

For longer files or files processed under other subscription packages, the system will distinguish different speakers by breaking the text into new lines and marking speaker changes with a hyphen at the beginning of lines.

Live Stream

32. What is the difference between real-time transcription and captioning versus processing pre-recorded content?

The Alrite speech recognition application offers users (and subscribers) two distinct processing modes: processing **pre-recorded content** and processing various audio and video sources **in real-time**.

Below, we outline the key differences between these two processing methods:

- **Processing pre-recorded content**
 - a. This is the more common and widely used method of converting speech to text. It involves transforming audio or video files of **specific sizes and durations** into text. The majority of our users utilize this method to access the capabilities of our speech recognition solution, whether the content is recorded within the application, uploaded to it, or processed via a link – each of these falls under pre-recorded content.
 - b. When processing pre-recorded files, the speech recognition algorithms can analyze the entire file **from start to finish, interpreting the context and nuances of the speech**. This allows for the generation of highly accurate and contextually appropriate text.
 - c. Once the files are uploaded, the application (depending on the user's subscription package) generates transcripts and captions, which are accessible and readable in the uploader's account shortly after the upload is completed.

- **Real-time transcription and captioning**
 - a. **Real-time processing is generally required by a narrower group of users** compared to pre-recorded transcription. Among Alrite's users and subscribers, this processing method is available exclusively to those with a *Professional* subscription package.
 - b. In contrast to converting pre-recorded audio or video files, real-time transcription and captioning involve the **near-instant conversion of live content** (e.g., live broadcasts or TV shows) into text, with only a slight delay of a few seconds. The resulting transcript and captions continually update as long as live processing remains active.
 - c. The system generates the transcript and captions based on incoming audio and displays them on the relevant platform **almost immediately**. However, since the system cannot anticipate future context or nuances, it occasionally revises previously generated text to ensure accuracy.
 - d. Real-time transcription and captioning are most often required in scenarios where a written version of spoken words **needs to be displayed almost immediately** after they are uttered. Examples include conferences, events, lectures, classroom sessions, (online) meetings, or live shows, where there is no opportunity to prepare transcripts or captions in advance.

In summary, while processing pre-recorded content involves post-event conversion of audio or video into a complete text version, real-time transcription and captioning convert speech into text as it is spoken (typically in live settings), offering a continuously evolving and expanding text output.

33. What types of real-time processing can I stream?

In the Alrite application, real-time transcription and captioning are available for various types of live content. You can initiate streaming for the following types of real-time processing:

The screenshot shows the Alrite application interface with a navigation bar at the top. The main content area is titled "Process live content in real-time" and features three cards:

- Processing a direct source:** Includes an illustration of a person speaking into a microphone. Text: "I want to transcribe or caption my own voice or content in real-time", "Real-time generation of transcripts and captions", "Converting speech recorded through your microphone or played on your device into text", "Easy to share with viewers and participants", "Available exclusively with the Professional package".
- Processing online content:** Includes an illustration of a person at a computer. Text: "I need real-time transcript or captions for a live video", "Real-time generation of transcripts and captions", "Simply by providing the link of the live online video", "Easy to share with viewers and participants", "Available exclusively with the Professional package".
- Captioning of TV channels:** Includes an illustration of a person at a computer. Text: "I wonder what the system is capable of in real-time captioning", "To familiarize yourself with real-time captioning", "Captioning of TV channels broadcast online", "Free demo available for everyone".

Each card has a "Next" button at the bottom. A link "Previous broadcast documents" is located at the bottom center of the interface.

- **Processing a direct source**

- This feature allows you to create real-time transcriptions and captions from speech recorded **through a microphone** connected to or built into your device, or **from audio or video files played on your device**.
- It is ideal for transcribing and captioning events such as interviews, live performances, lectures, and presentations, **where the speaker typically speaks into a microphone**.
- It is also useful for events where, instead of a microphone, **system sounds** (routed through the sound card of an event organizer's infrastructure) need to be processed in real-time. This feature can also be applied to scenarios like transcribing and captioning live podcast shows, music, or videos.
- The *Mixed* option enables **simultaneous processing of audio sources from both the microphone and system sounds**, making it an excellent choice for processing multiple audio sources concurrently. This is especially useful for live transcription and captioning of conference calls or webinars, where both types of audio may be present. For example, it can transcribe the speech in various media files while also capturing the speaker's

microphone input. However, note that system sounds may override microphone-recorded speech if both sources are processed simultaneously.

- **Processing online content**

- a. The online content processing feature allows you to create real-time transcriptions and captions for **live-streamed online videos**.
- b. This is particularly useful when you need real-time transcriptions and captions for live-streamed videos on popular video-sharing platforms. Simply provide the **URL of the selected live-streamed video**, and Alrite will automatically generate real-time transcriptions and captions from it.

34. How can I transcribe and caption my own content or speech in real-time and share it with viewers?

To transcribe or caption your own content or speech in real time, simply use the *Live stream* feature. This allows you to generate real-time transcripts or captions from speech recorded through your microphone or from audio and video files played on your device.

Follow these steps to start and share your live stream:

- 1. Click on the *Live stream* menu in the application's header to open the real-time processing menu. Then, select the *Next* button at the bottom of the *Processing a direct source* card.**

Real-time processing features are available only to users with the *Professional* subscription package offered to businesses. Users with other subscription packages can test and explore the real-time captioning feature on a limited number of public TV channels.

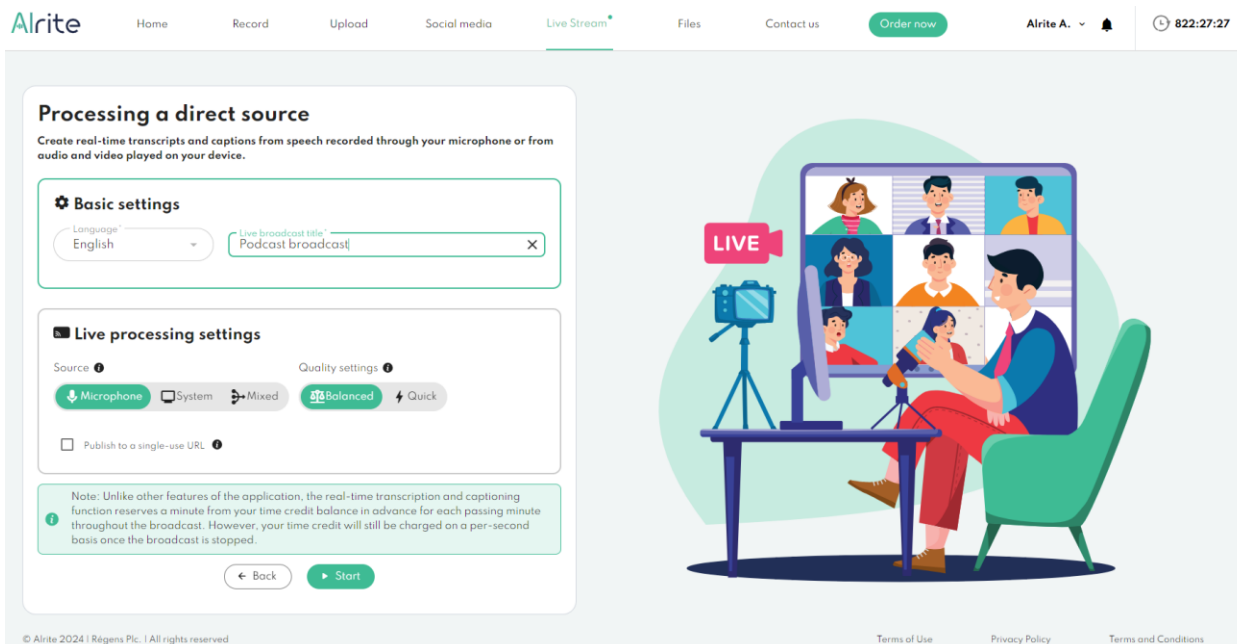
To access the full feature, you may subscribe to the above-mentioned *Professional* package, either on your current account or a newly created one.

- 2. Define the basic settings of the stream and the parameters of the real-time processing.**

Begin by defining the language of the speech to be processed in real time and providing a title for the stream. This title will also be visible to viewers.

Next, under the basic settings, configure the parameters for the stream and real-time text generation.

Important: Alrite is optimized for real-time transcription and captioning of monolingual audio and video content.



Processing a direct source
Create real-time transcripts and captions from speech recorded through your microphone or from audio and video played on your device.

Basic settings

Language: English
Live broadcast title: Podcast broadcast

Live processing settings

Source: Microphone System Mixed
Quality settings: Balanced Quick

Publish to a single-use URL

Note: Unlike other features of the application, the real-time transcription and captioning function reserves a minute from your time credit balance in advance for each passing minute throughout the broadcast. However, your time credit will still be charged on a per-second basis once the broadcast is stopped.

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- a. **Select the source:** Choose the speech source to be processed during the stream: *Microphone*, *System*, or *Mixed*. The application can process speech recorded through a microphone (built-in or connected) or from system sounds detected via your device's sound card. You can combine both sources by selecting the *Mixed* option. Please note that system sounds may override microphone-recorded speech if both are processed simultaneously.
- b. **Adjust quality settings:** You can choose between two options: *Balanced*, for stable quality, or *Quick*, for quicker display of detected words. The accuracy of real-time speech processing depends on the delay allowed by the system. The greater the delay between spoken words and their display as text, the more accurate the transcription will be, with fewer retrospective corrections needed. This is because the system has more time to process and analyze the speech context.
- c. **Broadcasting on a single-use URL:** Tick this checkbox if you wish to broadcast the real-time captions and subtitles on a single-use, randomly generated URL. If left unchecked, the captions and subtitles will be accessible via a link that includes your user ID, but only the current broadcast's text will be visible. Previous broadcasts' text will not be available.

3. After setting your preferences, start the broadcast by clicking the *Start* button!

Once the broadcast begins, the application will direct you to the so-called

broadcaster window, where you will be able to see a preview of the broadcast's captions, as well as the duration counter for the broadcast.

Important: Unlike other features of the application, the real-time transcription and captioning function reserves a minute from your time credit balance in advance for each passing minute throughout the broadcast. However, your time credit will still be charged on a per-second basis once the broadcast is stopped.

4. Share the broadcast link with your viewers or simply check the broadcast's proper functioning.

You can share the broadcast link, found on the *Share and watch* card, with your viewers. This link allows them to view and read the real-time transcripts and captions. Additionally, you can use this link to check the broadcast's functionality and view the interface available to your audience.

5. The broadcast can be paused or stopped at any time, as long as there are time credits available to you on your account balance.

To pause, click the *Pause* button, and to stop the broadcast, click the *Stop broadcast* button. Any changes will be communicated to your audience through the viewer window.

6. Download the transcript of the broadcast!

After the broadcast ends, every participant can download the transcript generated from the spoken content. Viewers can download the transcript while remaining in the viewer window. The user account that initiated the broadcast can also access and download the transcript from the past broadcasts list for up to 30 days.

35. How can I transcribe and caption my online content in real-time and broadcast it to viewers?

If you wish to process live-streamed content in real time on popular video platforms, you can easily use the *Live stream* feature. This feature allows you to add real-time transcription and captioning for any live video content.

Follow these steps to start and share your broadcast:

1. Click on the *Live stream* option in the application's header to open the real-time processing menu. Then, select the *Next* button at the bottom of the *Processing online content* card.

Real-time processing features are available only to users with the *Professional* subscription package offered to businesses. Users with other subscription packages can test and explore the real-time captioning feature on a limited number of public TV channels.

To access the full feature, you may subscribe to the above-mentioned *Professional* package, either on your current account or a newly created one.

2. Define the basic settings of the stream and the parameters of the real-time processing.

Begin by providing the URL of the video you wish to process in real time, selecting the language of the speech, and setting the broadcast title. This title will be visible to viewers. Afterward, you can define the settings for the broadcast and real-time text generation under the basic settings.

Important: Alrite is optimized for real-time transcription and subtitling of monolingual audio and video content.

- a. **Adjust quality settings:** You can choose between two options: *Balanced*, for stable quality, or *Quick*, for quicker display of detected words. The accuracy of real-time speech processing depends on the delay allowed by the system. The greater the delay between spoken words and their display as text, the more accurate the transcription will be, with fewer retrospective

corrections needed. This is because the system has more time to process and analyze the speech context.

- b. **Broadcasting on a single-use URL:** Tick this checkbox if you wish to broadcast the real-time captions and subtitles on a single-use, randomly generated URL. If left unchecked, the captions and subtitles will be accessible via a link that includes your user ID, but only the current broadcast's text will be visible. Previous broadcasts' text will not be available.

3. After setting your preferences, start the broadcast by clicking the *Start* button!

Once your settings are defined, click the *Start* button to begin the broadcast. The application will redirect you to the broadcaster window, where you can preview the broadcast's captions and see the broadcast's duration timer.

Important: Unlike other features of the application, the real-time transcription and captioning function reserves a minute from your time credit balance in advance for each passing minute throughout the broadcast. However, your time credit will still be charged on a per-second basis once the broadcast is stopped.

4. Share the broadcast link with your viewers or simply check the broadcast's proper functioning!

You can share the broadcast link, found on the *Share and watch* card, with your viewers. This link allows them to view and read the real-time transcripts and captions. Additionally, you can use this link to check the broadcast's functionality and view the interface available to your audience.

5. The broadcast can be paused or stopped at any time, as long as there are time credits available to you on your account balance.

To pause, click the *Pause* button, and to stop the broadcast, click the *Stop broadcast* button. Any changes will be communicated to your audience through the viewer window.

6. Download the transcript of the broadcast!

After the broadcast ends, every participant can download the transcript generated from the spoken content. Viewers can download the transcript while remaining in the viewer window. The user account that initiated the broadcast can also access and download the transcript from the past broadcasts list for up to 30 days.

36. What settings are available to the viewers of my broadcast, and can they download the text versions?

Users who initiate a broadcast can choose whether to share the broadcast link with others, allowing the viewers with the link to follow and read the real-time captions and transcripts generated from the broadcast on a public page.

This page features the **viewer window**, where viewers can customize the display of real-time captions and transcripts according to their preferences using the following settings:

- **Video**
 - a. The content being captioned in real-time will appear in an embedded video player only when the *Processing online content* feature is used.
 - b. Viewers can pause or mute the video if they prefer to read the text without watching or listening. This will not affect the transcription and captioning of the spoken content.
- **Captions**
 - a. **Font type:** Viewers can choose from a selection of popular fonts supported by most browsers to customize the font of the displayed captions.
 - b. **Font size:** The font size is adjustable, though viewers should choose a size that ensures readability. Setting the font size too small or too large may make it difficult to follow the scrolling captions.
 - c. **Font and background color:** Viewers can select their preferred color combination for the captions and their background, optimizing visibility or selecting their favorite colors. In addition to predefined options, custom colors (including transparency) can be set using a color palette.
 - d. **Caption alignment and placement:** Viewers can adjust the horizontal and vertical alignment of the captions, as well as their position on the screen, using three buttons for each setting.
- **Transcription**
 - a. **Font type:** Viewers can choose from a selection of popular fonts supported by most browsers to customize the font of the displayed transcript.

- b. **Font size:** The font size is adjustable, though viewers should choose a size that ensures readability. Setting the font size too small or too large may make it difficult to follow the expanding transcript.
- c. **Font and background color:** Viewers can select their preferred color combination for the transcript and its background, optimizing visibility or selecting their favorite colors. In addition to predefined options, custom colors (including transparency) can be set using a color palette.

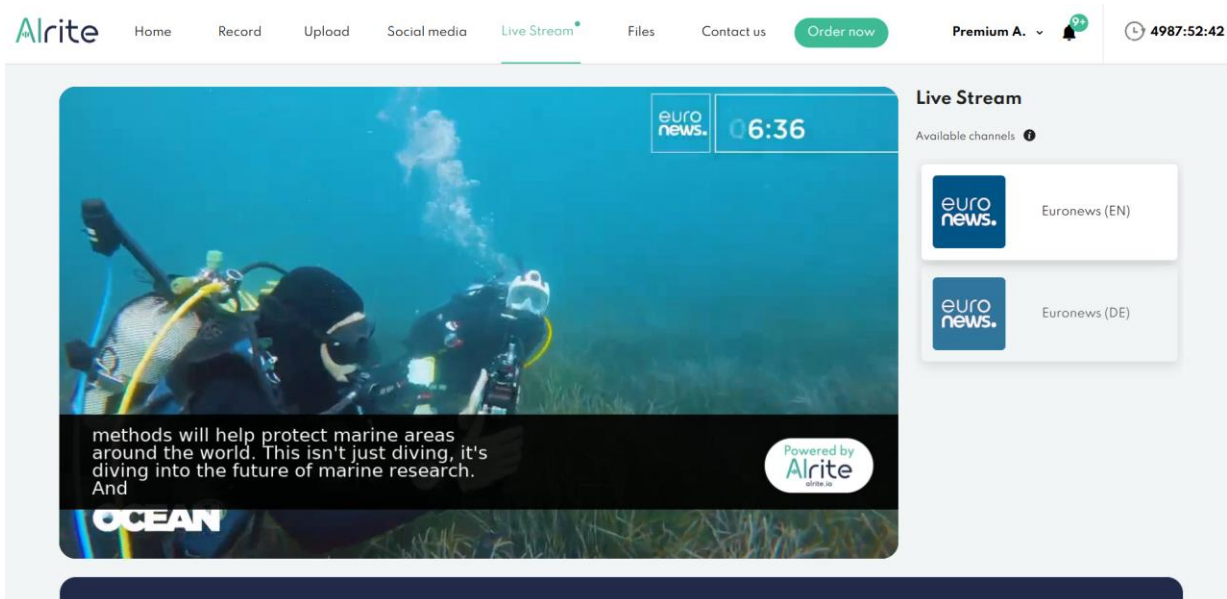
All sections of the viewer window – including the video (when using *Processing online content*), transcripts, captions, and text version settings – are collapsible. Viewers can minimize or expand these sections using the respective card's minimize button.

At the end of the broadcast, viewers can download the completed transcription by clicking the *Download* button, provided they do not close or refresh the viewer window after the broadcast has stopped. The transcription will be available as a *.docx* file without any custom formatting.

37. Can I explore real-time processing and see how text variants appear on a live stream?

The Alrite web application (and mobile app) is primarily designed for post-production transcription and captioning of completed recordings. However, the Alrite speech recognition algorithms also enable **real-time transcription and captioning** of audio and video content.

This functionality is accessible via the **Live Stream menu** in the application header, alongside the main features, where the *Processing a direct source* and *Processing online content* options are available exclusively to users with the *Professional* business package. The *Captioning of TV channels* option, however, is **accessible to all users, regardless of their package**. By clicking the *Next* button in this section, you can view live broadcasts from publicly available TV channels with real-time captions, including English, Spanish, German and Hungarian channels.



The screenshot displays the Alrite web interface. At the top, there is a navigation menu with options: Home, Record, Upload, Social media, Live Stream (highlighted), Files, Contact us, and an Order now button. On the right, there is a Premium A. dropdown menu, a notification bell with 9+ notifications, and a clock showing 4987:52:42. The main content area features a live stream player showing two divers underwater. The player includes a 'euro news.' logo, a timer at 06:36, and a 'Powered by Alrite' logo. Real-time captions are visible at the bottom of the video frame, reading: 'methods will help protect marine areas around the world. This isn't just diving, it's diving into the future of marine research. And'. The word 'OCEAN' is also visible in the bottom left corner of the video frame. To the right of the player, there is a 'Live Stream' section with 'Available channels' and two options: 'Euronews (EN)' and 'Euronews (DE)', each with a 'euro news.' logo.

Real-time captions for live broadcasts are powered by Régens Zrt.'s Alrite software application. TV broadcasters and radio stations are not responsible for the captions. You can test Alrite's real-time captioning capabilities through these programmes, which **enhance accessibility by providing live captions.**

To expand the range of available channels and languages, the streaming function is under continuous development.

For more information about real-time captioning, contact us at support@alrite.io.

File Data Sheet

Editing

38. How can I edit the transcript of the uploaded file?

When processing audio or video files and converting them into text, errors may occasionally occur. Therefore, if the user is seeking a perfect result, proofreading and, if necessary, correcting the text versions is recommended.

The easiest way to refine the text is by editing the transcript directly within the application. This is the preferred method because changes made in the transcript are automatically reflected in the captions.

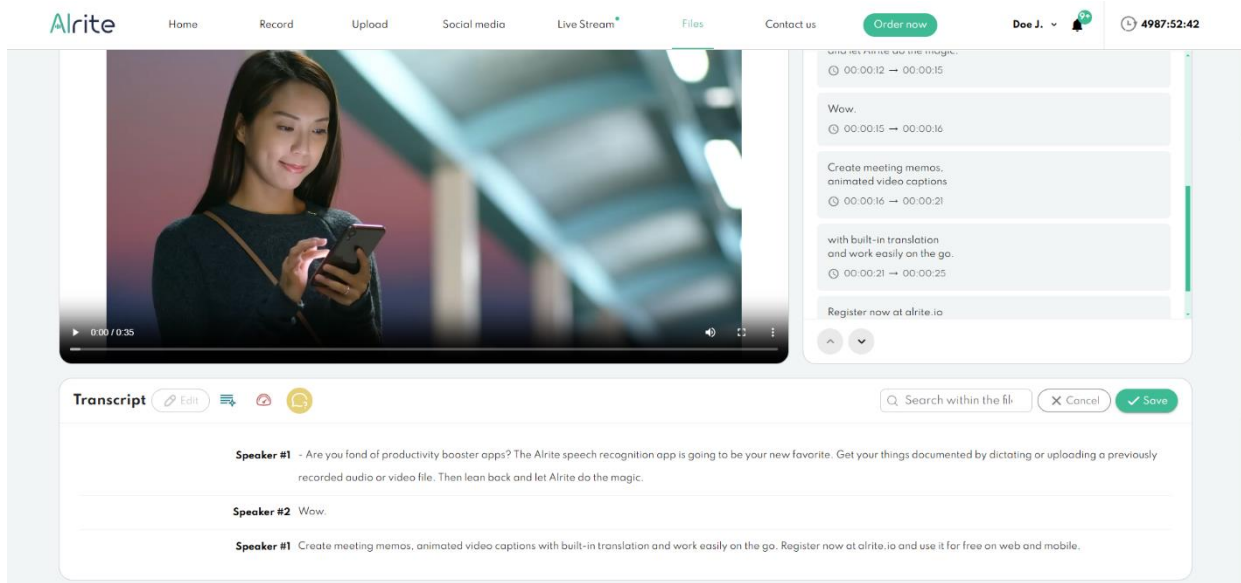
Important: Copying or downloading the transcript from the system (e.g., as a Word document), correcting errors in an external application, and then attempting to copy the corrected version back into the file's data sheet can cause significant issues with caption timing and may disrupt other related features.

To avoid these issues, it is strongly recommended to edit the transcript directly within the application. Copy-paste and undo operations should be avoided, as they can corrupt the timing of captions.

The process of editing a transcript involves the following steps after the media file has been successfully processed:

- 1. Click the pencil icon next to the *Transcript* title or directly on the transcript text within the file's data sheet.**

By default, the transcript is in read-only mode. To begin editing, switch to editor mode using either of the two methods mentioned above. Once in edit mode, the transcript box outline will turn green, and the *Cancel* button (to cancel changes) and the *Save* button (to save changes) will appear.

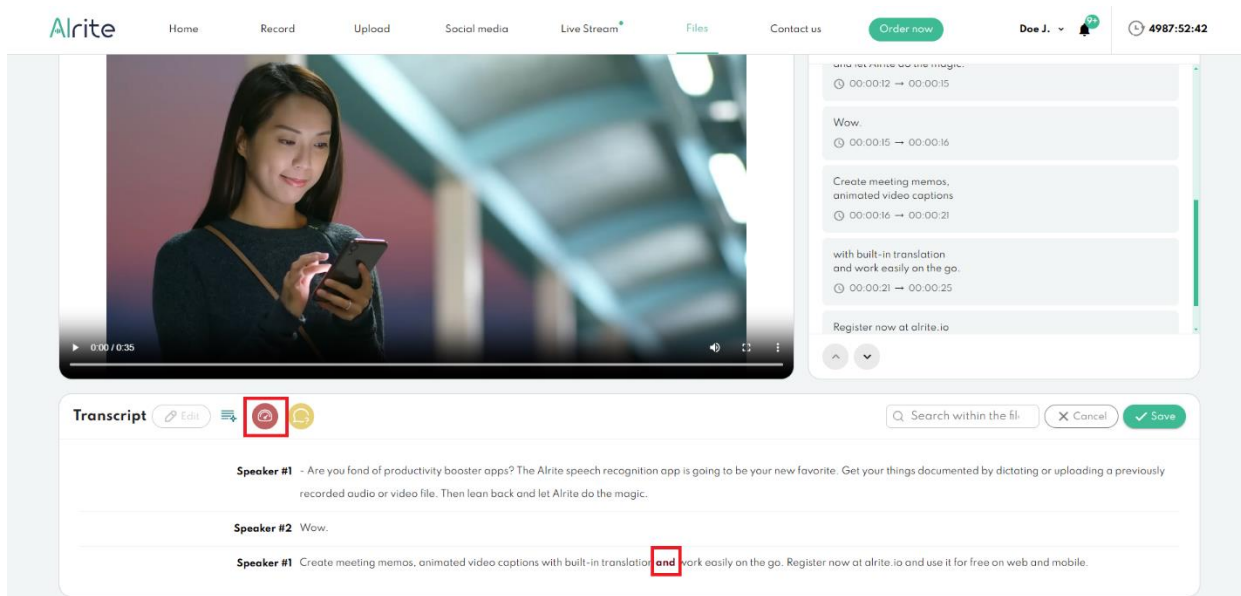


2. The player helps you review and verify the accuracy of the generated transcript.

By clicking on any word in the transcript, the audio or video player will jump to the moment where that word is spoken, allowing you to confirm that the transcription matches what is heard in the file.

3. In addition to the media player, so-called Uncertainties also help you to correct your transcript.

The *Show uncertainties* feature highlights words in red in the transcript that the system was unsure about or couldn't transcribe confidently. This option is only available in editor mode.



Important: Just because a term is not marked as uncertain does not mean it has been transcribed with 100% accuracy. It's recommended to review the entire transcript for optimal results.

4. **After making any changes to the transcript, click *Save* to store your modifications.**

Any saved changes are automatically reflected in the captions, so there's no need to update both versions separately. If you edit the system-generated *Original* version and only this version exists, saving the transcript will create an *Edited* version, which you can continue to work on from that point.

To avoid losing progress due to potential technical or network issues, it is advisable to save changes regularly. Saving to the *Edited* version will overwrite the previous one, as only one edited version is stored.

Important: If you make changes to the *Original* version when an *Edited* version already exists, saving will permanently overwrite the existing *Edited* version. A pop-up will warn you of this.

To discard any changes, click *Cancel*.

39. How can I edit the captions?

It is important to note that any corrections made to the transcript will automatically be reflected in the captions once saved, so it is recommended to make edits directly in the transcript text.

However, you may need to fine-tune certain blocks of captions generated by the system and adjust their timing. This can also be done within the application by opening the captions editor window, which is accessible by **clicking the pencil icon next to the *Captions* title**.

The caption editing feature is **only available for files uploaded under higher-level subscription packages** (*Plus*, *Premium*, and *Professional*).

The caption editing process consists of the following steps after the media file has been successfully processed:

1. **Select the version of the captions you want to edit (*Original*, *Edited*, or one of the *translations*) and click the pencil icon next to the *Captions* title.**

After confirming in the pop-up window, you will be redirected to the captions editor window, where various features will assist you in fine-tuning your blocks of captions.

The screenshot displays the Alrite captions editor interface. At the top, there is a navigation bar with options: Home, Record, Upload, Social media, Live Stream, Files, Contact us, and an Order now button. The user is logged in as Professional A. The main editor window is titled 'Alrite Speech to Text - Tutorial on file upload an...' and contains a list of caption blocks. Each block shows the start and end times, the text of the caption, and the CPS (characters per second) value. A video player on the right shows a tutorial on file upload with a caption 'Hello and greetings from the Alrite team.' The bottom of the editor shows a timeline with caption blocks and a help icon.

2. **To learn more about each feature and the corresponding shortcut key combinations, click the *i* button after the captions editor window help opens.**

Commonly used features include inserting new blocks, merging blocks, and adjusting the timing of blocks. Block customization is also supported by metrics such as *CPS* (characters per second) and *CPL* (characters per line), which are displayed for your convenience.

3. **After making any changes to the captions, click *Save* to store your modifications.**

The changes will be saved as a separate version of the captions called *Custom*. This version will coexist with the system-generated *Automatic* version and can be edited later if needed.

It is recommended to save your work regularly to avoid losing progress due to technical or network issues. Please note that saving changes to the *Custom* version will overwrite the previous version, as only one *Custom* version is stored.

Important: If you start editing the *Automatic* version when a *Custom* version already exists, any changes you save will not be reflected in the current *Custom* version.

If you wish to discard your changes, click *Cancel*.

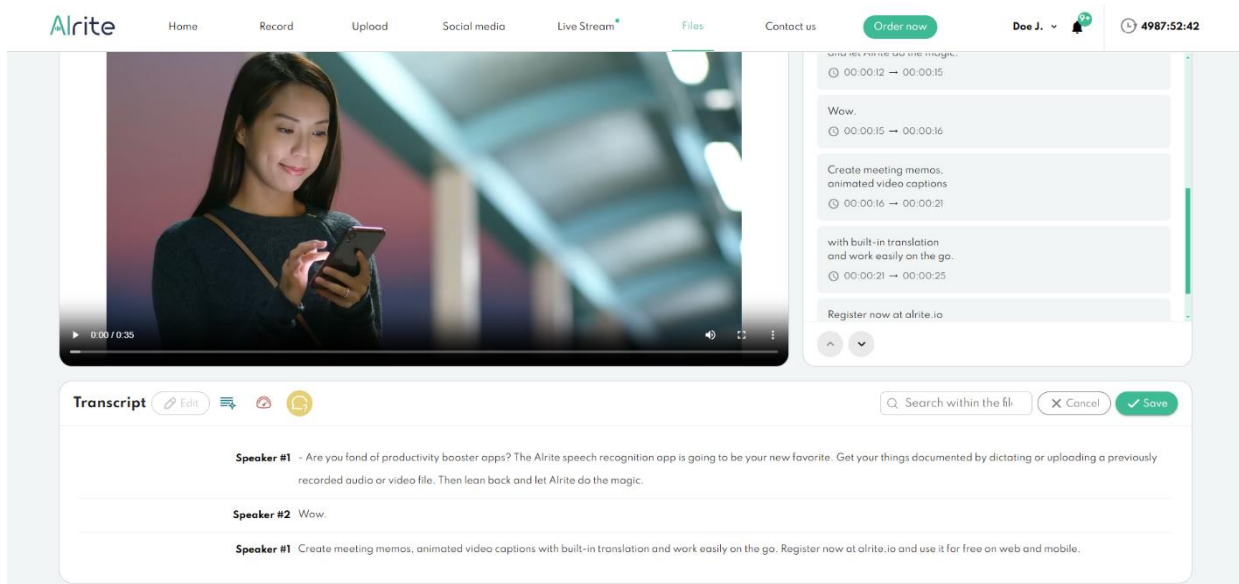
4. After completing your edits, click *Close* to return to the file's data sheet.

Here, you can choose whether to display the *Automatic* or *Custom* version of the captions on the file data sheet and embedded video. Editing the transcript is only allowed if the *Automatic* version is selected, as any changes made to it will automatically update the captions upon saving.

40. How can I edit the speaker names generated by the application?

For media files processed under business subscriptions (Prime, Premium, Professional), text attributed to different speakers is segmented and each speaker is assigned a unique number for identification.

The names of the speakers (generated sequentially by the automatic speaker diarization feature) can also be modified after processing, along with the transcript text, on the file's data sheet.



The screenshot displays the Alrite web interface. At the top, there is a navigation bar with links for Home, Record, Upload, Social media, Live Stream, Files, and Contact us. A green 'Order now' button is visible on the right. The user's name 'Doe J.' and a clock icon showing '4987:52:42' are also present. Below the navigation bar, there is a video player showing a woman looking at her phone. To the right of the video player is a transcript editor with a search bar and 'Cancel' and 'Save' buttons. The transcript text is as follows:

Speaker #1 - Are you fond of productivity booster apps? The Alrite speech recognition app is going to be your new favorite. Get your things documented by dictating or uploading a previously recorded audio or video file. Then lean back and let Alrite do the magic.

Speaker #2 Wow.

Speaker #1 Create meeting memos, animated video captions with built-in translation and work easily on the go. Register now at alrite.io and use it for free on web and mobile.

Speakers' names can be edited in the transcript section of the file's data sheet by following these steps:

- 1. After the transcript is generated, click on the name of the speaker you wish to modify.**

In the pop-up window, you can change the selected speaker's name. If the name appears multiple times in the transcript, you can update all instances simultaneously by ticking the *Update all occurrences* checkbox.

If you decide not to change the speaker's name, simply click the X button to cancel the action.

Important: Speaker names are consistent across all versions of the file. Therefore, any changes made to a specific version will apply to all versions of the file.

The screenshot shows the Alrite web interface. At the top, there's a navigation bar with links for Home, Record, Upload, Social media, Live Stream, Files, and Contact us. A user profile for 'Premium A.' and a timer showing '4987:52:42' are also visible. The main content area is split into two parts: a video player on the left and a transcript editor on the right. The video player shows a woman looking at her phone. The transcript editor displays a list of text segments with time stamps. A pop-up window is open over the transcript, allowing the user to edit the speaker's name. The pop-up shows 'Name of speaker' as 'Speaker #2' and an 'Update all occurrences' checkbox checked.

- 2. Correct misidentified speaker changes by removing the incorrect assignment.**

In some cases, the system may incorrectly detect a speaker change, and the paragraph assigned to the new speaker may still belong to the previous speaker. This can be easily corrected by clicking on the speaker's name and then on the trash can icon in the pop-up window to remove the incorrect assignment.

- 3. Address unidentified speaker changes that were not recognized by the system.**

If the system fails to recognize a speaker change, you can manually correct this by clicking in front of paragraphs that aren't marked with a speaker name (indicating they are currently assigned to the previous speaker). This feature is especially

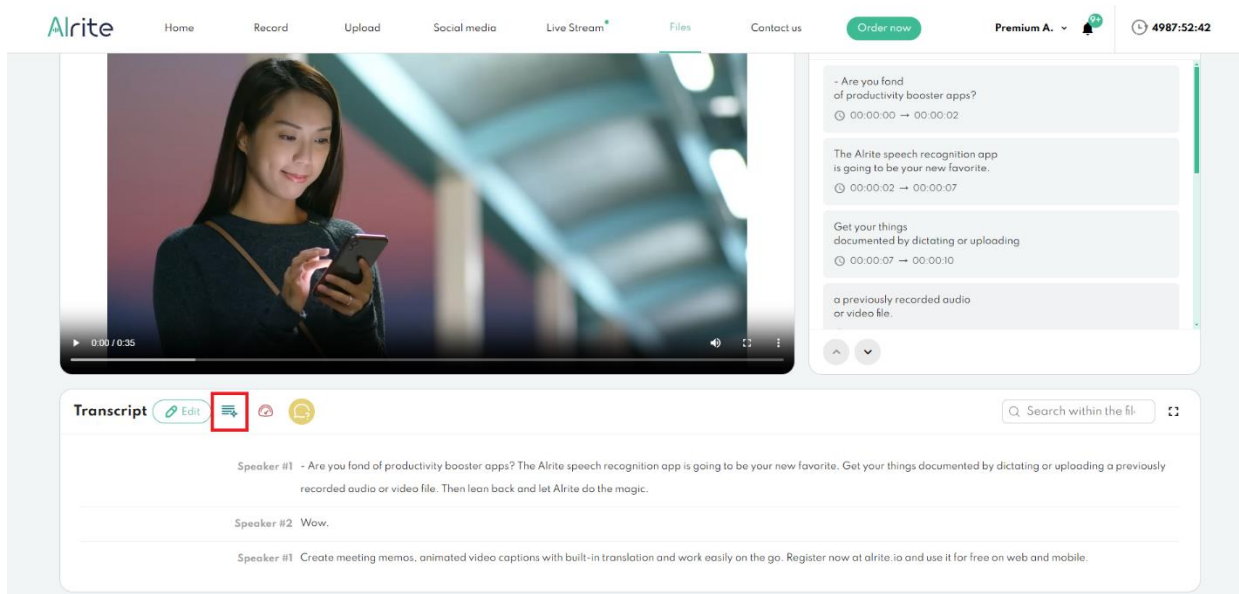
helpful in cases where the speakers' tones are similar, causing the system to incorrectly assign sentences to the same speaker.

If the text for the new speaker is not already in a separate paragraph, break it into one. Then, drag the cursor to the speaker section, click the *Update speaker* button that appears, and enter the correct name.

In summary, this feature allows you to assign unique, identifiable names to speakers in processed audio and video material, ensuring greater clarity in your transcript and making it easier to search and navigate between files later.

41. How can I create a summary and generate keywords of the transcript?

With the *Plus*, *Prime*, *Premium*, and *Professional* packages, you have the option to not only retrieve a verbatim transcript of an audio or video file, but also generate a shorter version or **summary**. Additionally, you can extract **keywords** from the transcript with just a click. To do this, simply **click on the Summary icon** next to the *Transcript* title.



The screenshot shows the Alrite web interface. At the top, there is a navigation bar with links for Home, Record, Upload, Social media, Live Stream, Files, and Contact us. A green 'Order now' button is visible on the right. Below the navigation bar is a video player showing a woman looking at her phone. To the right of the video player is a list of transcript segments with timestamps. Below the video player is a 'Transcript' section with an 'Edit' button and a 'Summary' icon (a document with a checkmark) highlighted with a red box. The transcript content is as follows:

Speaker #1 - Are you fond of productivity booster apps? The Alrite speech recognition app is going to be your new favorite. Get your things documented by dictating or uploading a previously recorded audio or video file. Then lean back and let Alrite do the magic.

Speaker #2 Wow.

Speaker #1 Create meeting memos, animated video captions with built-in translation and work easily on the go. Register now at alrite.io and use it for free on web and mobile.

If you have already generated a summary and keywords for a file, you can view and copy them after clicking the down arrow at the end of the file line in the *Files* menu, or by checking them on the file's data sheet.

File name	Type	Date created	Language	Duration	Status
Közgyűlés - 2024.11.28.		24 minutes ago	Hungarian	02:18:25	✓
AI speech recognition with ease		2 days ago	English	00:57:58	✓
Alrite AI speech-to-text		2 days ago	English	00:06:18	✓
Alrite Cutting edge AI solution for business and personal use		2 days ago	English	00:08:18	✓
Alrite - burned in captions with ease		2 days ago	Hungarian	00:00:43	✓
Alrite Speech to Text - Tutorial on file upload and transcription!		2 days ago	English	00:01:20	✓

Date of deletion	Created by	Other versions	Last modified	Created with
26.11.2025	Doe John	Edited, Spanish, French, Swedish	27.11.2024	Premium

Keywords

Alrite upload web application drag and drop browse rename file size restriction language selection caption lines transcription accuracy

Summary

The video provided by the Alrite team demonstrates how to upload audio and video files using the Alrite web application. Start by logging into the application and selecting the "Upload" option at the top of the screen. You can either drag your file into the designated area or use the "Browse" option to locate files on your computer or storage device. After selecting a file, you have the option to rename it. For files exceeding 3 hours in length or 1 GB in size, users with higher-level subscriptions can opt to bypass these restrictions. It's important to select the correct language used in the file to ensure accurate transcription, as an incorrect language choice will lead to poor results. Plus and Premium users also have the flexibility to choose the number of lines captions will be displayed in, ranging from 1 to 3 lines. After setting these preferences, click "Start" to begin the process. For any questions or feedback, users are encouraged to contact the support team or visit the FAQ page.

Alrite - Upload or process Social media videos		19.11.2024	English	00:00:36	✓
Alrite Speech-to-Text		18.11.2024	English	00:01:20	✓

Once the summary is created, you can **hide or show** the summary text and keywords by clicking on the header of the *Quick insights* box on the file's data sheet, which combines both elements.

The summary text can not only be viewed, but also modified or added to, provided the transcript text is not currently being edited. Additionally, the list of keywords can be managed by adding new keywords or deleting existing ones in the file's data sheet.

Quick insights

Keywords

Alrite x upload x web application x drag and drop x browse x rename x file size restriction x language selection x caption lines x transcription accuracy x +

Summary [Edit](#)

The video provided by the Alrite team demonstrates how to upload audio and video files using the Alrite web application. Start by logging into the application and selecting the "Upload" option at the top of the screen. You can either drag your file into the designated area or use the "Browse" option to locate files on your computer or storage device. After selecting a file, you have the option to rename it. For files exceeding 3 hours in length or 1 GB in size, users with higher-level subscriptions can opt to bypass these restrictions. It's important to select the correct language used in the file to ensure accurate transcription, as an incorrect language choice will lead to poor results. Plus and Premium users also have the flexibility to choose the number of lines captions will be displayed in, ranging from 1 to 3 lines. After setting these preferences, click "Start" to begin the process. For any questions or feedback, users are encouraged to contact the support team or visit the FAQ page.

To edit the summary, follow the steps below:

- 1. Click on the pencil icon next to the *Summary* title or directly in the summary text to enter editing mode!**
 - a. Summaries are created for each version individually. Therefore, if you translate a version that already has a summary, the translated version will not automatically generate one. You will need to create the summary separately for each translated version.
- 2. Modify or add text to the summary, then click *Save* to finalize your changes.**
 - a. While the summary is being edited, some functions related to the transcript, such as editing the transcript, will be unavailable.
 - b. Saving changes to the summary will permanently overwrite the previous version of the summary.

To manage keywords, you can delete existing ones and add new keywords by following these steps:

- 1. To delete a specific keyword, click the *X* button next to it in the text bubble.**
 - a. Deleting a keyword is permanent and cannot be undone. However, if you delete a keyword by mistake, you can simply add it back – see point Nr. 2.
- 2. To add a new keyword, click the *+* button at the end of the keyword list.**
 - a. After clicking the *+* button, a text box will appear where you can enter the new keyword.
 - b. Press *Enter* to finalize and add the keyword to the list.
 - c. If you misspell a keyword, delete it (see point Nr. 1.) and re-enter the correct version.

Important: A summary and the automatic generation of keywords can only be created once from the transcript. Therefore, it's recommended to make any necessary clarifications to the transcript before generating the summary. The summary function may not be effective for files that are too short, a few lines long, or several hours in length.

Translation

42. How to translate transcripts and captions within the Alrite application?

In addition to generating transcripts in the language spoken in the uploaded audio or video file, the Alrite application allows you to **translate these transcripts** (and any refinements made to them) into other languages.

Translation is available for several languages depending on your subscription package. However, the free *Starter* package does not include translation services.

There are no additional costs for initiating a translation (i.e., no time credit deduction). However, by default, you can only translate a file **up to two times per language**.

The process of translating a text version is as follows, once the media file has been successfully processed:

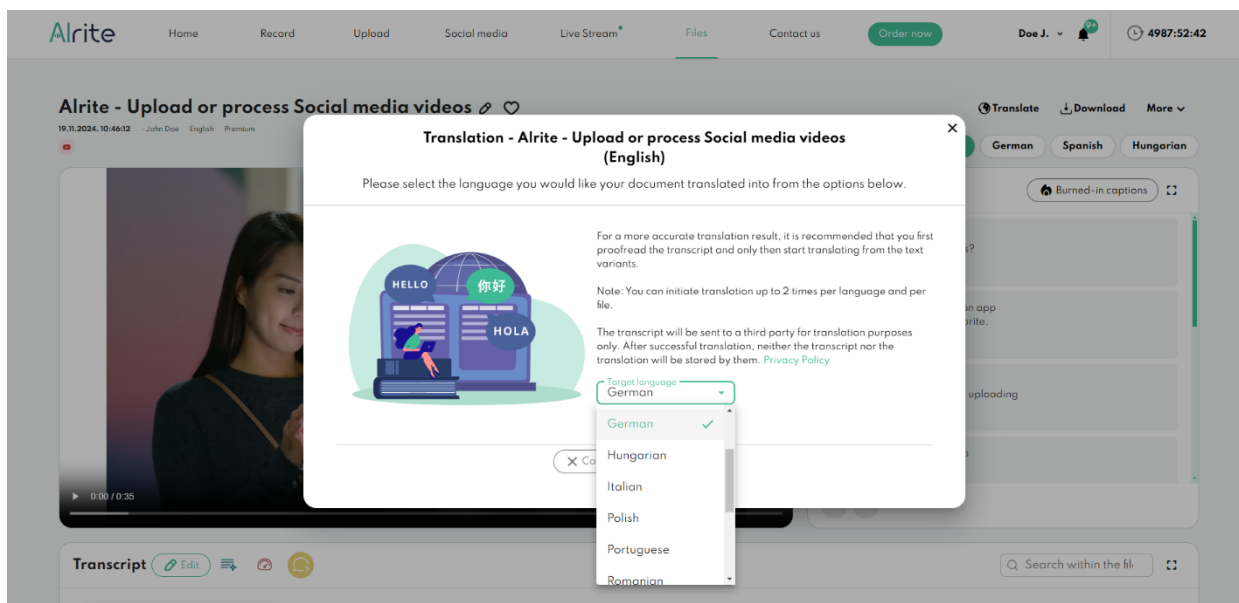
1. **Correct the system-generated transcript to ensure it is as error-free as possible.**

The more accurate the transcript, the more accurate the resulting translation will be.

Important: The translation is based on the transcript, not the audio or video file itself. Therefore, any errors in the original transcript will result in incorrect translations.

2. **Initiate the translation by clicking the *Translate* button (with the globe icon).**

The translation will be made from the version currently selected on the file's data sheet. After clicking the *Translate* button, a pop-up window will appear where you can choose the desired language for translation and confirm your selection.

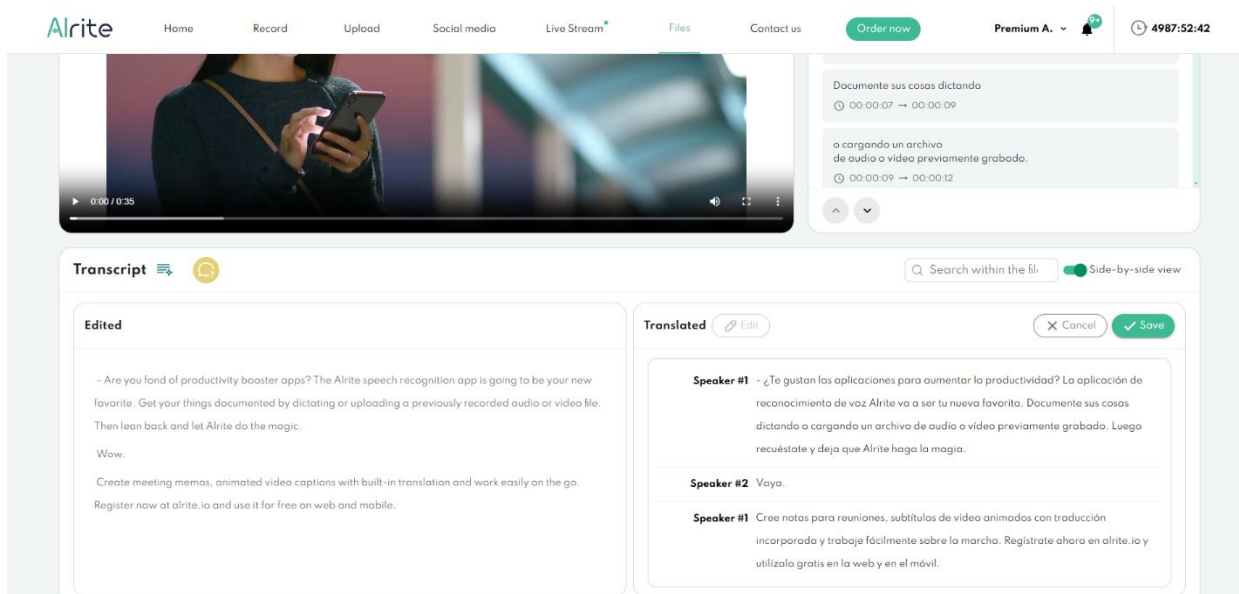


Depending on the length of the file, the translation process may take a few seconds.

3. Once the translation process is complete, a new version will be created, displayed in parallel view by default.

In addition to the *Original* and, if applicable, the *Edited* (and previously translated) versions, a new tab will be added to the file's data sheet for the translated version. Both the transcript and captions will be translated.

The original language version from which the translation was initiated and the translated transcript will automatically appear side by side to help clarify the translation. If the parallel view is not useful, it can be easily turned off.



4. **Next, the translated version of the transcript should be refined in the same way as the original transcript.**

Editing the translated version follows the same process as editing the original language version. However, unlike the original language version, there is only one version for the translated transcript (no separate *Original* and *Edited* versions).

Important: Saving changes made to the translated version will permanently overwrite the previous translation.

43. Which package includes the automatic translation feature?

With the exception of the free *Starter* package, all subscription packages offer the ability to translate text versions.

The *Lite* and *Prime* packages allow translation of transcripts and captions into a limited number of languages (English, German, Spanish, French, and Hungarian). Users with higher-level subscription packages, such as *Plus*, *Premium*, and *Professional*, have access to more translation languages.

The translation service is provided by an external service provider based in Europe. The texts are sent to this third-party provider solely for translation purposes, and neither the original transcripts nor the translated content are stored by them.

You can initiate **up to 2 translation** per language and per file.

When the transcript is translated, the captions are also translated. These can be viewed in the application's built-in video player, or after downloading the translated captions, you can view them with another external video player, independently of the application.

Download

44. How can I view and download the different text versions?

The system's ability to convert audio and video files into text, along with the option to refine and translate these text versions, would be of little use if users couldn't export and download them.

To address this, the application provides the ability to download files, and in most cases, offers multiple export formats for your convenience.

- Different versions of the **transcripts** are available as **Word documents** (.docx) or **text files** (.txt).
- Different versions of **captions** can be downloaded in the widely-used **.srt** or **.vtt** formats.

The process of downloading each file consists of the following steps once the media file has been successfully processed:

- 1. The easiest way to download a file is by clicking the *Download* button on the file's data sheet.**

While some files, such as captions, can be downloaded directly from the captions editor window, using the *Download* button on the data sheet is usually the quickest and most convenient method.

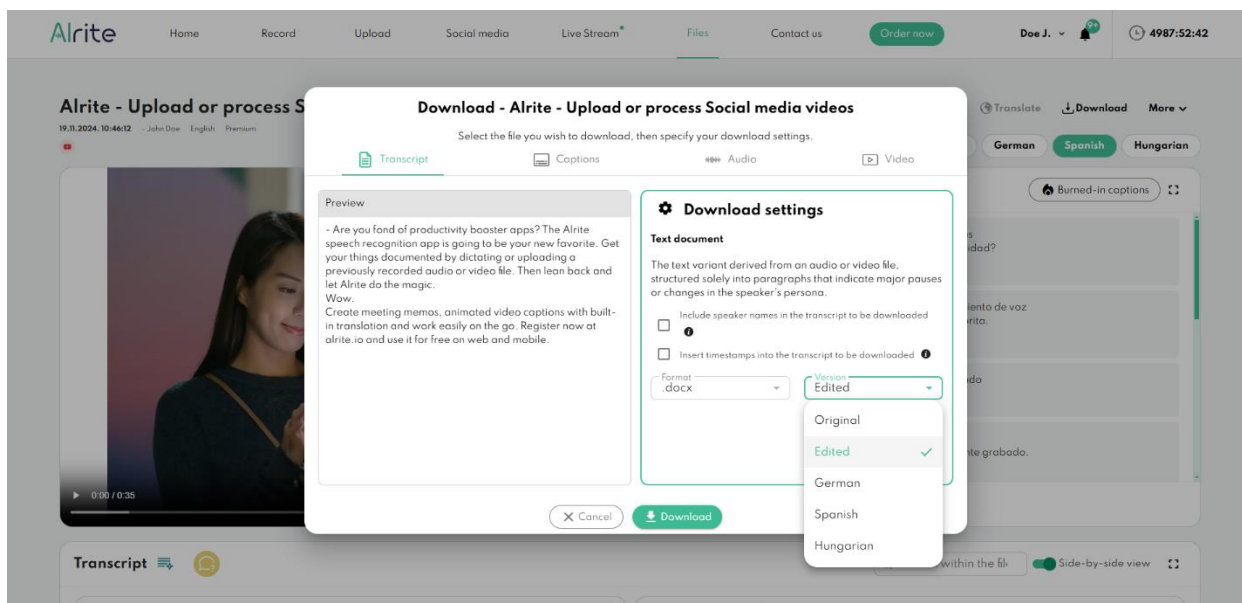
To download the transcript or captions, click the *Download* button under the specific version you want (*Original*, *Edited*, or *Translated*). You can also select the version in the pop-up window that appears.

- 2. In the pop-up window, select whether you want to download the transcript or captions.**

Each text variant can be exported in multiple formats, but the first step is to choose whether you want to export the transcript or the captions from the application.

- **Under the *Transcript* tab, various options are available based on the user's subscription package.**

Files transcribed with a business subscription package can be downloaded with speaker names and timestamps, in addition to the standard plain text format.



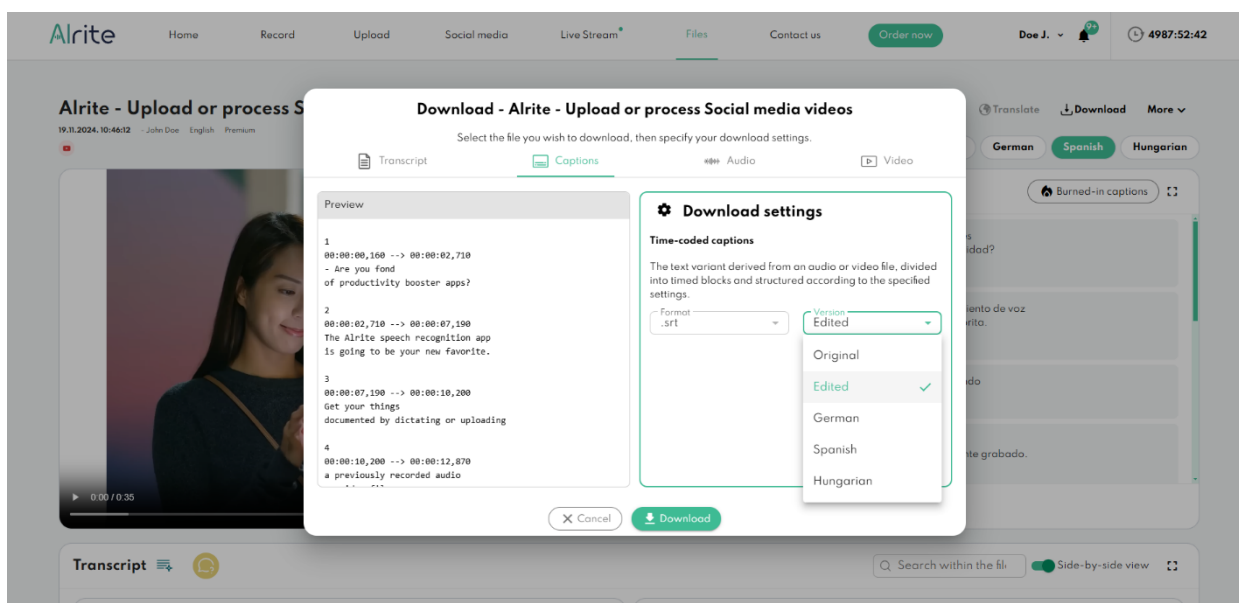
- a. **Continuous text:** If none of the following checkboxes are visible or if you leave them unchecked, the transcript will be available in the same way as a plain text document – broken into paragraphs with speaker changes indicated by a hyphen at the beginning of each respective line. The transcript can be downloaded in `.docx` or `.txt` format. Files processed under the free *Starter*, *Lite*, or *Plus* subscription packages can only be exported in this format and not in any other.
- b. **With speakers:** For files processed under business subscriptions (*Prime*, *Premium*, and *Professional*), you can select the *Include speaker names in the transcript to be downloaded* checkbox to download the transcript with the names of identified speakers. The speaker names will appear before each paragraph in the downloaded transcript, just as they do on the file data sheet. The document with speaker names can only be downloaded in `.docx` format.
- c. **With timestamps:** The transcript can also be downloaded with timestamps by selecting the *Insert timestamps into the transcript to be downloaded* checkbox, available only with business subscriptions (*Prime*, *Premium*, and *Professional*). In this format, a timestamp is displayed at the beginning of each new paragraph, calculated based on a user-defined starting time. This version can only be downloaded in `.docx` format.

Both timestamps and speaker names can be included in the downloaded document simultaneously.

After selecting or leaving the checkboxes as needed, it is important to specify the version of the transcript (*Original*, *Edited*, or *Translated*) and the format (*.docx* or *.txt*, if applicable) for download.

- Under **Captions**, users can download either the first 2 minutes or the full length of the captions, depending on their package.

For files processed with the *Starter*, *Lite*, and *Prime* packages, only the first 2 minutes are captioned, so only captions of this length can be exported. A note will inform you of this limitation.



Users can choose between two industry-standard formats for downloading captions: *.srt* and *.vtt*.

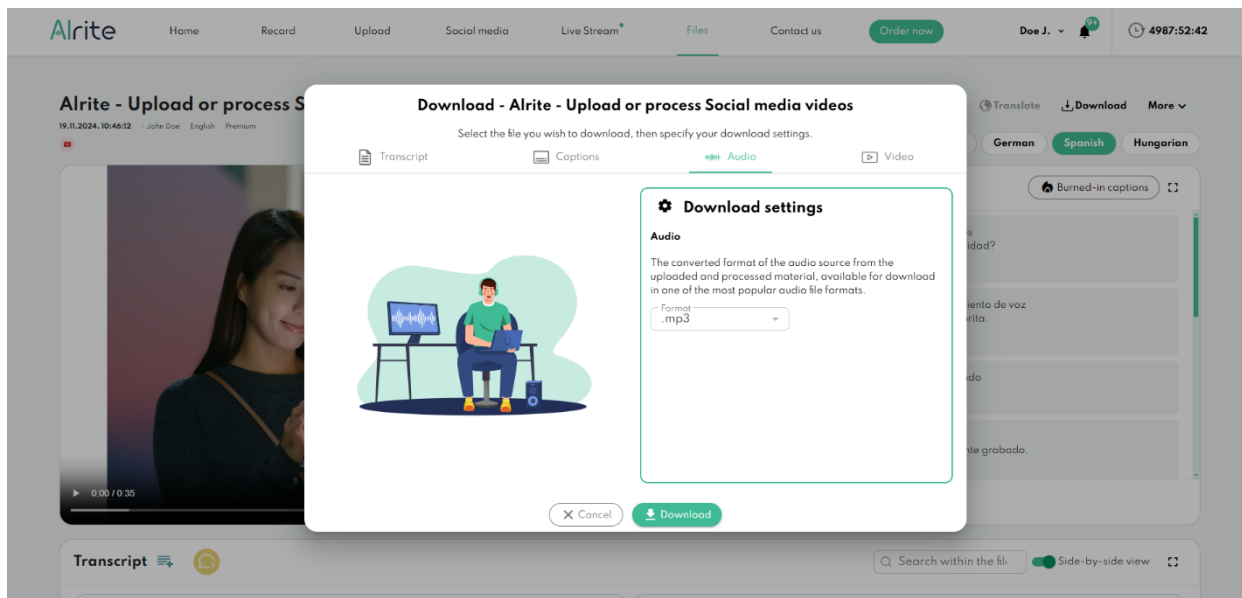
After selecting the format, specify the version of the captions (e.g., *Original*, *Edited*, or *Translated*) you wish to download. If a version includes both *Automatic* and *Custom* captions, these will appear as separate options in the drop-down list.

45. Can I download audio and video files recorded or uploaded to the application?

In addition to downloading text versions, you can also download media files converted after uploading. To do so, click the **Download** button on the file's data sheet and select the desired format after navigating to the appropriate tab.

- Under the **Audio** tab, you can download the converted audio file.

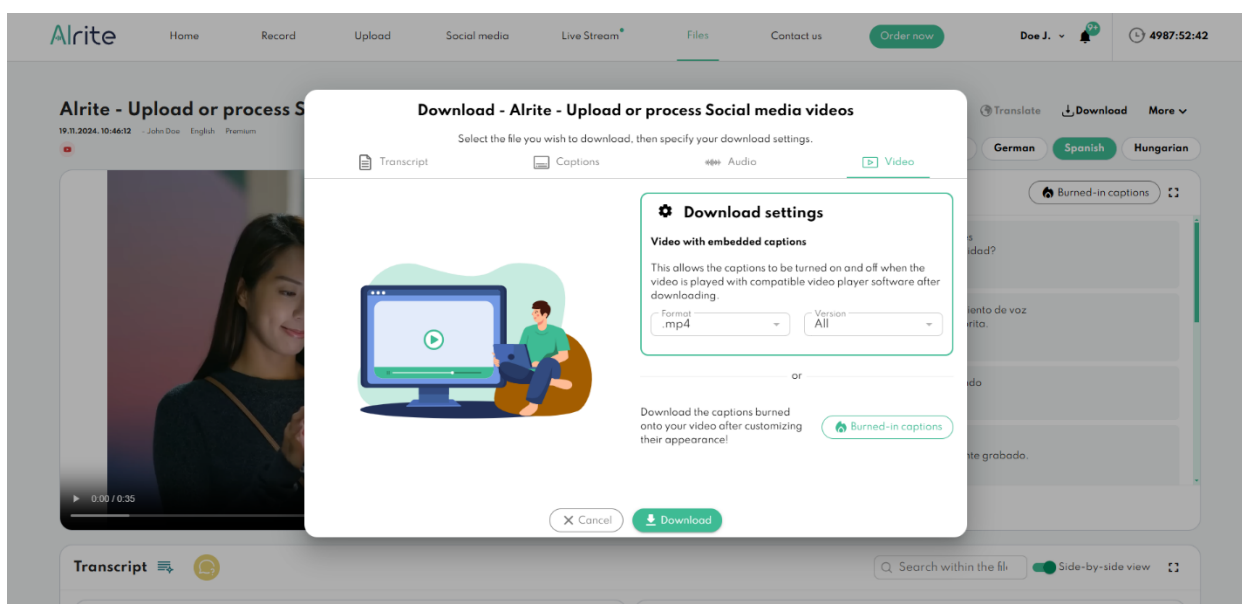
The converted audio file can be downloaded in **.mp3** format only, as it is processed during the parallel processes mentioned earlier. Other audio formats are not available.



- Under the **Video** tab, by default, the video is downloaded with embedded captions. Alternatively, you can choose to burn captions onto the video.

For the former option, you can select either a single caption version or all available versions to include in the video during download. For the latter, a new window will appear, allowing you to configure various settings related to the appearance of the captions.

Please note that for files processed under the *Starter*, *Lite*, and *Prime* packages, only the first 2 minutes of the file are captioned. Consequently, only captions of this duration can be embedded in the exported video. A notification will alert you to this limitation.



- a. **Video with embedded captions:** In this case, the captions will be embedded in the video with the option to toggle them on or off. However, the captions will only be visible during playback if the video player supports subtitle tracks and the subtitles are enabled. This version can be downloaded in *.mp4*, *.mov*, or *.mkv* formats. By default, all available caption versions for the file (*Original*, *Edited*, *Translated*, or *Custom*) will be embedded, as indicated by the *All* option displayed under *Version*. This default setting can be modified by clicking on *Version* field, where you can individually choose which versions to embed.

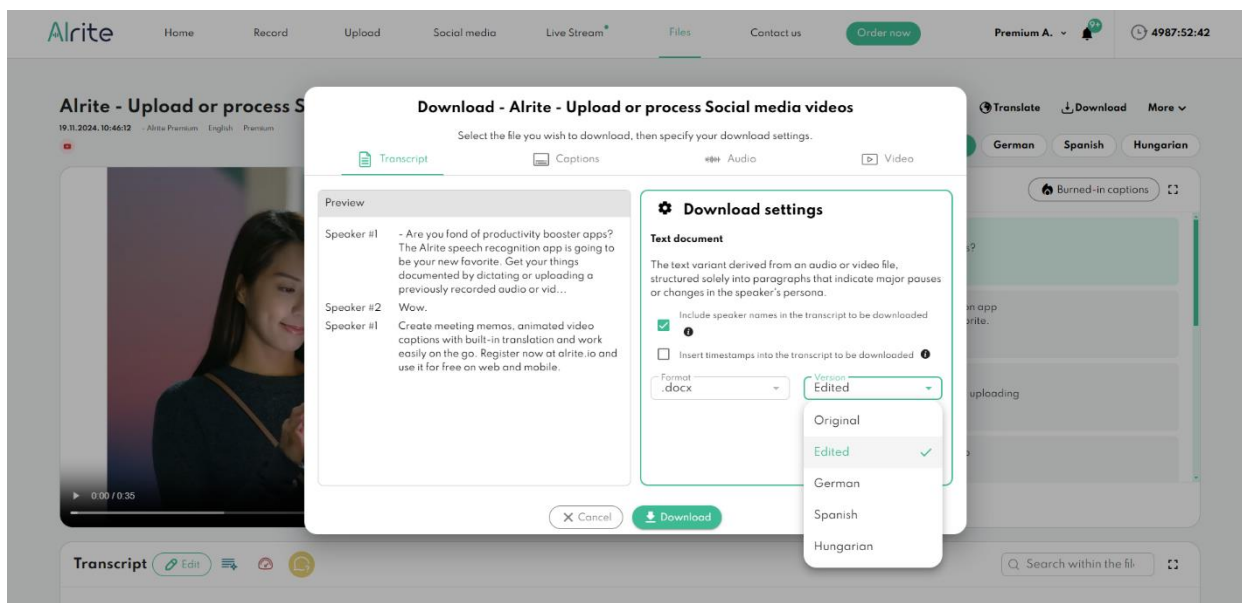
Important: The embedding process involves video conversion, which may result in a loss of the original video quality.

- b. **Video with burned-in captions:** This option, available only for files processed under higher-level subscription packages (*Plus*, *Premium* and *Professional*), redirects the user to a window for burning captions onto the video. This process is described in greater detail in a later chapter. When captions are burned onto the video, they become a permanent part of it and cannot be toggled on or off. The captions will always be visible, regardless of the capabilities of the video player used for playback. This version can be downloaded in *.webm* and *.avi* formats, in addition to the previously mentioned formats.

Important: The burning process involves video conversion, which may result in a loss of the original video quality.

46. Does the downloaded transcript distinguish and name the speakers?

For files processed under business subscription plans (*Prime*, *Premium*, and *Professional*), transcripts can be downloaded not only as plain text but also **with speaker names included**. To do this, click the *Download* button on the file's data sheet, navigate to the *Transcript* tab, and select the checkbox labeled *Include speaker names in the transcript to be downloaded*.



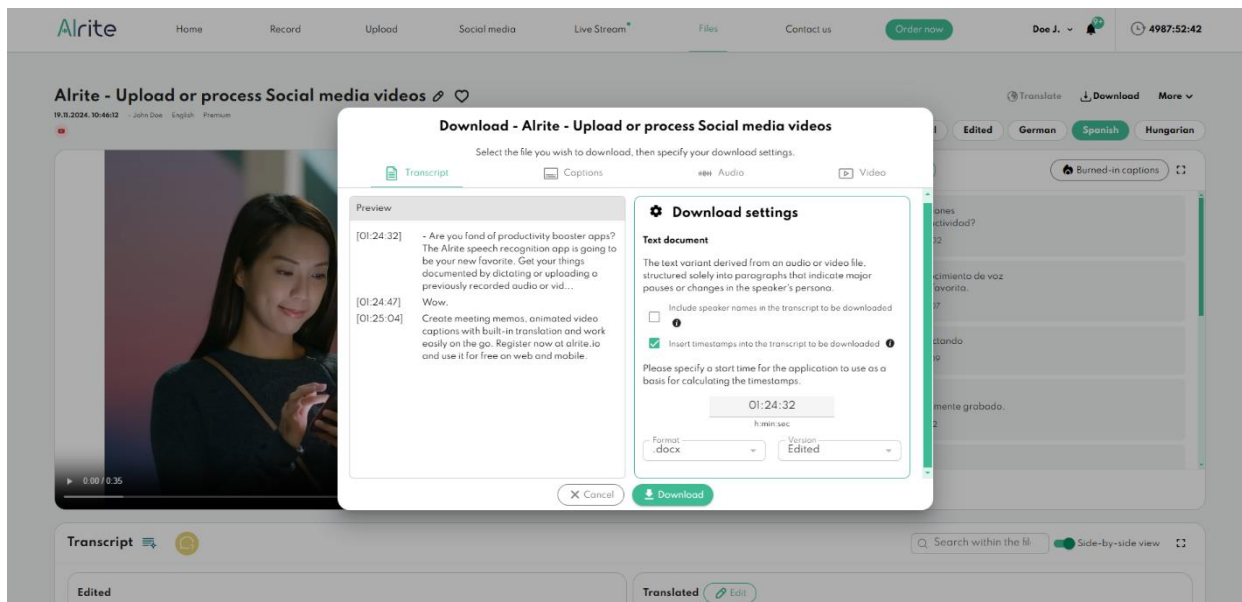
Transcripts with speaker names can only be exported as a Word document. In this format, the speakers' names appear at the beginning of different lines or paragraphs associated with their speech. Each speaker name is displayed in a dedicated box to the left of the text in the downloaded document.

For private subscriptions (*Lite* and *Plus*) or the free *Starter* package, the transcript text generated from processed files does not include customizable speaker names. Instead, the system indicates speaker changes within the text by starting a new line and placing a hyphen at the beginning of the respective line.

47. Does the downloaded transcript contain timestamps?

For users owning business subscription packages (*Prime*, *Premium*, and *Professional*), transcripts can be downloaded **with timestamps** in addition to plain text. To enable this, click the *Download* button on the file's data sheet, navigate to the *Transcript* tab, and select the checkbox labeled *Insert timestamps into the transcript to be downloaded*.

Transcripts with timestamps can only be exported as a Word document. In this format, a timestamp appears at the beginning of each paragraph, calculated by the system based on a user-defined starting time. Each timestamp is displayed in a dedicated box to the left of the text in the downloaded document.



The ability to customize the timestamp reference point is particularly useful for assigning real times (e.g., 15:01:10) to paragraphs or when the uploaded file represents only a portion of the material being transcribed. This feature ensures that transcripts remain in chronological order when combining multiple related files. It eliminates the need for manual timing alignment, allowing for seamless merging of transcripts.

For private subscriptions (*Lite* and *Plus*) or the free *Starter* package, transcripts are not generated with timestamps calculated from a customizable starting time. In these packages, transcripts are only available as plain text with paragraph breaks.

Burned-in captions

48. How can I create burned-on captions with Alrite?

By default, captions can be downloaded as a separate file in *.srt* or *.vtt* format or toggled on and off when embedded in downloaded videos. However, Alrite's caption-burning feature

allows users to permanently engrave captions onto the video (making them non-toggable) and download the video directly from the application.

This caption-burning functionality is available exclusively for files processed under higher-level subscription packages (*Plus, Premium and Professional*).

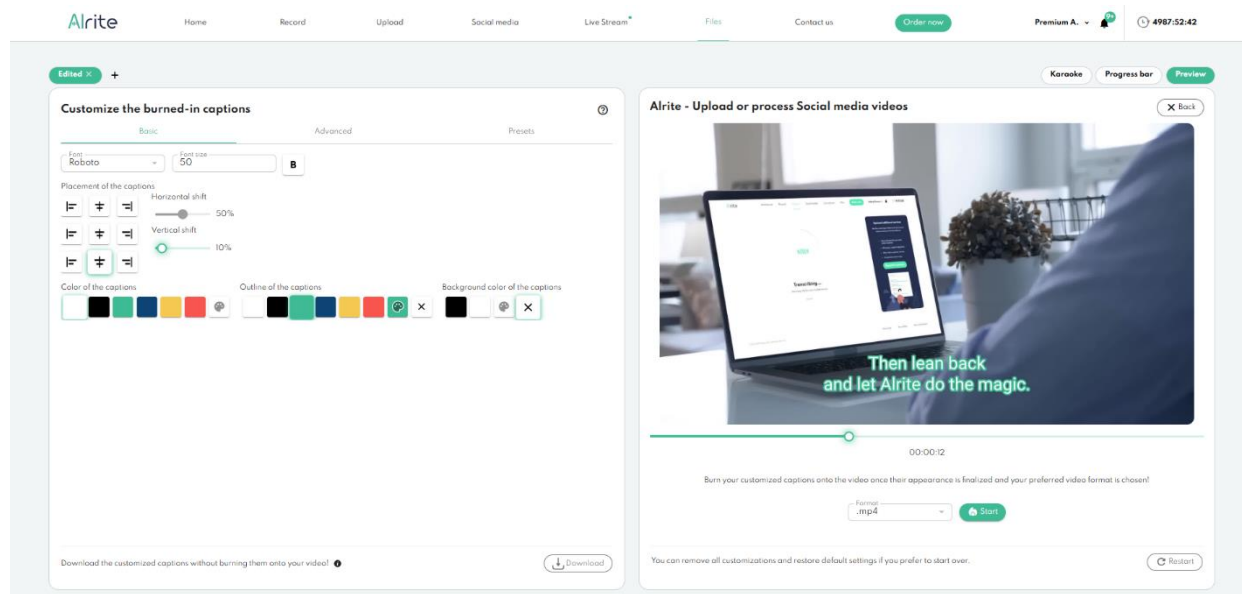
To burn captions onto a video, **click the *Burned-in captions* button**, identified by a fire icon. This button is accessible via the download pop-up or, more conveniently, from the file's data sheet in the *Captions* section. It's advisable to first select the specific version of the captions you want to burn onto the video before initiating the process.

After clicking the button, you will be redirected to a new window. This interface provides options for creating videos with customized captions, enabling users to style the captions uniquely. Customization can include altering the font or color for entire captions, specific phrases, individual words, or even single characters.

For further guidance on each feature, click the ? button to open a *Help* pop-up window. This window offers detailed descriptions of all functions. Additionally, we have summarized the most important features in the following subsections.

Basic settings

The *Basic*-level settings allow you to customize the **captions as a whole**, including the position of each block of captions, as well as their font size, font color, outline, and background color.



The screenshot displays the Alrite web application interface. The top navigation bar includes links for Home, Record, Upload, Social media, Live Stream, Files, Contact us, and an Order now button. The user is logged in as Premium A. The main content area is split into two panels. The left panel, titled 'Customize the burned-in captions', has tabs for Basic, Advanced, and Presets. Under the Basic tab, users can select a font (Roboto), set a font size (50), and adjust the placement of captions with horizontal and vertical shift sliders (50% and 10% respectively). There are also color selection tools for the caption text, outline, and background. The right panel, titled 'Alrite - Upload or process Social media videos', shows a video player with a progress bar at 00:00:12. Below the player, there is a 'Start' button and a 'Restart' button. A note indicates that captions will be burned onto the video once the format is chosen.

Important: The minimum font size for captions is 10, and the maximum is 200. However, depending on the placement and font, captions may extend off the screen at certain settings. To avoid this, we recommend steering clear of extreme values.

If you prefer not to use an outline or background for the captions, simply click the buttons with the X icon to disable these parameters.

You can also adjust the position of the captions using the horizontal and vertical shift sliders. The adjustment is based on the currently active setting among the nine default positions, meaning the shift will be relative to this setting. If the captions are centered horizontally or vertically, offsets in that direction are not allowed, and the sliders will appear greyed out.

Advanced settings

The *Advanced*-level settings offer even more detailed customization options, building upon the *Basic*-level settings. Therefore, it is recommended to make broad changes to the captions in the *Basic*-level view first.

In the *Advanced* view, you can customize the appearance of captions **at the block, word, or even character level**, including adjustments to the font, font size, font color, and outline.

To modify these parameters, at least one character of the caption must be selected. A successful selection is indicated by a green background behind the selected characters, after which you can individually customize the appearance of the highlighted parts.

The screenshot displays the Alrite web interface. The top navigation bar includes links for Home, Record, Upload, Social media, Live Stream, Files, Contact us, and a green 'Order now' button. The user is logged in as 'Premium A.' with a phone number '49875242'. The main content area is split into two panels. The left panel, titled 'Customize the burned-in captions', has tabs for 'Basic', 'Advanced', and 'Presets'. The 'Advanced' tab is active, showing a font selection dropdown with 'Roboto Mono' selected, a color picker, and a text area with a green highlight. The right panel, titled 'Alrite - Upload or process Social media videos', shows a video player with a 'Register now!' overlay and a 'Start' button.

However, selecting across different blocks of captions is not possible; modifications can only be made **within a single block at a time**. In this view, the segmentation of captions – indicating the beginning and end of each block – is marked by vertical green lines.

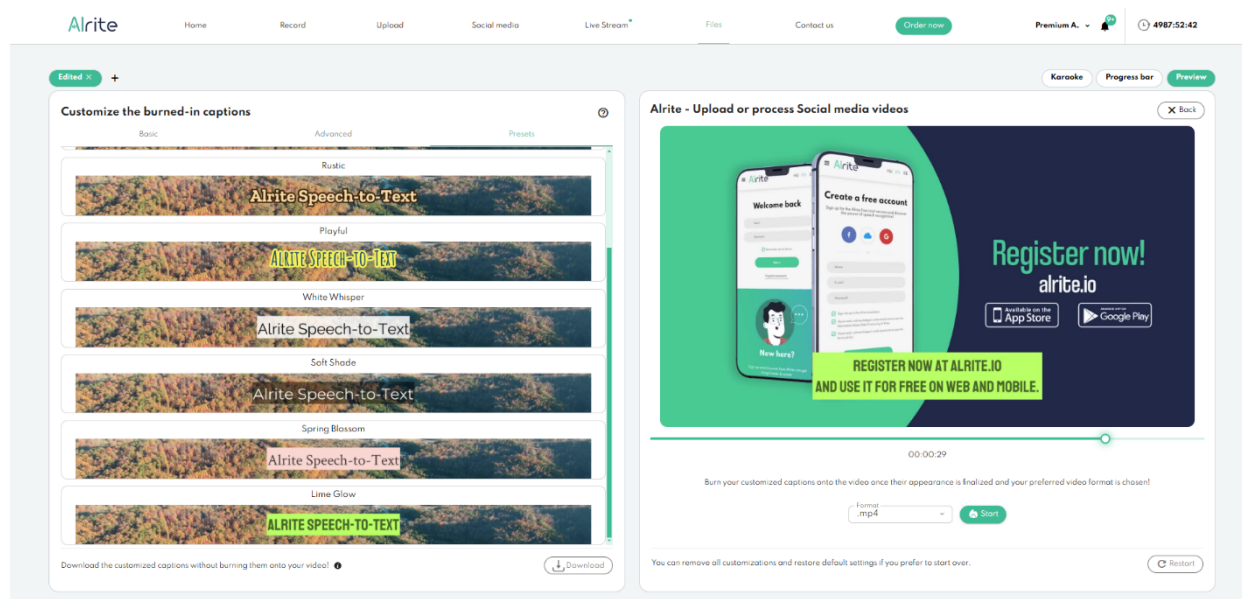
Characters or words that have already been modified by the user will appear in **green font color** instead of the default color.

The *Preview* provides a snapshot of the video, allowing you to conveniently track the customized appearance of the captions. You can navigate different moments in the video using the slider, while clicking specific points within the captions will automatically display snapshots of the video corresponding to the selected text.

Additionally, the *Preview* can be used to position individual blocks containing selected parts. Simply click the desired position on the video preview after selecting the relevant section, and the placement of the specific block of captions will adjust accordingly.

Presets

Setting the desired caption style can be time-consuming, and the extensive options may seem complex or overwhelming at first. To assist users who prefer not to invest significant time in fine-tuning these settings, we offer a straightforward solution.



Under the *Presets* tab, you can find a range of uniquely named templates, each offering a pre-defined, distinctive look and style. The selected template's appearance and

suitability can be reviewed in the *Preview* tab, making it easy to assess how well it aligns with your video's style or your overall vision.

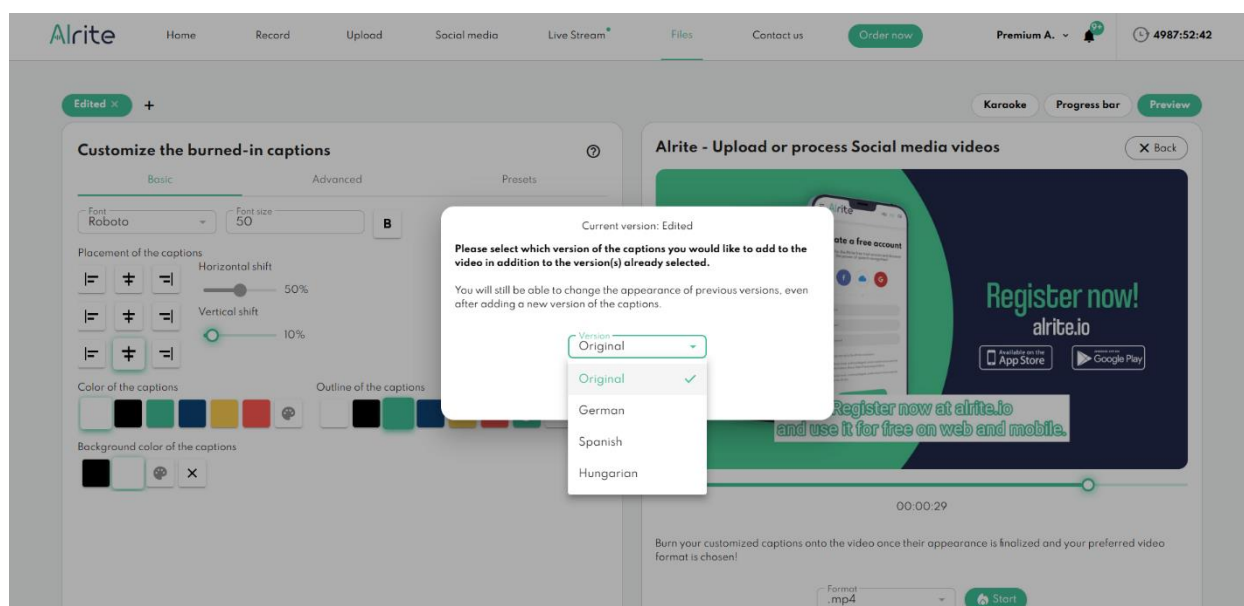
If the captions don't appear as intended after selecting a preset, adjustments can be made using the *Basic* or *Advanced* view options. These options allow you to further customize the preset by modifying font color, font size, outline, background color, and the position of individual blocks, among other settings.

Add multiple versions

The feature to burn captions onto videos also allows you to **display multiple versions of captions on the same video**. This enables viewers to read the speech in the video in multiple languages simultaneously, such as the original spoken language alongside its translation.

We recommend starting the burning process only after the transcript has been corrected and, if necessary, automatic translations have been generated. Once you've customized the appearance of one version, you can add additional versions to the video.

To add a new version, **click the + button** next to the existing tabs. Each version of captions can be customized individually, using both the *Basic* and *Advanced* settings, including adjustments to color, style, and position.



However, it is not recommended to burn more than two versions of captions onto a video, as excessive text may obscure a significant portion of the screen.

If needed, individual versions can be removed from the video by clicking the X buttons on their respective tabs.

The + button will become inactive if no additional caption versions are available for the file beyond those that have already been added, customized or are currently being adjusted.

Downloading the captions with customized look

In the window where users can burn captions onto videos, **custom-styled captions can also be downloaded** in .ass format. This file includes previously configured appearance settings, such as font color, size, and the position of each block, among other options.

It is important to note that this export option **does not download the video** itself. The .ass file contains only the text of the captions, organized into blocks and accompanied by the user-defined design settings

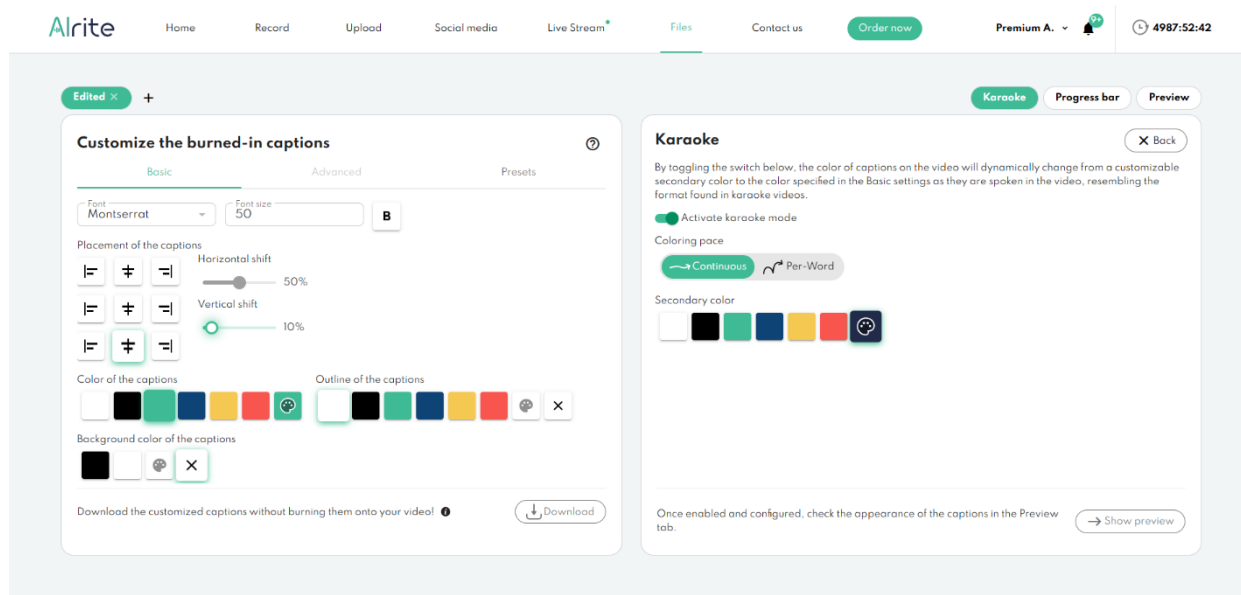
The screenshot displays the Alrite web interface. On the left, the 'Customize the burned-in captions' panel is visible, featuring options for font (Roboto), font size (50), and placement (horizontal and vertical shift). A red box highlights a 'Download' button at the bottom of this panel. On the right, a video player shows a promotional video for Alrite. Below the video, there is a section for burning captions onto the video, with a 'Format' dropdown set to 'mp4' and a 'Start' button.

Caption files in .ass format can only be used with certain video players. Additionally, the font specified for the captions prior to downloading must be installed on the device where the file will be used to ensure proper functionality.

Karaoke mode

The color of the captions can be set not only as a static color but also to **change dynamically** as the video progresses. This feature can be activated via the **Karaoke** tab. When enabled, it causes the captions to transition from a customizable secondary font color

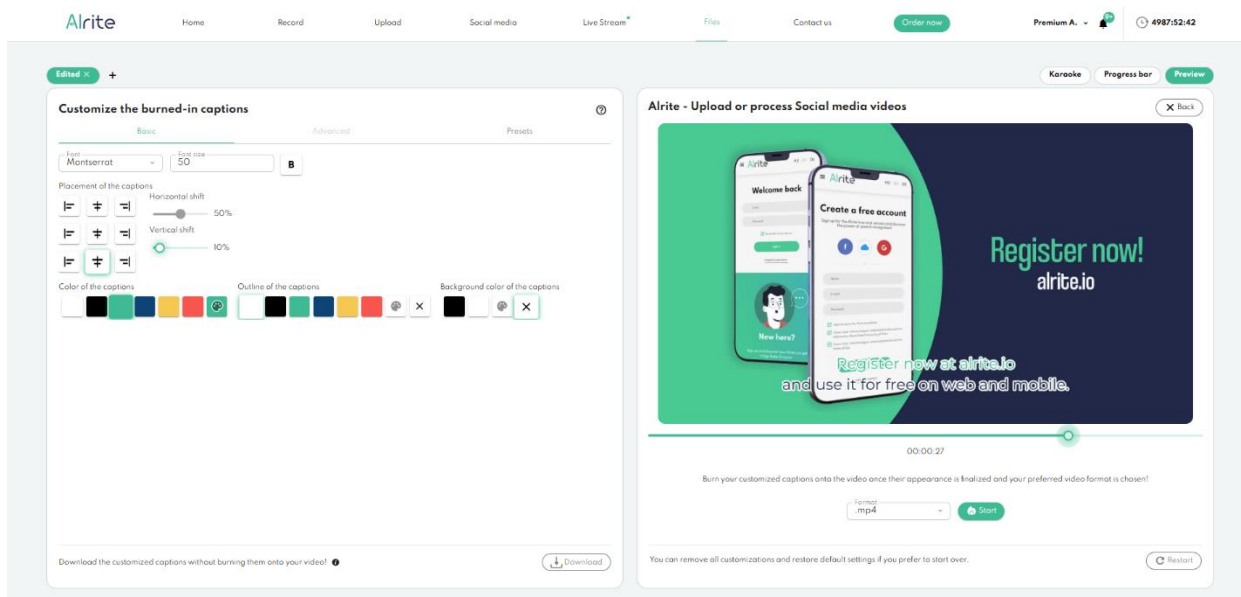
to the color specified in the Basic settings as they are played in the video. This effect **mimics the appearance of lyrics in karaoke videos.**



There are two options for coloring words or individual characters, offering users two distinct modes within the *Karaoke* feature:

- **Continuous coloring:** In this mode, captions are colored continuously, from character to character, at the same rate as they are spoken in the video.
- **Per-word coloring:** With this option, each word of the captions is colored over its entire length as soon as the word begins to be spoken.

In both modes, the user can select a secondary font color, from which the words will transition to the color specified in the *Basic* settings. Once the secondary font color is set and the feature is activated, the captions' appearance can be previewed in the *Preview* tab.

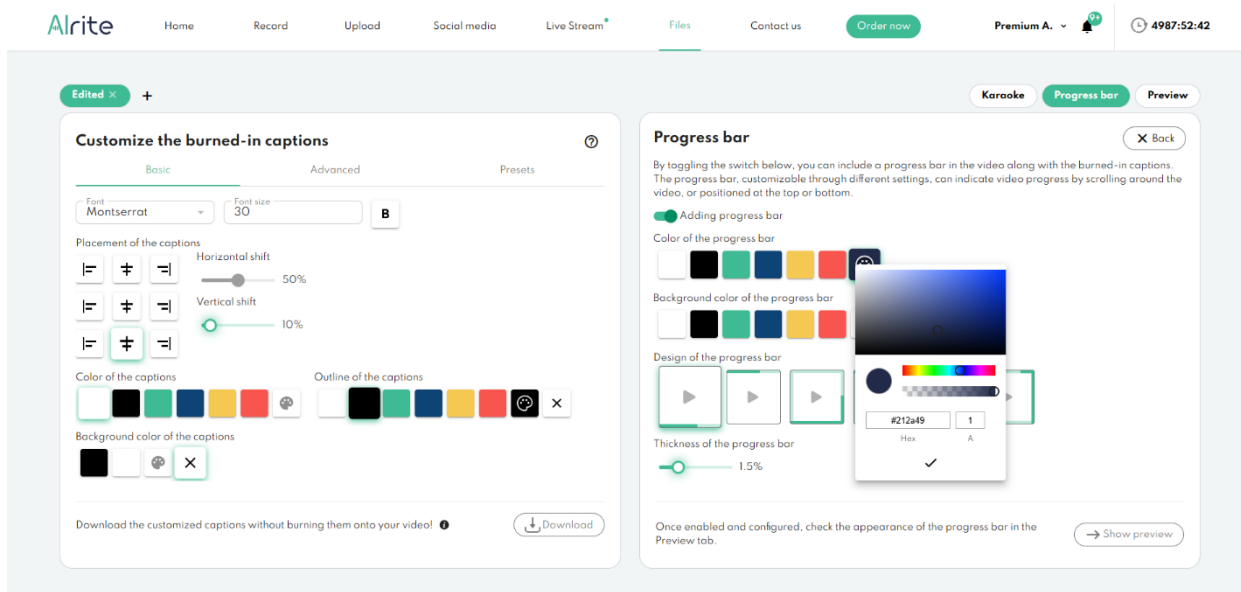


Please note that when *Karaoke* mode is activated, the *Advanced* settings will be unavailable, and any previously defined *Advanced* settings will not be applied to the video.

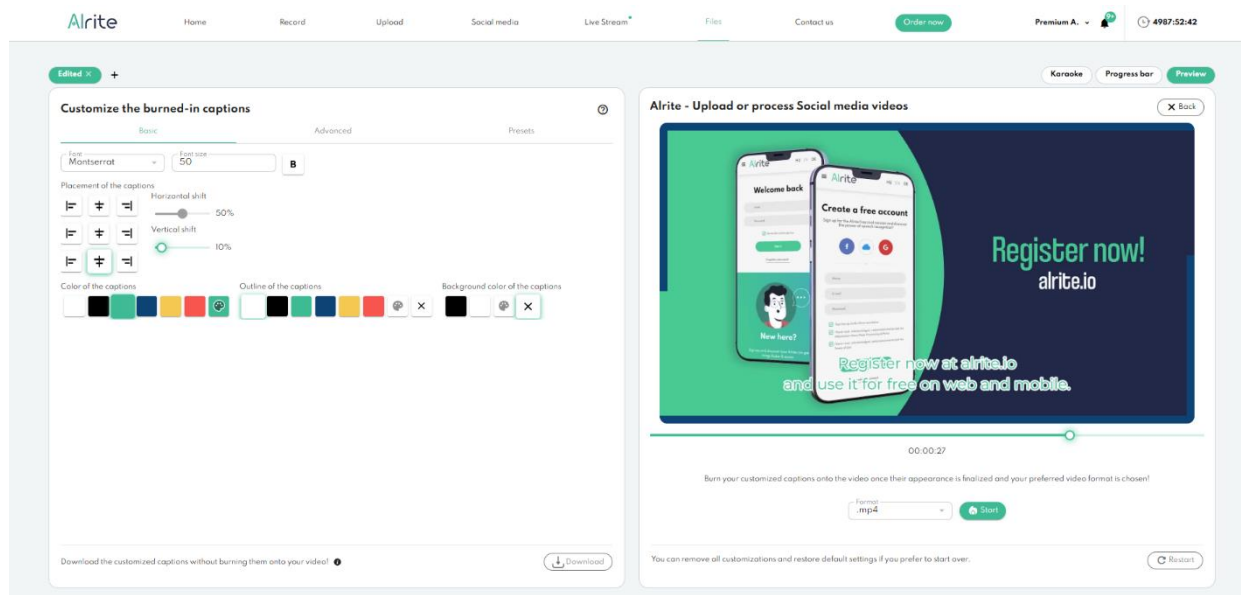
Progress bar

In addition to the different versions of captions, **a progress bar can be added to the video to visually track its playback**. This can be done by toggling the *Adding progress bar* switch on the *Progress bar* tab.

You can customize various aspects of the progress bar, including its color, thickness, and even the direction in which it wraps around the video.



The appearance of the customized progress bar can be previewed in the *Preview* tab. The progress bar settings can be freely adjusted until the burning process begins.



Restart

By pressing the *Restart* button, the process can be **reset to its initial state**, removing all versions of the captions previously added to the video. However, it is important to note that this will permanently erase any custom appearance settings, as a pop-up window will alert you before proceeding.

Once the restart is confirmed, the default settings for the appearance of the captions will be applied to all blocks.

Recommended workflow

The recommended process for burning captions onto the video is as follows, after opening the dedicated window:

1. **Set the essential settings in the *Basic* tab or select a preset of your choice to define the overall appearance of the captions.**

Start by configuring settings that affect the majority of the captions, such as font color, font type, font size, and caption position.

2. **Customize individual blocks or key phrases in the *Advanced* tab or enable *Karaoke* mode.**

Once you've adjusted the appearance of most captions in the *Basic* tab, move on to highlight specific parts that need special attention. If you prefer an automatic, dynamic effect, enable *Karaoke* mode for a speech-following display of the captions.

3. Add an additional caption version (e.g., a translation) if needed.

This allows you to display the speech in multiple languages, helping you reach a wider audience. For the new caption version, repeat the first two steps to customize its appearance as well.

4. Add an optional colorful progress bar to enhance the video's visual appeal.

The progress bar helps viewers track the video's length and their position within the content.

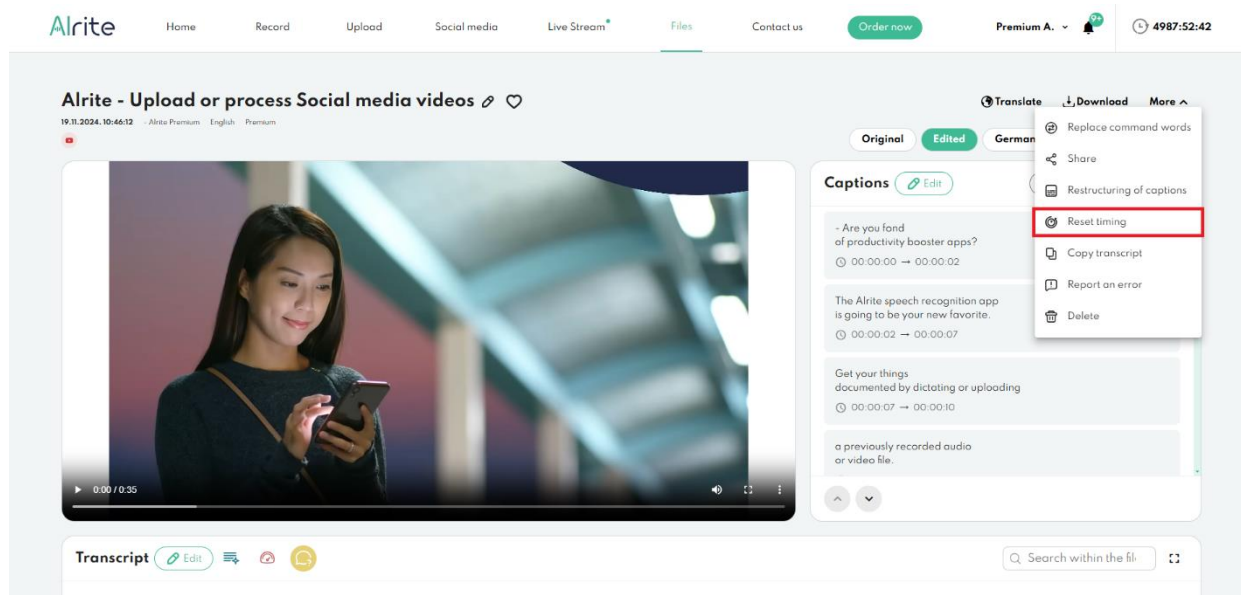
5. Finally, click the *Start* button to burn the captions onto the video, then download the video once the process is complete.

The burning and downloading process may take several minutes, depending on the video's length and size.

Restoring captions

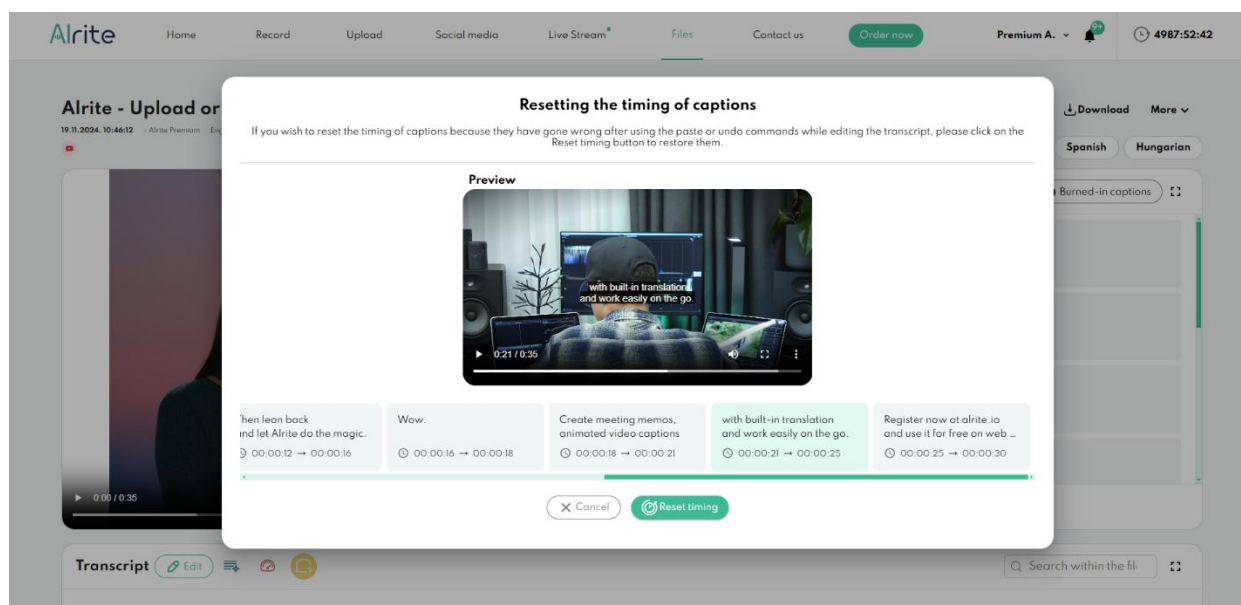
49. How can I restore the timing of captions?

If changes or actions you've made to your transcript (such as using the paste or undo commands) have caused the automatically generated captions' timings in the Alrite application to slip or break, click the ***Reset timing*** button in the drop-down list under *More* on the file's data sheet **to quickly correct the timings.**



The screenshot shows the Alrite web interface. At the top, there is a navigation bar with links for Home, Record, Upload, Social media, Live Stream, Files, and Contact us. A green 'Order now' button is visible. The main content area features a video player with a woman looking at her phone. To the right of the video is a 'Captions' panel with an 'Edit' button. A 'More' dropdown menu is open, showing options like 'Replace command words', 'Share', 'Restructuring of captions', 'Reset timing' (highlighted with a red box), 'Copy transcript', 'Report an error', and 'Delete'. Below the video player, there is a 'Transcript' section with an 'Edit' button and a search bar.

In the pop-up window, you can review the restored timings of the caption blocks that were previously identified as incorrect. If you are satisfied with the corrections, you can finalize the process by clicking the *Reset timing* button at the bottom of the window.



The screenshot shows the Alrite web interface with a dialog box titled 'Resetting the timing of captions'. The dialog box contains a preview video of a person working at a desk with the caption 'with built-in translation and work easily on the go'. Below the preview, there is a list of caption blocks with their restored timings:

Caption Text	Restored Timing
Then lean back and let Alrite do the magic.	00:00:12 → 00:00:16
Wow.	00:00:16 → 00:00:18
Create meeting memos, animated video captions	00:00:18 → 00:00:21
with built-in translation and work easily on the go.	00:00:21 → 00:00:25
Register now at alrite.io and use it for free on web ...	00:00:25 → 00:00:30

At the bottom of the dialog box, there are 'Cancel' and 'Reset timing' buttons.

To maintain the accuracy of your captions' timings, we recommend avoiding *copy*, *cut*, *paste*, or *undo* operations when editing your transcript. Instead, make all changes directly within the application.

Restructuring of captions

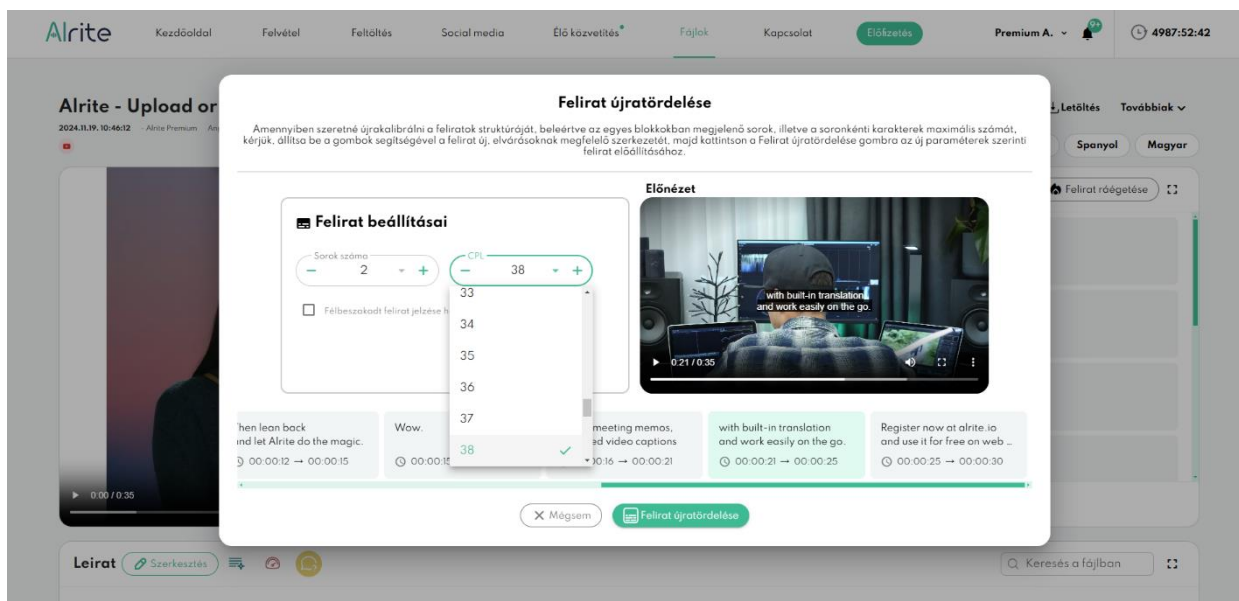
50. How can I change the structure or the maximum number of characters per line setting of the captions?

The *Restructuring of captions* feature, available exclusively for files processed under higher-level subscriptions (*Plus*, *Premium*, and *Professional*), recalibrates the structure of captions based on several parameters, including the maximum number of characters per line (CPL), the maximum number of lines per caption block, and the use of ellipses (...) when a sentence spans multiple caption blocks. When the latter function is enabled, three consecutive dots at the end of one caption block or at the beginning of the next indicate the continuation of the sentence.

To modify the default settings (such as the number of lines per block or the 38-character limit per line), or to enable/disable the use of ellipses, select the *Restructuring of captions* option in the drop-down list under *More* on the file's data sheet.

The screenshot displays the Alrite web interface. At the top, there is a navigation bar with links for Home, Record, Upload, Social media, Live Stream, Files, and Contact us. A green 'Order now' button is visible on the right. The main content area shows a video player with a woman looking at her phone. Below the video is a 'Transcript' section with an 'Edit' button. On the right side, there is a 'Captions' panel with a 'More' dropdown menu. The 'More' menu is open, and the 'Restructuring of captions' option is highlighted with a red box. Other options in the menu include 'Replace command words', 'Share', 'Reset timing', 'Copy transcript', 'Report an error', and 'Delete'. The video player shows a timestamp of 0:00 / 0:35.

Set the desired maximum number of characters per line, the maximum number of lines per block, and check or uncheck the box for the ellipses feature. Then, *click Restructuring of captions*. The potential result can also be previewed in the pop-up window.



51. How can I set the captions to appear word by word?

The captions display mode, commonly used on social media, where words appear one by one on the video, can be accessed either before processing or through the *Restructuring of captions* feature. In either case, set both the number of characters per line and the maximum number of lines to 1.

Searching in the text

52. How can I search for a word or expression within the transcript on the file's data sheet?

If you've already opened the file's data sheet for a processed file and want to search for a term, you can use either the browser search or the Alrite web application's integrated search. The latter is simple to use and can be done by following these steps:

1. On the file's data sheet, **type the word or phrase you're searching for** in the search box below the file name, then **press *Enter*** to begin the search.!

2. The system will automatically jump to the first result, and all matching terms will be **highlighted with a blue background** in the transcript.
3. If there are multiple results, you can press *Enter* to move forward through each hit, or *Shift+Enter* to move backward.

The screenshot displays the Alrite web application interface. At the top, there is a navigation bar with links for Home, Record, Upload, Social media, Live Stream, Files, and Contact us. A green 'Order now' button is visible on the right. The main content area is divided into two sections. The left section features a video player showing a woman looking at her smartphone. The right section contains a list of search results with timestamps. Below the video player is a 'Transcript' section with an 'Edit' button and a search bar. The transcript text is as follows:

Speaker #1 - Are you fond of productivity booster apps? The Alrite speech recognition app is going to be your new favorite. Get your things documented by dictating or uploading a previously recorded audio or video file. Then lean back and let Alrite do the magic.

Speaker #2 Wow.

Speaker #1 Create meeting memos, animated video captions with built-in translation and work easily on the go. Register now at Alrite to and use it for free on web and mobile.

53. How can I find out from the file's data sheet when a specific phrase is played in the audio or video file?

The Alrite web application makes it quick and easy to verify that the words, phrases, and sentences in the transcript have been accurately converted into text. This is possible because the audio or video player is synchronized with the transcript, allowing you to confirm whether the transcribed text matches the spoken words in the media file. To use this feature, follow these steps:

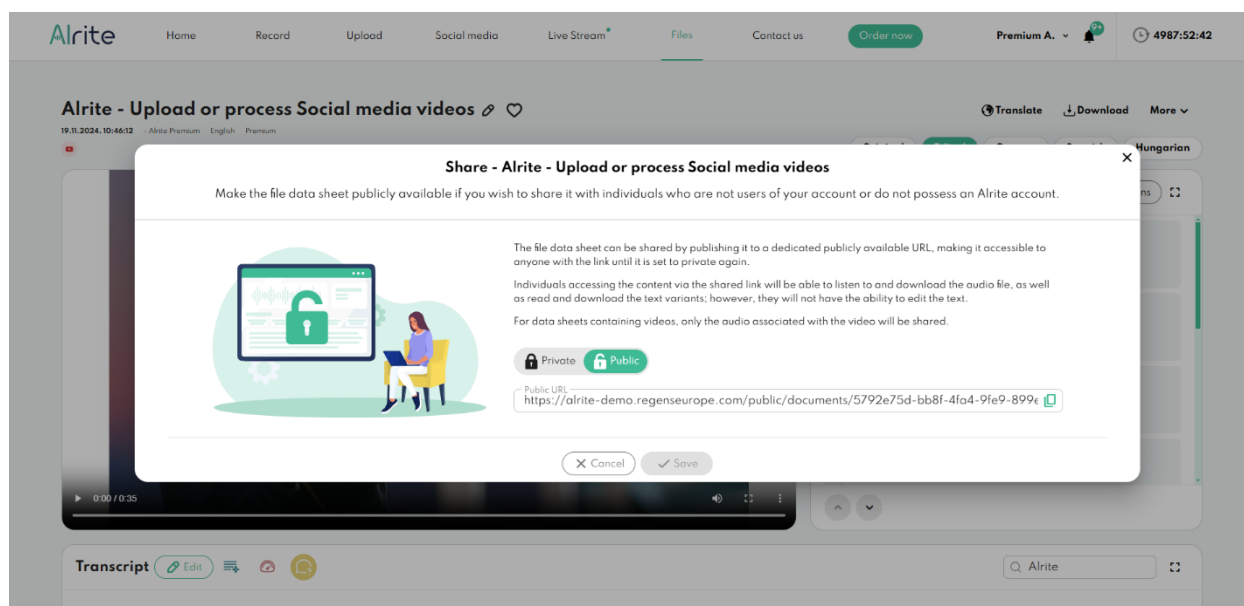
1. Enter editing mode by clicking the pencil icon next to the *Transcript* title or anywhere within the transcript content.
2. In edit mode, **click on the word or phrase** in the transcript that you want to hear in the associated media file.
3. The media player will automatically **jump to the point** in the audio or video where the selected word or phrase is spoken.

Sharing

54. How can I share files with people who are not members of my Alrite account?

With the Alrite speech recognition app, you can easily share the transcript and captions generated from an uploaded and processed audio or video file with family, friends, or colleagues – even if they don't have an Alrite account. To share your default private file, follow these steps:

1. Open the file's data sheet, click *More*, and **select *Share*** from the drop-down menu.
2. In the pop-up window, set the file to ***Public***, then **click *Save***.
3. After saving, **copy the sharing link** by clicking the copy icon next to the URL.



By sharing the link, you can distribute the file's data sheet **via SMS, email, or any social media platform**.

Once the link is made public, anyone with access to it can view the shared file's profile.

The shared data sheet includes only the audio file and its associated text versions. The video itself cannot be shared through this method.

You can revert the data sheet to private at any time. To do this, select the *Private* option under the *Share* function in the *More* menu, then click *Save* to update the settings. Once private, only authorized Alrite user(s) will have exclusive access to the file and its associated text files.

Files

Archives

55. Where can I find my previously processed files and related text documents?

Text versions generated from voice recordings made directly within the application, audio and video files uploaded from external devices or your device, or online videos from various platforms (YouTube, Facebook, TikTok, Dailymotion) are accessible in the **Files menu** after being processed by the Alrite speech recognition system.

Details of the upload, such as the deletion date and the subscription package used to process the file, can be viewed **by clicking the down arrow** at the end of the file's row.

The screenshot shows the Alrite web application interface. At the top, there is a navigation bar with the Alrite logo and menu items: Home, Record, Upload, Social media, Live Stream, Files (highlighted), Contact us, Order now, Premium A., and a clock showing 4987:52:42. Below the navigation bar is a table of processed files. The table has columns for File name, Type, Date created, Language, Duration, and Status. The files listed are:

File name	Type	Date created	Language	Duration	Status
Al speech recognition with ease	🎧	3 days ago	English	00:57:58	✓
Alrite AI speech-to-text	🎧	3 days ago	English	00:06:18	✓
Alrite I Cutting edge AI solution for business and personal use	🎧	3 days ago	English	00:08:18	✓
Alrite - burned in captions with ease	🎥	3 days ago	Hungarian	00:00:43	✓
Alrite Speech to Text - Tutorial on file upload and transcription!	🎥	3 days ago	English	00:01:20	✓

Below the table, there are sections for Keywords and Summary. The Keywords section includes tags: Alrite, upload, web application, drag and drop, browse, rename, file size restriction, language selection, caption lines, transcription accuracy. The Summary section contains a paragraph of text describing the video provided by the Alrite team.

Files are displayed in chronological order by default, but you can sort them by various criteria by clicking on the column headers.

Additionally, filters are available to help you browse through the files more efficiently.

Clicking on a specific row in the table of processed files will take you to the corresponding file's data sheet.

Multi actions

56. Is it possible to download or delete multiple files at once?

You can manage multiple files simultaneously across different documents. **Use the checkboxes in front of each row** to select the files you want to perform actions on, or select all files on the current page by clicking the checkbox in the header. Once files are selected, three action buttons will appear at the top of the list.

- **Delete selected:** Deletes the data sheets of all selected files, along with the corresponding audio or video files and the text versions generated from them.
Important: Once confirmed, deletions are irreversible and permanent.
- **Download captions:** Downloads all versions of the selected files' captions in one click, including original, edited, custom, and translated versions (if available). The captions are compressed into a `.zip` file, which can be extracted after downloading.
- **Download transcripts:** Downloads all transcript versions of the selected files in the same manner as the captions, also as a `.zip` file.

The screenshot shows the Alrite Files management interface. At the top, there are navigation tabs: Home, Record, Upload, Social media, Live Stream, Files (active), and Contact us. There is also an 'Order now' button and a user profile for 'Premium A.' with a notification bell and a clock showing '4987:52:42'.

Below the navigation, there are filters for 'Created', 'Type', 'Language', 'Created by', and 'Speakers'. A search bar is also present.

Three action buttons are visible: 'Delete selected' (red), 'Download captions' (orange), and 'Download transcripts' (green). There are also icons for a heart, a plus sign, and a refresh symbol.

The main content is a table of files with the following columns: File name, Type, Date created, Language, Duration, and Status. The table contains 10 rows of files, with the first five rows having checkboxes in the left margin. The first five rows are highlighted in light blue, indicating they are selected.

File name	Type	Date created	Language	Duration	Status
AI speech recognition with ease	🎧	3 days ago	English	00:57:58	✓
Alrite AI speech-to-text	🎧	3 days ago	English	00:06:18	✓
Alrite Cutting edge AI solution for business and personal use	🎧	3 days ago	English	00:08:18	✓
Alrite - burned in captions with ease	🎥	3 days ago	Hungarian	00:00:43	✓
Alrite Speech to Text - Tutorial on file upload and transcription!	🎥	3 days ago	English	00:01:20	✓ 📄 🗣️
Alrite - Upload or process Social media videos	🎥	19.11.2024	English	00:00:36	✓ 🗣️
Alrite Speech-to-Text	🎧	18.11.2024	English	00:01:20	✓ 🗣️
Alrite - AI solution for audio and video transcription	🎧	11.11.2024	Hungarian	00:35:56	✓
Alrite - Unparalleled accuracy	🎥	11.11.2024	Hungarian	00:00:39	✓
Alrite - API for integration	🎥	07.11.2024	Hungarian	00:07:04	✓ 📄 🗣️

Searching in the archives

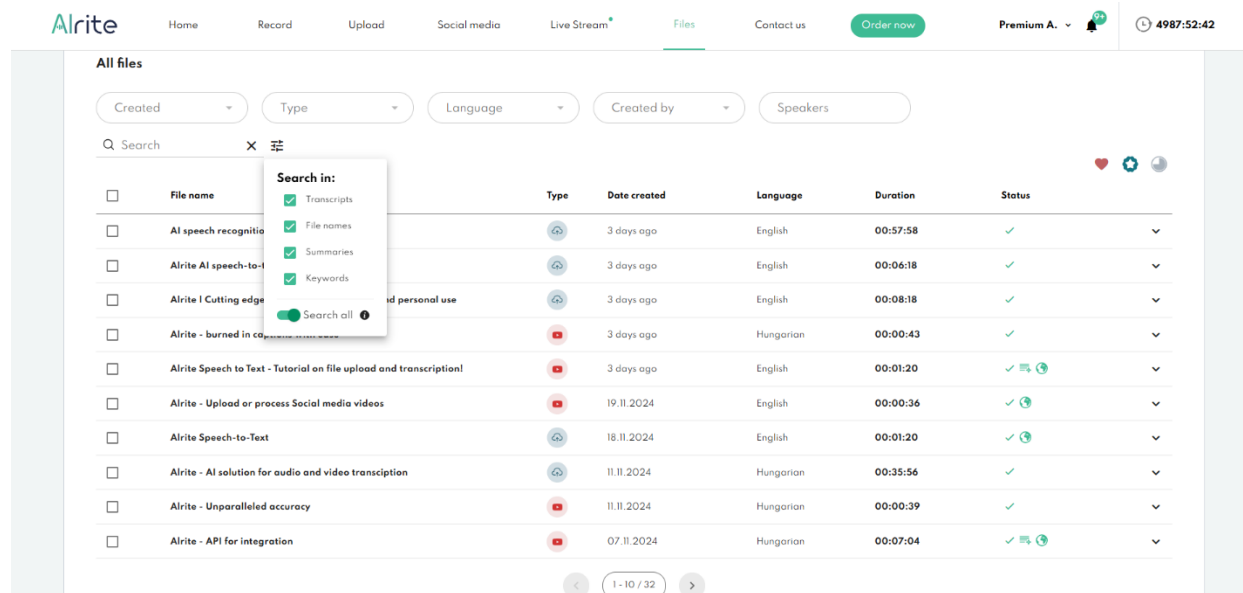
57. How can I search in all of my previously processed files?

One of the key advantages of converting audio and video content into text is the ease it provides for analysis and searching. To support this, we have equipped the archive in our application – housing all files processed within a given Alrite account – with a variety of filtering options and a sortable table that can organize files based on different characteristics.

Navigating through these files is made even easier not only through the ability to sort by various columns and filter conditions, but also via a search field.

This search functionality enables you to **search across both the names of all processed files and the text contents** derived from the audio or video files, including edited versions, translations, summaries, and keywords.

For more targeted searches, you can narrow your query by using the **settings next to the search bar**, allowing for greater precision and more relevant results.



The screenshot displays the 'All files' section of the Alrite application. At the top, there are navigation tabs: Home, Record, Upload, Social media, Live Stream, Files (active), Contact us, and an 'Order now' button. The user's account is identified as 'Premium A.' with a notification bell and a timer showing '4987:52:42'.

Below the navigation, there are filter buttons for 'Created', 'Type', 'Language', 'Created by', and 'Speakers'. A search bar is present with a search icon and a close button. A dropdown menu is open over the search bar, titled 'Search in:', with the following options:

- Transcripts
- File names
- Summaries
- Keywords
- Search all

The main content is a table of files with the following columns: File name, Type, Date created, Language, Duration, and Status. The table contains 12 rows of data, including files like 'Alrite AI speech recognition', 'Alrite AI speech-to-text', 'Alrite Cutting edge', 'Alrite - burned in caption', 'Alrite Speech to Text - Tutorial on file upload and transcription!', 'Alrite - Upload or process Social media videos', 'Alrite Speech-to-Text', 'Alrite - AI solution for audio and video transcription', 'Alrite - Unparalleled accuracy', and 'Alrite - API for integration'.

At the bottom of the table, there are pagination controls showing '1 - 10 / 32'.

Once the search is initiated, the system will automatically **display only those files** in the table that contain the search term either in their name or in a text variant that matches the applied settings.

When the user clicks on a row corresponding to one of the displayed files, the file's data sheet will open, but with a key difference: the search terms will be highlighted in blue within the transcript of the given file.

If multiple matches for the search term exist within the file, all instances will be highlighted. Users can navigate through these matches by pressing the *Enter* key to move forward and *Shift+Enter* to move backward.

Deleting files

58. How can I delete the uploaded and processed files and the related text documents from Alrite?

You can permanently delete any audio or video content you have uploaded and processed, as well as any corresponding text versions. Once deleted, the documents will be irretrievably removed from the system, with a pop-up window alerting the user to this irreversible action.

There are two ways for users to delete their documents:

- **From the *Files* menu, by selecting the checkbox(es) next to the file(s) to be deleted and then clicking *Delete selected*.**
If multiple checkboxes are selected, several files can be deleted at once, after confirming the deletion.
- **By clicking the *Delete* button in the drop-down list under *More* on the file's data sheet.**
For safety, the system will prompt the user to confirm the deletion. To proceed, click the *Delete* button in the pop-up window. Once confirmed, the file, along with its associated description and caption, will be permanently deleted.

The screenshot displays the Alrite web interface. At the top, there is a navigation bar with links for Home, Record, Upload, Social media, Live Stream, Files, and Contact us. A green 'Order now' button is visible on the right. The main content area features a video player titled 'Alrite - Upload or process Social media videos'. Below the video player, there is a 'Transcript' section with an 'Edit' button. On the right side, a 'Captions' panel is open, showing a list of captions with their respective timestamps. A 'More' menu is open over the captions, listing options such as 'Replace command words', 'Share', 'Restructuring of captions', 'Reset timing', 'Copy transcript', 'Report an error', and 'Delete'. The 'Delete' option is highlighted with a red border.

In addition to manual deletion by the user, files are automatically removed from the system after a specified period. The automatic deletion schedule varies depending on the package under which the file was processed. Specifically, files are automatically deleted 7 days (*Starter*), 1 month (*Lite*), 6 months (*Plus* and *Prime*), or 1 year (*Premium* and *Professional*) after upload.

The scheduled automatic deletion date can be viewed on the data sheet of each file or in the file list by clicking the down arrow at the end of each row.

Additionally, as the deletion date approaches, an icon will appear in the *Status* column of the *Files* menu, alerting the user that the file and its associated text versions will soon be unavailable. This status can also be used as a filter in the table.

59. Are the deleted files retrievable in Alrite?

File deletion is permanent, meaning that once deleted, neither the media files nor their generated text versions can be restored. Therefore, the system requires confirmation before permanently deleting the files.

Profile

Managing users and accesses

60. Can an Alrite account be used by multiple users?

While private accounts are limited to a single user, **business accounts can accommodate an unlimited number of users**. By default, users in different accounts cannot access each other's documents. However, within a shared business account, access to documents can be restricted by privilege levels (also known as roles), as outlined below:

- **The highest role is *company admin*, which grants full access to and management of all files and users within the account.**

The first user to register a business Alrite account is automatically assigned the *company admin* role.

A *company admin* can edit, download, and delete all files processed within the account, regardless of who uploaded and processed them. Additionally, this role allows the *company admin* to invite new users, modify the details and roles of existing users, or remove users from the account if necessary.

While multiple *company admins* can exist within a company account, there must always be at least one.

- **The second-level role, *super user*, has access to files uploaded by other users but cannot manage or access other users' data.**

Super users can edit, download, and delete documents, regardless of who uploaded or processed them. However, they do not have the ability to modify user data or add or remove users from the account.

- **The lowest-level role in a business account is *user*, who can only access their own files and data.**

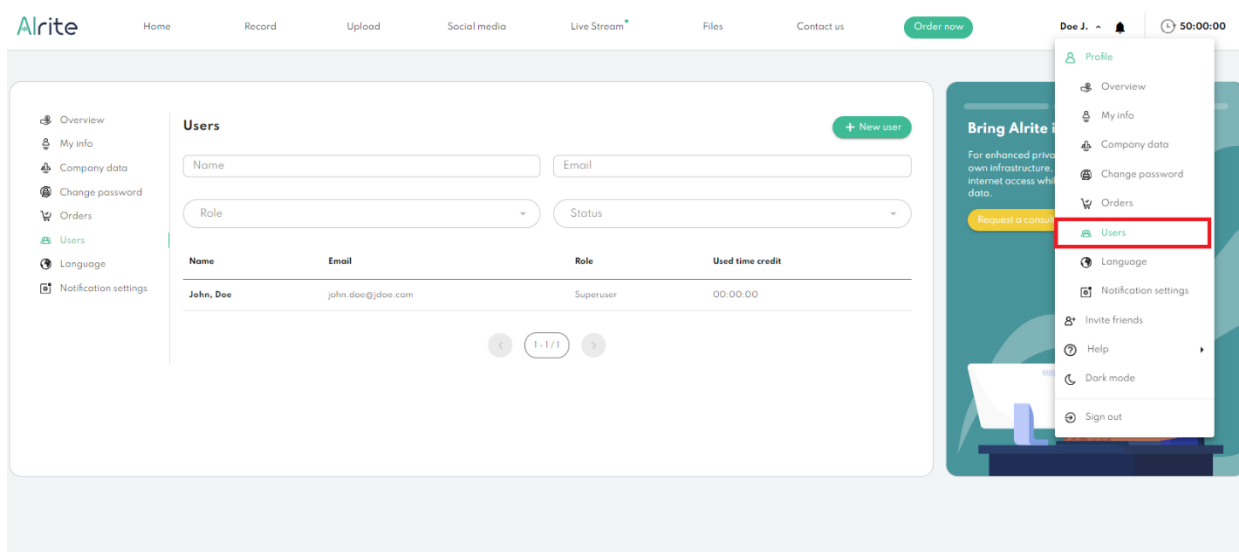
Users cannot access or edit documents uploaded by other members of the business account, nor can they modify user data or manage account members. Additionally, users cannot add new users or remove existing ones.

It is important to note that within business accounts, only *company admins* and *super-users* can place new orders or access and edit company data. Members with the *user* role do not have these permissions.

61. How can I add a new user to my company account?

You can connect **an unlimited number of additional users** to your Alrite business account, all of whom can share the same time credit balance to create transcripts and captions from their files.

Users can be invited and managed in the **Users** menu under the *Profile* menu (accessed by clicking on your name in the header), but this functionality is only available to members with the *company admin* role.



To invite a new co-user to the account, a *company admin* simply needs to **click the New user button** in the *Users* menu and complete the invitation form that appears in a new window.

The form requires basic information, including first name, last name, email address, and language, however the most important and mandatory field might be the **role**, as it determines the level of privileges granted to the invited user.

The screenshot shows the Alrite web application interface. At the top, there is a navigation bar with the Alrite logo and menu items: Home, Record, Upload, Social media, Live Stream, Files, Contact us, and an Order now button. On the right side of the navigation bar, there is a Premium A. dropdown menu, a notification bell icon, and a clock showing 4987:52:42. The main content area is divided into a left sidebar and a main panel. The sidebar contains a list of menu items: Overview, My info, Company data, Change password, Orders, Users, Language, and Notification settings. The main panel displays the 'User profile' form. The form has three input fields: 'Email' with the value 'john.doe@alrite.io', 'Last name' with the value 'Doe', and 'First Name' with the value 'John'. Below these is a 'Language' dropdown menu set to 'English'. Under the 'Roles' section, there is a dropdown menu currently showing 'User'. A list of roles is visible below the dropdown: 'Company admin', 'Superuser', and 'User' (which is highlighted with a green checkmark). To the right of the form is a promotional banner for an AI assistant. The banner has the heading 'AI assistant designed just for you' and a sub-heading 'Enhance customer engagement with a custom-built, AI-powered virtual assistant, tailored precisely to your specifications and created specifically for your business needs.' Below the text is a yellow 'Request a quote' button and an illustration of a man in a blue suit walking and looking at a smartphone.

After completing the required fields, **click Save to send the invitation**. The invitation will be sent via email to the address provided for the new user, who will be notified of the invitation.

Please note that **only one Alrite account can be associated with each email address**. Therefore, the invitation can only be sent to an email address that has not been previously used to create a private account or invited to another company account.

By clicking the button in the invitation email, the invited user will be redirected to a page where **they can set a password** (entered twice). This password, along with the provided email address, will be used to access the company account in the future. Once the new user completes this process, they can log in to your company account and begin processing their files using the shared time credit balance.

Managing the account

62. How can I edit the data of my Alrite account?

If you wish to update any information provided during registration or while using the application, you can do so at any time **by navigating to *My info* in the *Profile* menu.**

Once in the menu, **click the pencil icon** next to the field you wish to edit. After making your changes, click *Save* to apply them.

If you have a business account, you can also update company-related details, such as the company name, phone number, email address, and national or community tax number, in the ***Company data*** section. Please note that the *Company data* menu item is only visible to members with the appropriate role and authorization.

The email address associated with your user account cannot be manually changed, as it serves as a unique identifier for accessing the application. If you need to update the email address linked to your account, please contact our support team at support@alrite.io.

63. How can I change my password?

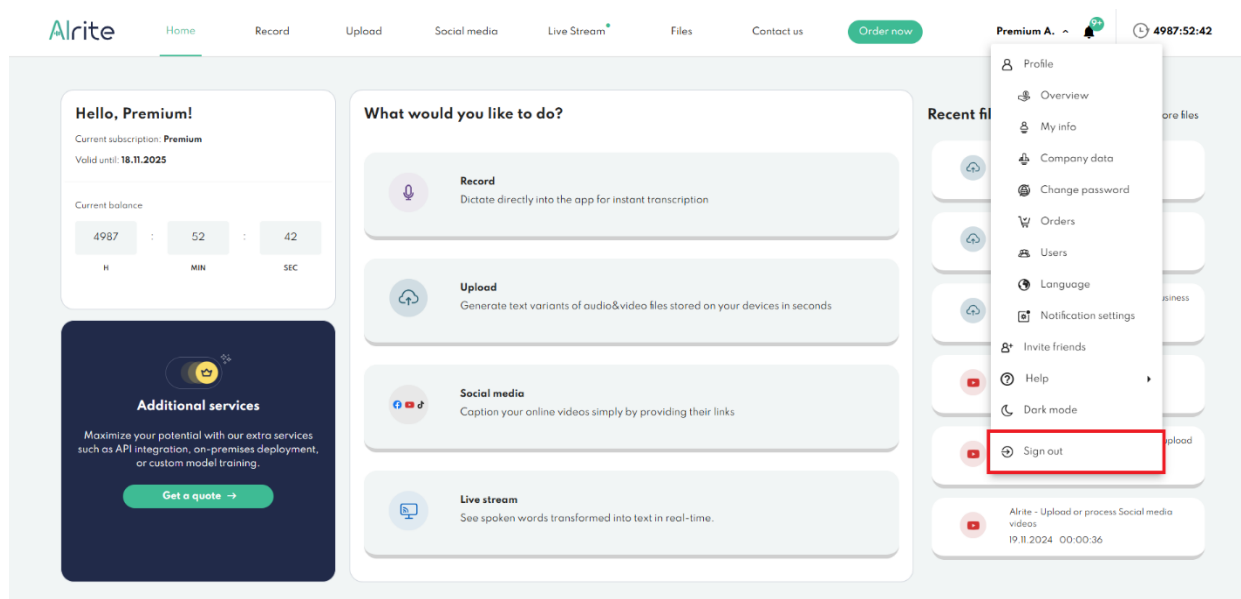
You can change your login password in the *Change password* section of the *Profile* menu. To do so, **first enter your current password, then enter your new password twice.**

The screenshot shows the Alrite user interface. At the top, there is a navigation bar with links: Home, Record, Upload, Social media, Live Stream*, Files, Contact us, Order now, Doe J., and a timer showing 50:00:00. The main content area is divided into a sidebar on the left and a main panel. The sidebar lists menu items: Overview, My info, Company data, Change password (highlighted), Orders, Users, Language, and Notification settings. The main panel is titled 'Change password' and contains three input fields: 'Current password*', 'New password*', and 'Confirm new password*'. A tooltip over the 'New password*' field states: 'The password must contain at least one uppercase letter, one lowercase letter and one number. It can be 8-16 characters long, but it cannot contain spaces.' Below the form, there is a section titled 'Your data, our priority: securing your account and content with certified security measures' with text: 'We are committed to ensuring the highest level of data security and compliance. Our platform is built on robust security standards, certified under ISO 27001 & 9001 and fully GDPR compliant. Additionally, we are proudly Cyber Essentials certified and hold the Certified Ethical Hacker badge, showcasing our dedication to safeguarding your data with cutting-edge security measures.' Below this text are logos for DNV (MANAGEMENT SYSTEM CERTIFICATION), GDPR, CYBER ESSENTIALS CERTIFIED PLUS, and CEH (Certified Ethical Hacker). On the right side of the main panel, there is a sidebar with a section titled 'Bring Alrite in-house!' and text: 'For enhanced privacy, Alrite can be deployed on your own infrastructure, allowing you to operate without internet access while maintaining full control over your data.' Below this text is a yellow button labeled 'Request a consultation' and an illustration of a person sitting at a desk with a computer monitor.

If you created your Alrite account using a social network account (Apple, Facebook, or Google) instead of the traditional email registration, you will not be able to access this menu item, as no password is required to log in.

64. How can I sign out from the application?

To log out of the application, **click the *Sign out* button** in the drop-down menu under the **Profile** menu, which can be accessed by clicking on your name in the header.



65. Where can I access the General Terms and Conditions?

Detailed information on the **General Terms and Conditions (GTC)** can be found [at this link](#), which you must accept before purchasing any subscription packages.

66. What should I know about the Terms of Use?

Detailed information about our **Terms of Use** can be found [at this link](#), which you must accept during registration.

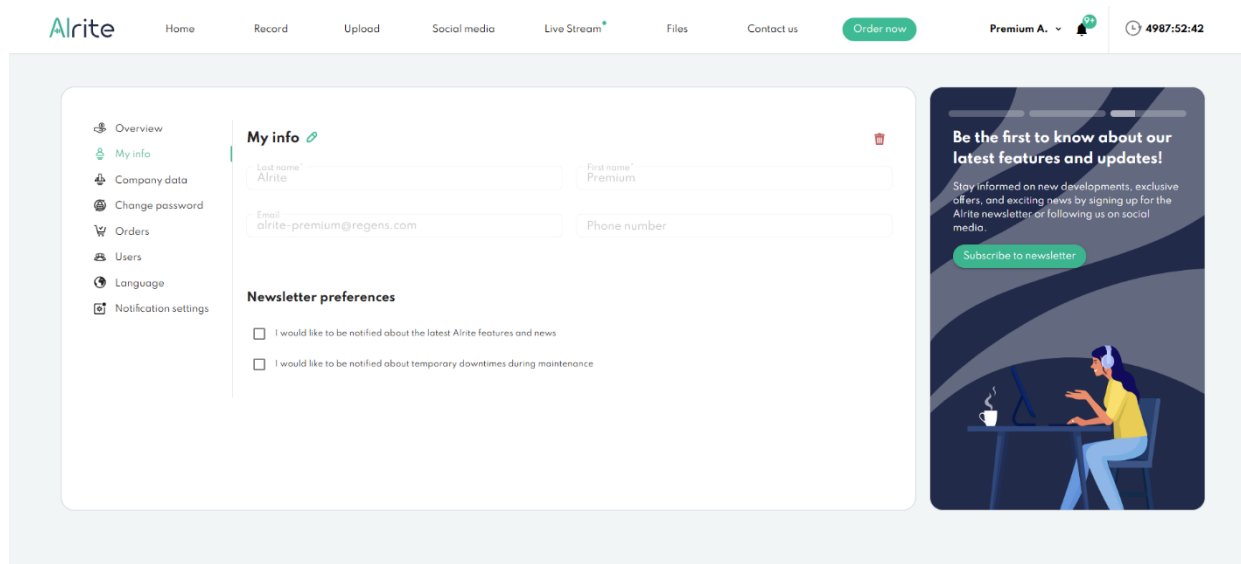
67. Where can I read more about data management?

Detailed information on data management and our **Privacy Policy** can be found [at this link](#), which you must accept during registration.

68. How can I delete my profile?

If you no longer wish to use the Alrite speech recognition application, you can close your Alrite account with just a few clicks. To do so, follow these steps:

1. Go to the **My info** submenu in the *Profile* menu (accessible by clicking on your name in the header).



2. Click the **bin icon** here to initiate the deletion of your account.
3. In the pop-up window, confirm your intention to delete your account by clicking the **Delete** button.

By deleting your profile, **your personal data**, along with **any files** uploaded and recorded in the application and **their associated text versions, will be permanently removed**. However, following the deletion of your personal data, we will retain your email address for an additional period of 1 year, based on legitimate interest under Article 6(1)(f) of the GDPR. For more details, please refer to our [Privacy Policy](#).

If a member or user of a business account is removed, rather than the entire account, the deleted user will no longer have access to the shared account. However, their uploaded

and processed documents will still be accessible to members with *company admin* and *super user* rights within the shared account.

If a *company admin* within a business account wishes to delete their own account, it is crucial that at least one *company admin* remains in the account after the deletion.

Notifications

69. What to know about the notifications?

Notifications keep account holders informed of **important developments or changes** related to their account, documents, or subscription, such as an impending subscription expiry or **user activity within the account**.

Business accounts can be notified not only of their own activities, but also of the activities of the co-users associated with the account, according to their role.

Each user can **individually configure** (and change the settings at any time) the type of events for which he or she will be notified in his or her own user account. There are two ways to do this:

- Click on the **Notification settings button** in the *Profile* menu (accessible by clicking on the name of the user in the header).
- Click on the notification bell in the header, then click on the ... button in the page that opens, above the list of notifications, and select the **Notification settings button** that appears.

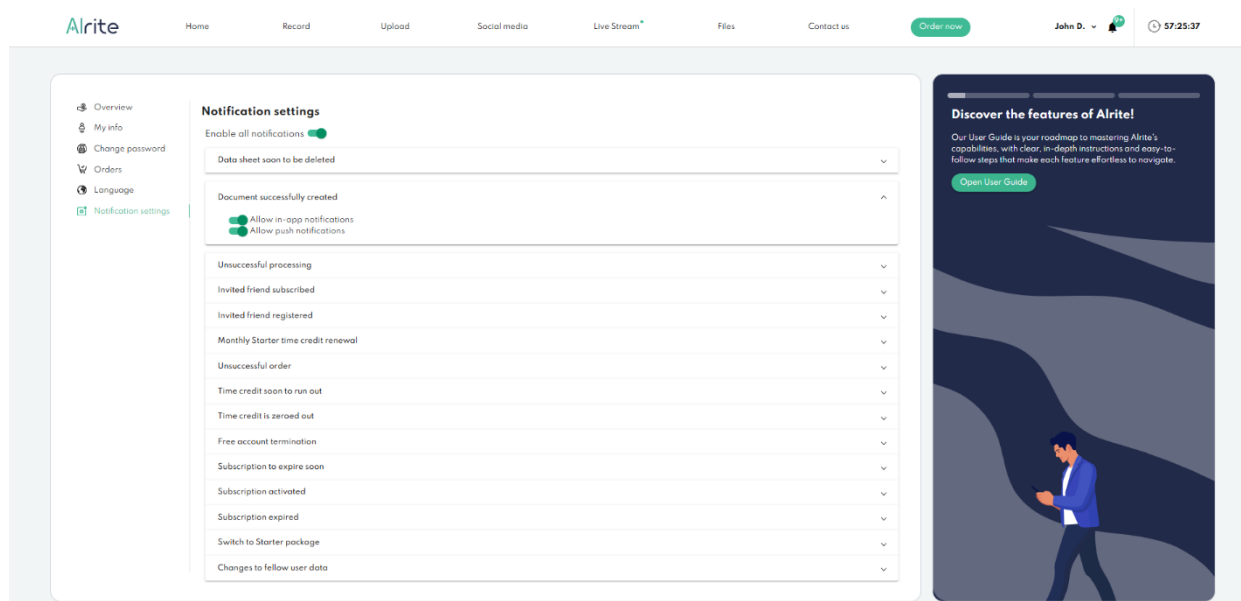
By selecting the *Notification Settings* menu, users can specify which events they want to be notified about and how they would like to receive each notification. Notifications can take one of two forms:

- **In-app notifications**
In-app notifications are visible only within the application. Typically, these appear as unread notifications, with the number of unread messages indicated by the number displayed above the bell icon.

- **Push notifications**

Push notifications can be received even when the user is not actively using the Alrite speech recognition application. While mobile devices are typically used to send these notifications, browsers can also deliver them if the computer is on and the browser commonly used to access the application is running.

To receive push notifications, they must be enabled both within the application and on your mobile device or browser settings. The first time you are prompted to allow push notifications, a pop-up window will appear. To start receiving these notifications, it is essential to enable them.



Troubleshooting

70. What affects the quality of the transcript?

The Alrite speech recognition application can produce transcripts with **up to 95% accuracy** when processing high-quality audio or video files. Therefore, when creating audio or video files for upload, it's important to prioritize high-quality audio or video.

The accuracy of the transcription and captioning depends on factors such as the speaker's articulation, volume, background noise, the distance between the sound source and the recording device, and the quality of the microphone itself.

Additionally, it is crucial that **the language selected** on the page, that appears after initiating a recording within the application, an upload or an online video processing, **matches the language of the speech** in the audio or video material. If the language does not align, the transcription will be unsuccessful.

71. How can I ask for assistance regarding Alrite?

If you have any questions about the Alrite speech recognition application, we recommend starting with our [Frequently Asked Questions](#) or this manual for quick answers to any issues you may encounter.

If you can't find the answer in these resources, we're happy to assist you. You can contact us through one of the following options:

- Use the form in the **Contact us** menu to ask our customer service for help. Please specify the reason for your inquiry and provide your comments in the message section.

The screenshot shows the Alrite website's navigation bar with links for Home, Record, Upload, Social media, Live Stream, Files, Contact us, and Order now. The user is logged in as 'Doe J.' with a notification bell and a clock showing 4990:11:07.

The 'Contact us' section includes a form with the following elements:

- Reason of contact:** A dropdown menu with 'Change subscription' selected.
- Message:** A text input field containing 'Hi there, I ...'.
- Buttons:** 'Cancel' and 'Send' buttons.

The 'Frequently asked questions' section contains the following content:

- How can I get help using Alrite?**

If you have any questions about the Alrite speech recognition application, we recommend you review our [Frequently Asked Questions](#) or the [User Guide](#). If you still cannot find the answer to your question, please contact us via the contact form.
- How do I subscribe to Alrite?**

You can initiate your order from by clicking the [Order now](#) button, or from the relevant banners. If you need additional services, you can mark your request for additional services in step 2 through the ordering process. In case of requesting an additional service, a custom request for quotation will be sent instead of the online order.
- Which package should I choose?**

There are many features available in the application, with which you can increase the efficiency of your work, including recording audio, generating transcripts and captions from your audio and video materials, and automatic translation. [Discover which Alrite subscription package is best for you and take advantage of the application!](#)

[Show more](#)

Below the 'Contact us' form is a section titled 'Find answers faster' with an illustration of a person sitting on books reading a laptop. The text reads: 'Most common questions are covered in detail in our comprehensive User Guide. Save time by exploring step-by-step workflows, helpful tips, and screenshots to understand how the features work.' Below this is a button labeled 'Read the User Guide'.

- Reach out to us directly at support@alrite.io with your question.

Please note that telephone assistance is only available to our business subscribers, including users with *Prime*, *Premium*, and *Professional* accounts.

72. How can I report an error?

If you notice any issues with an uploaded and processed file, or with an audio recording made within the application, please report the error using one of the following options:

- On the data sheet of the file containing the error, **select the *Report an error* option in the drop-down list under *More***.

The screenshot shows the Alrite web interface. At the top, there is a navigation bar with links for Home, Record, Upload, Social media, Live Stream, Files, and Contact us. A green 'Order now' button is visible. The user's account is 'Premium A.' with a notification bell and a timer showing '4987:52:42'. The main content area displays a video titled 'Alrite - Upload or process Social media videos'. Below the video is a 'Transcript' section with an 'Edit' button and a search bar. On the right side, there is a 'Captions' section with a 'More' dropdown menu. The 'More' menu is open, showing options: 'Replace command words', 'Share', 'Restructuring of captions', 'Reset timing', 'Copy transcript', 'Report an error' (highlighted with a red box), and 'Delete'.

- In the ***Contact us*** menu in the header, choose ***Report an error*** from the ***Reason for contact*** options, then select the file you are experiencing the issue with.

Regardless of the option you choose, our customer support team can assist you most quickly and efficiently **if they have access to the file**. Therefore, please avoid clearing the checkbox if possible.

The screenshot shows the 'Contact us' form in the Alrite application. The 'Reason for contact' dropdown is set to 'Report an error'. The 'Selected document' is 'Alrite - Upload or process Soc...'. There is a checkbox for 'I authorize the administrator to access and view my document' which is checked. The 'Message' field is empty. There are 'Cancel' and 'Send' buttons. Below the form is a 'Find answers faster' section with a 'Read the User Guide' button. To the right is a 'Frequently asked questions' section with a 'Show more' button.